Public Hearing on the FY 2009-10 Budget and Regular Meeting of the Blackhawk Technical College District Board

June 17, 2009

Minutes

The regular meeting of the Blackhawk Technical College Board was held on Wednesday, June 17, 2009, at the BTC Administrative Center, 6004 S. County Road G, Janesville, in the Board Room. Members present: Tom Westrick, Chairperson; Lauri Steeber, Vice Chairperson; Chris Olson, Secretary (arrived at 5:45 p.m.); Richard Bostwick; Víctor González; Kevin Leavy; and Mary Soddy (arrived at 5:34 p.m.). Members absent: Jim Munro, Treasurer; and Heidi Carvin. Staff present: Dr. Eric Larson; Dr. Sharon Kennedy; Brian Gohlke; Jackie Pins; Len Walker; Barb Erlandson; Dick Shikoski; Andy McGrath; Nancy Lightfield; Pat Kempinski; representatives of the Blackhawk Technical Faculty Federation; a representative of the BTC/Paraprofessional Technical Council. Guests present: Frank Schultz, Janesville Gazette reporter.

Chairperson Westrick called the meeting to order at 5:30 p.m. He reported the BTC Board would immediately adjourn to a closed session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of continuing the process for the annual review of the President. He indicated the Board would reconvene in open session at 6:30 p.m. for the purpose of conducting a public hearing on the FY 2009-10 budget followed by regular monthly agenda business at approximately 7:00 p.m. Any action that might result from the closed session would be taken upon reconvening in open session, scheduled for action at the next regular meeting, or scheduled for action at a special meeting called on notice.

It was moved by Ms. Steeber and seconded by Mr. Bostwick to adjourn the meeting to a closed session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of continuing the process for the annual review of the President.

The roll was called and the following voted affirmatively: Ms. Steeber, Mr. Bostwick, Mr. González, Mr. Leavy, and Mr. Westrick.

Motion carried.

Staff members were excused except for Dr. Larson.

Ms. Soddy arrived at 5:34 p.m. and voted to go into closed session.

Mr. Olson arrived at 5:45 p.m. and voted to go into closed session.
It was moved by Mr. Olson and seconded by Mr. Leavy to recess the closed session at 6:25 p.m. in order to conduct the public hearing on the FY 2009-10 budget.

The roll was called and the following voted affirmatively: Mr. Olson, Ms. Steeber, Mr. Bostwick, Mr. González, Ms. Soddy, Mr. Leavy, and Mr. Westrick.

Motion carried.

Chairperson Westrick called for a 5-minute recess.

Chairperson Westrick opened the public hearing on the FY 2009-10 budget at 6:30 p.m. He noted that a member of the press was present, but no additional members from the public.

Andy McGrath provided a summary of the budget highlights. FTE enrollment is estimated to increase an additional 4.5% over the estimated 22% enrollment surge for FY 2008-09. To meet increased demands, the FY 2009-10 budget proposal plans for an overall mill rate increase of 2.3% and an overall tax levy increase of 4.9%. The proposed 2009-10 operational budget supports the following budget themes: relocation of the Beloit Center; promotion of college readiness to ensure student retention and success; and enrollment management initiatives to meet the increased enrollment demand. The 2009-10 operational revenue and operational expenditure budgets are expected to increase 3.8% and 3.7% respectively over the 2008-09 amended budget. In conclusion, Mr. McGrath called for any questions/comments. There were none.

It was moved by Mr. Olson and seconded by Mr. Leavy to close the public hearing on the FY 2009-10 budget at 6:40 p.m.

Motion carried.

A 5-minute recess was taken.

Chairperson Westrick called the meeting to resume at 6:45 p.m.

It was moved by Mr. Olson and seconded by Mr. Bostwick to reconvene in closed session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of continuing discussion regarding the annual review of the President.

The roll was called and the following voted affirmatively: Mr. Olson, Ms. Steeber, Mr. Bostwick, Mr. González, Ms. Soddy, Mr. Leavy, and Mr. Westrick.

Motion carried.
Staff members were excused except for Dr. Larson.

Dr. Larson was excused then recalled to the session.

It was moved by Mr. Olson and seconded by Mr. Bostwick to adjourn the closed session at 7:15 p.m.

A short recess was taken.

Chairperson Westrick called the regular meeting to order at 7:20 p.m.

It was moved by Ms. Steeber and seconded by Mr. González to approve the minutes of the regular meeting of the Blackhawk Technical College Board held on May 20, 2009.

Motion carried.

Chairperson Westrick called for public comment. Rubina Jan provided “60-second success stories” by recognizing the efforts of staff for the implementation of the Human Resources Associate Degree program, the Diversity Advancement Committee Retreat, the Green Sustainable Brainstorming session conducted by Monroe Campus faculty, support provided for instructional technology and on-line learning; and to the faculty members who have completed the Blackboard Basics workshop held recently.

The May financial statement was presented.

Chairperson Westrick called for Special Reports.

Chairperson Westrick and Dr. Larson recognized Barbara Erlandson, who will be retiring from the District after 18½ years of service.

Student Representative to the Board David Jones reported on communications sent to legislators, potential changes to the SGA Constitution, alternative associations for Information Technology students, and extended an invitation for Board members to attend an upcoming meeting of the SGA Executive Board.

Dr. Larson presented the President’s monthly report and circulated correspondence and other information received by the District since the last meeting. He further reported that communication had been received regarding the acceptance of the ACCT presentation proposal by Mid-State Technical College, Fox Valley Technical College, and BTC, and that the Beloit Center project continues to move forward on schedule. Mr. Leavy commented that it would be nice to have a report on whether the Diversity Advancement Committee's goals had been accomplished.
Chairperson Westrick called for Unfinished Business. There was none.

Chairperson Westrick called for the Consent Agenda.

It was moved by Mr. Olson and seconded by Mr. Bostwick to approve the consent agenda, which included current bills from the month of May – Voucher #00181035 to and including #00181514 and direct deposit expense reimbursements in the total amount of $1,385,823.54 (includes student related payments), a payroll total for the month of May of $859,422.01, payroll tax wire transfers for the month of May of $372,969.21, other wire transfers for the month of May of $58,817.96, WRS wire transfers for the month of May of $122,072.94, P-card disbursements for the month of May of $219,525.82, and a bond payment for the month of May of $0, for a grand total of $3,018,631.48; and the following business/industry/ASD training contracts negotiated since the last meeting—Carter Dental Office, $271.00; Marshall Middle School, $1,197.00; Monroe Clinic & Hospital, $8,220.00; Monticello High School, $885.00; Oscar Mayer Foods, $1,027.00; Roth Kase, $482.00; Sanford Business to Business, $624.00; SW Workforce Development Board, $109,738.00; Stoneridge Estates, $176.00; Stoneridge Estates, $156.00; YWCA of Rock County, $343.00; and the following which was training provided through the Workforce Advancement Training grant that did not meet BTC or LAB criteria (costs listed in parentheses) which would have resulted in additional contract charges—Regal Beloit Corp., $4,740.00 ($16,591.00/$13,571.00); and the following cancelled contract which had been previously approved by the Board—Bytec, Inc., $624.00.

Motion carried.

Chairperson Westrick called for New Business/Committee Reports.

Nancy Lightfield and Kedron Wiersgalla were present to provide information on the first section contained in the Academic Quality Improvement Program Systems Portfolio accreditation document, The Overview. This section provides an introduction to the College and describes the context and constraints within the institution's systems and processes.

Len Walker and Víctor González provided an update on the status of the WTCS "We Are Futuremakers" branding initiative, local activities, and the use of new social networking media in the College's efforts to engage on-line communities.

Nancy Lightfield and Pat Kempinski provided Learning Operations Reports on their divisions: the Transportation, Agriculture & Apprenticeship Division and the Business & Community Development Division respectively. Information was shared on dislocated worker response efforts and future plans.

Ms. Erlandson presented the annual report on remission of out-of-state tuition for approval.
It was moved by Ms. Steeber and seconded by Ms. Soddy to approve the report on remission of out-of-state tuition for 2008-09 and to forward it to the Wisconsin Technical College System Office. This shows 6 students enrolled for FY 2008-09 taking a total of 123 credits which was .063% of the total projected credits and a financial impact of $61,155.60.

Motion carried.

It was moved by Mr. Olson and seconded by Mr. Bostwick to adopt the attached resolution to create district reserves and establish reservations of fund balances.

Motion carried.

It was moved by Mr. Olson and seconded by Ms. Steeber to approve the attached resolution to adopt the 2009-10 budget for the Blackhawk Technical College District in the total amount of $47,877,925, with the amount of $21,636,139 to be generated from local tax sources.

Motion carried.

Michael Clark, of Robert W. Baird, reviewed the results of the competitive bids for the FY 2009-10 capital borrowing.

It was moved by Mr. Olson and seconded by Ms. Soddy to adopt the attached resolution awarding the bid for borrowing of $2,500,000 to M & I, Marshall and Ilsley Bank, Milwaukee, WI, at an interest rate of 2.878775% and a net interest cost of $278,069.

The roll was called. The following members voted affirmatively: Mr. Olson, Ms. Steeber, Mr. Bostwick, Mr. González, Ms. Soddy, Mr. Leavy, and Mr. Westrick.

Motion carried unanimously.

Mr. Gohlke presented the Three-Year Facilities Plan as a requirement of the WTCS State Board. Mr. Olson requested that the table titled "From the WTCS Facility Inventory System" be modified to reflect "Total Square Feet" for the last column in that table.

It was moved by Ms. Steeber and seconded by Mr. Leavy to approve the Three-Year Facilities Plan for 2009-2012 as modified and to submit the document to the Wisconsin Technical College State Board.

Motion carried.

Mr. Gohlke provided information on the proposed contract modification for the Central Campus roof replacement contract which was issued to Maly Roofing at the May 20, 2009, meeting. Based on conversation at that meeting, one additional area had been identified as
requiring roofing work in the near future. Maly Roofing was contacted regarding a price for the proposed addition of 12,450 square feet to the existing contract. With the favorable pricing that was received, it was requested that this project be rolled into the contract that was awarded at the May 20, 2009, meeting at an additional contract cost of $40,470.

It was moved by Mr. González and seconded by Ms. Steeber to approve a modification to the Maly Roofing contract to include the replacement of an additional 12,450 square feet of roof at Central Campus at a cost of $40,470.

Motion carried.

Mr. Leavy stated the evaluation of Dr. Larson was concluded in a closed session earlier in the evening.

It was moved by Mr. Olson and seconded by Mr. Bostwick to approve an annual salary of $154,100 for FY 2009-10 for President Eric Larson, which is a 1.5% merit increase to President Larson’s base salary and to increase the contribution to a tax sheltered annuity of Dr. Larson’s choice by $2,000 for a total amount of $14,000.

Motion carried.

Chairperson Westrick called for Wisconsin Technical College District Boards Association Issues. He reminded members of the Association’s quarterly meeting being held in Green Bay on July 17-18 and asked members to give consideration to committees on which they wish to serve in the upcoming year. He also stated that action will be taken at the July Board meeting regarding the election of the Board's voting delegate for the upcoming two years. Members were urged to consider serving in this position.

Chairperson Westrick called for Other Items. Ms. Steeber stated that BTC Foundation pledge envelopes were distributed at the May Board meeting. She challenged members to consider making a donation to the Foundation to support its mission.

It was moved by Mr. Olson and seconded by Mr. Bostwick to adjourn the meeting at 8:50 p.m.