



## Transition Checklist

Excited about college but confused about the process? Follow these guidelines to pave the road to success!

- Participate in BTC Tech Exploration Day (TED).** Talk with representatives from Financial Aid, Counseling, Admissions, and the Student Resource Learning Center. Students will tour campus and participate in classroom activities.
- Participate in Career Exploration Activities.** Talk with your high school counselor or the Disability Coordinator, Cindy Fuerstenberg, about opportunities at your school or in the community.
- COMPASS Test with Disability Services.** Schedule with Diane Murphy. Send documentation such as IEP (with the Summary of Performance), medical and/or psychological report two days before your test date to Diane Murphy. On test day, pay the \$10 test fee at Express Services. Then report to room 2211 for accommodations. If you have already completed the ACT, you do not need to compass test.
- Complete the Application Form.** Send it in with your high school transcripts and \$30 application fee. Students are accepted on a first come, first serve basis.
- Apply for Financial Aid.** Apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Apply after January for the fall semester. If you need assistance completing the application, contact your high school guidance office or attend a FA workshop at BTC.
- Create your Academic Plan.** Once you receive your acceptance letter, schedule an appointment with your counselor or advisor and Cindy Fuerstenberg to select classes. Contact Diane Murphy to coordinate this meeting at (608) 743-4422.
- Develop an Accommodations Plan.** Meet with Cindy Fuerstenberg at least two weeks before classes begin to discuss accommodations.
- Ask for help.** The **Student Resource Learning Center** is here to help you succeed!

**Diane Murphy**  
Disability Support Specialist  
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[dmurphy@blackhawk.edu](mailto:dmurphy@blackhawk.edu)

**Cindy Fuerstenberg**  
Disability Coordinator  
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Empowering Our Students ~ Enriching Our Communities

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