

## **Students' Rights and Responsibilities for Financial Aid at Blackhawk Technical College**

As a financial aid recipient, you have the right:

- to ask questions and receive accurate answers that will assist in understanding how your aid package was determined and prepared.
- to expect that your financial information will remain confidential and will not be released without your written permission.
- to equitable and consistent treatment
- to be treated fairly and with respect

Financial aid students at BTC also have certain responsibilities. I understand that it is my responsibility to:

- complete and return all forms and documentation requested by the BTC office accurately and in a timely manner.
- review my award letter that I will receive after all forms are received and reviewed. To review the status of your award letter you can go online to [www.blackhawk.edu](http://www.blackhawk.edu), and logon onto Banner for Students.
- know and understand the requirements of each type of aid I am eligible for and using at BTC.
- not receive financial aid from 2 schools at the same time
- use my financial aid received solely for educational purposes
- inform the Financial Aid Office of any changes in my enrollment status, financial status, or if I am receiving any outside scholarships or funding.
- maintain satisfactory academic progress.
- be enrolled and attending courses in an approved program to receive financial aid
- repay all or a portion of aid I received if I withdraw or drop out of classes
- register with the Selective Service if I am a male between the ages of 18 years and 26 years.
- renew my financial aid application (FAFSA) for each academic year
- not be in default of my student loans
- pay all charges incurred at BTC even if grants/loans do not come through.
- to register for late starting classes by the last day to withdraw with 80% refund if I want the hours to be included for financial aid eligibility.

I understand that Blackhawk Technical College may:

- cancel all or any portion of my financial aid if any irregularities are verified.
- void awards if and when incorrect information is revealed on any application for financial aid
- change or revise awards based on enrollment or if funding levels are changed.

Please see the BTC Financial Aid Office for additional information about your rights and responsibilities.