

**Medical Administrative Specialist**  
**Blackhawk Technical College**  
**2009-2010**



## **Periodicals**

*For the Record*  
*Health Data Matrix*  
*Journal of AHIMA*  
*Perspectives in Psychiatric Care*  
*Radiologic Technology*

## **Selected Reference Books**

*CPT 2006: Current Procedural Terminology* RB 115 .C877 2005  
*The Gale Encyclopedia of Medicine* RC 41 .G35 2006  
*Guide to Medical Billing and Coding* R 728.5 .G87 2007  
*ICD-9-CM: International Classification of Diseases* RB 115 .I57 2004  
*Stedman's Medical Speller* R 123 .S7 2005

## **Online Databases**

The following databases may be found through the library web page.

### **BadgerLink**

This database provides access to magazines, newspapers and a statewide library catalog (WISCAT). It contains EBSCOhost, +20 databases indexing magazine articles. Address: <http://www.badgerlink.net>. It can also be accessed through the library web page at [Find Books & AV](#).

### **Health Reference Center Academic (Gale Infotrac)**

Use this database to find articles on: fitness, pregnancy, medicine, nutrition, diseases, public health, occupational health and safety, alcohol and drug abuse, HMOs, prescription drugs, etc. The material contained in this database is from both magazines and reference books.

### **Career and Technical Education**

Providing access to more periodicals than any other vo-tech database, it includes indexing for subjects in medicine; nursing, office occupations, and pharmacy. It has full text for more than 400 titles, including *Office Solutions*, *Office World News*, and *OfficePro*.

## **Internet Resources**

American Association for Medical Transcription

<http://www.aamt.org>

American Health Information Management Association (AHIMA)

<http://ahima.org>

Wisconsin Medical Society

<http://www.wisconsinmedicalsociety.org>

### General Reference Sites

Medical Term Dictionary

<http://www.medterms.com/Script/Main/hp.asp>

Medical Encyclopedia

<http://medlineplus.adam.com>

Medline Plus—a service of the National Library of Medicine

<http://www.nlm.nih.gov/medlineplus>

Gray's Anatomy

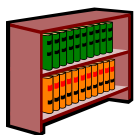
<http://www.bartleby.com/107>

The Virtual Body—an audio-visual tour of the human body

<http://www.medtropolis.com/vBody.asp>

Human Anatomy

<http://www.innerbody.com>



### Recommended call numbers - Library of Congress Classification

<b>R 121</b>	Medical dictionaries
<b>R 123</b>	Medical terminology
<b>R 125</b>	Medical encyclopedias
<b>R 724</b>	Medical ethics
<b>R 728.8</b>	Medical secretaries, office assistants, etc
<b>R 855—R 855.5</b>	Medical technology
<b>R 864</b>	Medical records
<b>RA 972.55</b>	Clerical staff - Including hospital admitting clerks, insurance clerks, ward clerks, etc

