



PETITION PROCESS

Frequently Asked Questions

Which programs at BTC require the petition process?

Students interested in the following four programs will be required to petition for a spot in the core courses: **Diagnostic Medical Sonography, Nursing, Physical Therapist Assistant, and Radiography.**

How do I begin the process?

Students should begin by completing the application process. Applications are available at each campus and on the BTC website at www.blackhawk.edu.

Is there a difference between applying to the College and petitioning to a program?

YES! All students, regardless of program, must complete the admission process. Students submit a petition form during the designated petition period when they are prepared to begin core clinical courses. These dates are determined annually and are available on the BTC website at www.blackhawk.edu or in the Counseling Center at the Monroe or Janesville campuses.

What requirements must I meet in order to petition?

Each of the four programs (Diagnostic Medical Sonography, Nursing, Physical Therapist Assistant and Radiography) have unique “program ready requirements”. Program ready requirements may consist of specific coursework and minimum pre-admission test scores. Consult the BTC catalog or the website (www.blackhawk.edu) for specific program ready requirements.

Can students petition to more than one program?

NO! Students will be able to petition to only **ONE** of the following programs in a year: Diagnostic Medical Sonography, Nursing, Physical Therapist Assistant **OR** Radiography. Students are encouraged to explore these career fields or job shadow to determine the best fit. Students can also register for the Introduction to Health Careers course offered at the Monroe and Janesville Campuses. The Counseling and Career Center staff can assist students with career exploration.

If I petition this year and do not get in, do I need to petition again?

YES! Students **MUST** submit a petition form each year during the designated petition period. This is the students’ way of indicating their continued interest in the program.

With the petition process, how are students selected?

Students will be selected based on date of acceptance to the college (date students were placed on wait list for those already on a wait list), fulfillment of program ready requirements, and district residency.

Will there be a wait for the core courses?

Most likely there will be a wait for the core courses. Depending on the program the wait may be one to three years. Students are encouraged to complete the general education courses that are required in the program while they wait.

Where can I obtain additional information on the process?

Students are encouraged to visit the BTC website at www.blackhawk.edu or stop in the Career and Counseling Center at either the Monroe or Central Campus. Petition forms will be available on the web or at the Counseling Office at the Central or Monroe campuses.