Periodicals

CMA Today
Coordinator

Health Data Matrix

Selected Reference Books

The Gale Encyclopedia of Medicine RC 41 .G35 2006
Guide to Medical Billing and Coding R 728.5 .G87 2007
Stedman’s Medical Speller R 123 .S7 2005

Online Databases

BadgerLink
This database provides access to magazines, newspapers and a statewide library catalog (WISCAT). It includes EBSCOhost, +20 databases including Health Source: Consumer Edition, Health Source: Nursing/Academic Edition, and Nursing and Allied Health Collection: Basic. It can be found on the BTC library web page through the Find Books & AV or at this address: http://www.badgerlink.net.

Health Reference Center Academic (Gale Infotrac)
Use this database to find articles on: fitness, pregnancy, medicine, nutrition, diseases, public health, occupational health and safety, alcohol and drug abuse, HMOs, prescription drugs, etc. The material contained in this database is from both magazines and reference books.

Career and Technical Education
Providing access to more periodicals than any other vo-tech database, it includes indexing for subjects in medicine; nursing, office occupations, and pharmacy. It has full text for more than 400 titles, including Office Solutions, Office World News, and OfficePro.

Internet Resources

National Association of Health Unit Coordinators
http://www.nahuc.org

Health Unit Coordinator
http://www.mshealthcareers.com/careers/healthunitcoord.htm

American Association for Medical Transcription
http://www.aamt.org
Recommended call numbers - Library of Congress Classification

R 121  Medical dictionaries
R 123  Medical terminology
R 125  Medical encyclopedias
R 724  Medical ethics
R 728.8 Medical secretaries, office assistants, etc
R 855—R 855.5 Medical technology
R 864  Medical records
RA  972.55 Clerical staff - Including hospital admitting clerks, insurance clerks, ward clerks, etc