

BLACKHAWK

Technical College

Blackhawk Services

Financial Aid

is available to students attending Blackhawk Technical College. An application for assistance should be completed well in advance of the start of the semester. A Family Financial Statement (FFS) must be completed and filed to determine eligibility. BTC's Financial Aid Office has information on Veterans Assistance, as well as a number of special private grants and scholarships, available through the Blackhawk Technical College Foundation, Inc.

Tutorial and Instructional Assistance

helps students who are enrolled in technical diploma and associate degree programs. Individualized instruction aids students with their study skills and academic subjects at the Central Campus during weekdays and selected evenings.

Employment Services & Placement Opportunities

are offered through Blackhawk Technical College at the Central Campus in the Career Center.

Career Assessment & Counseling

are available for those who wish to explore educational and occupational options. Learn how work values, aptitudes, and interests can lead to your best career choices.

Contact Information

Blackhawk Technical College

6004 S. Cty. Rd. G • P.O. Box 5009
Janesville, Wisconsin 53547-5009
Phone: 608•758•6900

BTC...Smart Choice!

Visit us on the web at:
www.blackhawk.edu

BTC is an equal opportunity/equal access educator/employer

The Blackhawk Advantage

- BTC's job placement rate over the past five years has averaged more than 90%.
- Over 97% of BTC's graduates have indicated they are satisfied or highly satisfied with the education they received at BTC.
- Over 97% of the employers who have hired BTC graduates indicate that they are satisfied with the education their employees received at BTC.
- Many of BTC's credits now transfer to four-year colleges and universities.
- More than eight out of ten future occupations will require education beyond a high school diploma but short of a four-year degree.
- Two-thirds of the 30 fastest-growing occupations nationally and in Wisconsin require technical education.
- High school graduates can expect to earn 30% more with an Associate Degree from a Wisconsin technical college.

www.blackhawk.edu



BLACKHAWK
TECHNICAL COLLEGE

**HEALTHCARE ASSOCIATE
CERTIFICATE PROGRAM**

Health, Human & Protective Services

Courses

Course #	Title	Credits
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To be eligible for the Healthcare Associate Certificate, the graduate will have successfully completed the Nursing Assistant and the Skilled Nursing Assistant (SNA) courses, as well as the two Healthcare Associate Certificate program courses.

Curriculum

510-310	Healthcare Associate Procedures	4
510-311	Healthcare Associate Externship	1
543-300	Nursing Assistant	3
	Skilled Nursing Assistant	2

TOTAL CREDITS **10**

Healthcare Associate Certificate Program

The Healthcare Associate Certificate Program is designed meet the changing needs of the healthcare environment. The Healthcare Associate is an emerging team member, cross-trained in both patient care and managing client information, and can function in the roles of Patient Care Associate, Patient Care Technician, Medical Receptionist, Health Unit Coordinator and various other entry level clinical and clerical positions. The Healthcare Associate can practice in various healthcare settings including acute care, long term care and clinics. Topics identified in this program include: the language of medicine and healthcare, customer service in healthcare, the new professional, communication technology, and working with the healthcare team.

Criminal History

In accordance with Wisconsin Caregiver Background law, applicants with criminal history may be denied placement by clinical affiliates. Applicants with criminal history are advised to meet with program faculty or coordinator prior to program entry.

Physical Examination

A physical examination must be completed prior to entering the externship portion of the Healthcare Associate Certificate Program.

CPR

All students must provide documentation of current CPR certification for the Health Provider prior to being placed for the externship component of the HCA certificate program.

Healthcare Associate

Potential Employment Opportunities....

- Patient Care Associate
- Patient Care Technician
- Medical Receptionist
- Health Unit Coordinator
- Unit Clerk

Program Outcomes

- Communicate Professionally in the Healthcare Environment
- Manage Client Information
- Transcribe Medical Orders
- Integrate the Role of the Healthcare Associate into the Healthcare System
- Perform Clerical Procedures of Health Professionals

9/08