



Youth Apprenticeship and Youth Options Guidelines for Students with Disabilities

To ensure accommodations are in place when starting classes, students who have a disability should follow this process when applying to Blackhawk Technical College through the Youth Apprenticeship or Youth Options programs. This process is only a referral for accommodations. Students still need to follow the established BTC application process for Youth Apprenticeship and Youth Options.

1. Contact Cindy Fuerstenberg-Peters at (608) 757-7796 or email cfuerstenberg@blackhawk.edu to refer the student. BTC may request a meeting with the student, his/her parents, and special education staff at the high school to discuss support services and/or accommodations that may be necessary.
2. Complete the following and send to:
Cindy Fuerstenberg-Peters
Blackhawk Technical College
6004 South County Road G
P.O. Box 5009
Janesville, WI 53547-5009
 - Blackhawk Technical College Release Form
 - Copy of IEP, psychological reports, Summary of Performance
3. Contact Diane Murphy to make an appointment for the Compass test. Indicate that this is a Youth Apprenticeship or Youth Options student and specify any testing accommodations that might be necessary. Diane can be reached at (608) 743-4422 or dmurphy@blackhawk.edu
4. When setting up a registration appointment with the program counselor at BTC, request that Cindy Fuerstenberg-Peters or other members of the Special Services staff be at the meeting also.
5. Meet with Cindy Fuerstenberg-Peters to complete an Accommodation Plan. Accommodations provided at the high school may be different from the services and accommodations provided at BTC.