

***Blackhawk Technical College  
Academic Support Division  
Student Resource Learning Center***

**ELECTRONIC BOOK FORMAT REQUEST**

In order to process your request for a book in alternate form, please complete the following and attach a copy of your receipt. Incomplete information may cause a delay in your request.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Agreement by Student:**

- I have purchased the textbook for which I am requesting a specialized format.
- I have a documented disability that prevents me from using a standard textbook format.
- I am requesting this material for use by me in connection with a course that I am registered for at Blackhawk Technical College.
- I will not duplicate the instructional material for use by others.
- I will return the CD at the end of the semester.
- I give permission to Blackhawk Technical College to release my name and disability information to the publisher if requested for the purpose of receiving an electronic file in specialized format.

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of SRLC Staff*

\_\_\_\_\_  
*Date*

**Textbook Information**

<b>Book 1: Title:</b> _____		
<b>Course:</b> _____ _____ _____ <b>Instructor:</b> _____ _____	<b>Book Cost:</b> _____ <b>Pages:</b> _____ <b>Author:</b> _____ <b>Copyright:</b> _____ <b>Edition:</b> _____ <b>Publisher:</b> _____ <b>ISBN:</b> _____	<i>For Office Use Only</i> <b>RFBD Ordered:</b> _____ _____ <b>Publisher Contacted:</b> _____ _____ _____

<b>Book 2: Title:</b> _____		
Course: _____ _____ _____ Instructor: _____ _____	Book Cost: _____ Pages: _____	<i>For Office Use Only</i>
	Author: _____	RFBD Ordered: _____
	Copyright: _____ Edition: _____	Publisher Contacted: _____
	Publisher: _____	_____
	ISBN: _____	_____

<b>Book 3: Title:</b> _____		
Course: _____ _____ _____ Instructor: _____ _____	Book Cost: _____ Pages: _____	<i>For Office Use Only</i>
	Author: _____	RFBD Ordered: _____
	Copyright: _____ Edition: _____	Publisher Contacted: _____
	Publisher: _____	_____
	ISBN: _____	_____

<b>Book 4: Title:</b> _____		
Course: _____ _____ _____ Instructor: _____ _____	Book Cost: _____ Pages: _____	<i>For Office Use Only</i>
	Author: _____	RFBD Ordered: _____
	Copyright: _____ Edition: _____	Publisher Contacted: _____
	Publisher: _____	_____
	ISBN: _____	_____

<b>Book 5: Title:</b> _____		
Course: _____ _____ _____ Instructor: _____ _____	Book Cost: _____ Pages: _____	<i>For Office Use Only</i>
	Author: _____	RFBD Ordered: _____
	Copyright: _____ Edition: _____	Publisher Contacted: _____
	Publisher: _____	_____
	ISBN: _____	_____