



District Board Meeting

3rd Wednesday of the Month

5:00 pm

Administration Building

Blackhawk Technical College

DISTRICT BOARD MEETING

AGENDA

DATE: JANUARY 18, 2023
TIME: 5:00 P.M.
LOCATION: CENTRAL CAMPUS – ADMINISTRATION BUILDING
6004 S COUNTY ROAD G, JANESVILLE WI 53546-9458

CALL TO ORDER

A. Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is properly noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and/or discussion.

SPECIAL REPORTS

- A. Recognition of BTC Retirees Dr. Helen Proeber and Andy McGrath (*Information – Chairperson Barrington-Tillman*)
- B. BTC Foundation Gift Report (*Information – Lisa Hurda*)
- C. Programs Approved for Operation in the Fiscal Year 2023-2024 (*Information – Dr. Karen Schmitt*)
- D. Campus Appeal Project (*Information – Liz Paulsen and Mike Bahr*)

INFORMATION/DISCUSSION

- A. Financial Statement and Quarterly Report (*Information – Renea Ranguette*)
- B. President's Update (*Information – Dr. Tracy Pierner*)
 - a. Community Engagement
 - b. Internal Engagement
 - c. College Events
 - d. Upcoming Events
 - e. Other Communications
 - f. Construction Projects
- C. Finance Committee Report Out and Recommendations (*Information – Chairperson Barrington-Tillman*)
 - a. A meeting is scheduled for January 18, 2023
- D. Personnel Committee Report Out and Recommendations (*Information – Chairperson Deprez*)
 - a. No meeting is scheduled for January
- E. Staff Changes (*For Information Only. Not for District Board Action*)
 - a. New Hires
 - I. None
 - b. New Positions
 - I. Joel Schleusner, Administrative Chair – Business – January 9, 2023
 - II. Cody Stettin, Evening Security Officer – January 16, 2023

- c. Resignations
 - I. Laurie Mills, Access & Accommodations Coordinator – January 5, 2023
 - II. Megan Wisnowski, Student Engagement Specialist – January 20, 2023
- d. Retirements
 - I. Joe Ipsen, Administrative Chair – Allied Health – June 30, 2023

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any District Board member may ask that any individual item be acted on separately.

- A. Approval of the Draft December 21, 2022, District Board Regular Meeting Minutes (*Action*)
- B. Approval of Current Bills (*Action – Renea Ranguette*)
- C. Approval of Training Contracts (*Action – Dr. Karen Schmitt*)
- D. Confirmation of Annual Contract issued to Andrew Stoeber, Welding Instructor – January 9, 2023 (*Action- Karen Schmitt*)

POLICY REVIEW

- A. No Policies to Review for January

ACTION ITEMS

- A. None

Finance Committee Action Items

- A. Approval of Modifications to the Fiscal Year 2022-23 Budget (*Finance Committee Recommendation – Action*)

Personnel Committee Action Items

- B. No Action Items

PROFESSIONAL DEVELOPMENT

- A. No Professional Development for January

WTCS CONSORTIUM UPDATES

- A. Insurance Trust (WTC) (*Information – Representative*)
- B. Marketing Consortium (*Information – Representative*)
- C. Purchasing Consortium (*Information – Representative*)
- D. Districts Mutual Insurance (DMI) (*Information – Representative*)
- E. District Boards Association (DBA) (*Information*)

FUTURE AGENDA ITEMS

- A. Suggestions for Future Agenda Items

ADJOURNMENT

Blackhawk Technical College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, or age in its programs and activities. The following person has been designated to manage inquiries regarding the nondiscrimination policies: Title IX Coordinator/Equal Opportunity Officer, 6004 S County Road G, P.O. Box 5009, Janesville, WI 53547-5009, (608) 757-7796 or (608) 757-7773, WI Relay: 711.

BTC is committed to providing universal access to events. If you are an individual with a disability and would like to request an accommodation, please contact the Assistant to the President and District Board at 608-757-7772 at least 72 hours before the District Board meeting.



JANUARY 18, 2023

SPECIAL REPORTS

- Recognition of BTC Retirees Dr. Helen Proeber and Andy McGrath
- BTC Foundation Gift Report
- Programs Approved for Operation in the Fiscal Year 2023-2024

SPECIAL REPORTS ITEM A.



BLACKHAWK Technical College

RETIREE DR. HELEN PROEBER

Dr. Helen Proeber held various job positions at the College, which included:

- Part-time Faculty
- WCD Corporate Trainer
- Fulltime Leadership Development, Business Management, Human Resource Instructor
- Associate Dean of Business and Workforce & Community Development
- Director of Workforce & Community Development
- Dean of Business & General Education Division
- Administrative Chair – Business

Helen has been involved with various committees, special projects, and statewide/national projects/committees, including the following:

- Collaborating with others, both inside and outside the College, to bring twelve (12) new programs to the College:
 - i. Truck Driving
 - ii. Foundations of Teacher Education
 - iii. Behavior Technician
 - iv. Digital Marketing
 - v. Sales Management
 - vi. Leadership Development
 - vii. Hospitality Management
 - viii. Medical Administrative Specialist
 - ix. Administrative Professional
 - x. Business Specialist (TD)
 - xi. Associates of Arts
 - xii. Associates of Science
- She was removing many duplicate courses (courses where at least 75% of the curriculum was the same as another course) to save the College money.
- Helen served on multiple committees that addressed faculty workload, qualifications, evaluation, compensation, new program development, faculty quality, curriculum quality, alums, academic affairs, credit for prior learning, dual credit handbook, program review, strategic planning, and facilities planning.

- Assisted in the writing and/or management of seven grants:
 - TAACCCT III
 - Culinary Production Specialist Grant
 - Agribusiness Grant
 - Behavior Technician Grant
 - Web Software Developer Grant
 - Supply Chain Management Grant
 - Hospitality Management Grant

During her career at the College, Helen is most proud of:

- Completing her dissertation at BTC and then implementing it to bring positive change for adjunct faculty.
- Helping students fulfill their dreams.
- Being the BTC Distinguished Alumni for 2010.
- Becoming the following and then conducting corporate training in these areas:
 - i. Green Manufacturing Specialist through SME
 - ii. Real Colors Certified Facilitator
 - iii. DDI Certified Facilitator

Dr. Helen Proeber's retirement plans are taking care of and spending more time with her family



BLACKHAWK Technical College

RETIREE ANDY MCGRATH

Andy McGrath's career at Blackhawk started in 1987 as a student in the Accounting Program. Little did he know then that he would continue for 35 more years as a student and employee.

After graduating from BTC in May 1990, Andy was accepted into the federal projects clerk position in the BTC's clerical/custodial union. In early 1993, Andy accepted an administrative position as the Special Populations Coordinator. He held this position in varying forms and titles until 2008 when his role expanded into grant management and assisting with the College budgeting process. In 2019, Andy transitioned into his current role as a Data Reporting Analyst.

While in the federal projects clerk position, Andy became involved in the clerical/custodial union leadership and served as the union treasurer. While serving as the Special Populations Coordinator, he became involved in the Blackhawk Tech Association (BTA) and served in several leadership roles, including BTA President in 2006. BTA was instrumental in Andy's growth at the College, as he made many valuable personal and professional connections.

Andy's roles at BTC didn't provide much direct interaction with students. However, one of his career highlights was playing a lead role in securing nearly \$2 million in federal grant funds to help retrain hundreds of workers impacted by the closing of General Motors and related businesses.

Additionally, Andy is proud of the positive relationships created during his career. It's been an honor and privilege to interact with many dedicated professionals, many of whom he calls friends.

Andy and his wife, Ann, have two grandkids and another on the way! They don't have any other major plans except enjoying the freedom of retirement and, hopefully, many new adventures.

SPECIAL REPORTS ITEM B.



Blackhawk Technical College Foundation
Summary of Philanthropic Gifts
\$5,000 and Greater
July 2022 – December 2022

Date	Donor(s)	Industry Type	Donation	Amount	Purpose
7/5/2022	Compeer Financial	Insurance	Cash	\$25,375	Compeer Financial Scholarship & Agricultural Grant
7/7/2022	Alliant Energy Foundation	Non-Profit/Foundation	Cash	\$6,000	Alliant Energy Electric Power Distribution (EPD) Scholarships
7/26/2022	Blackhawk Technical College <i>(on behalf of Dr. Pierner)</i>	Higher Education	Cash	\$6,000	Blackhawk Fund, IDEAL Opportunity Scholarship, Nancy B. Parker Scholars
8/2/2022	Gordon Flesch Charitable Foundation	Foundation	Cash	\$5,000	Coins for Caring – <i>Student Emergency Assistance Fund</i>
8/5/2022	Charter Next Generation (CNG)	Manufacturing	Cash	\$10,000	Charter Next Generation (CNG) Scholarship
8/12/2022	Wayne Albertson	Individual Donor	Cash	\$25,000	Albertson Strategic Opportunities Fund
9/13/2022	Tracy Seeds & Tracy & Son Farms, Inc.	Agriculture	Cash	\$6,090	Tracy Family Scholarship
9/16/2022	Schwab Charitable <i>(on behalf of Mary Dikkeboom)</i>	Individual Donor	Cash	\$5,000	Hank Dikkeboom Memorial Scholarship
9/20/2022	Mercyhealth	Healthcare	In-Kind Donation	\$10,000	Equipment Donation for Medical Laboratory Technician (MLT) Program
9/20/2022	Freeport Health Network	Healthcare	In-Kind Donation	\$5,000	Equipment Donation for Medical Laboratory Technician (MLT) Program
10/3/2022	Hendricks Family Foundation	Family Foundation	Cash	\$20,000	Nancy B. Parker Scholars <i>(Pledge Payment)</i>
10/17/2022	Dr. Gregg & Helen Dickinson	Foundation Board Member	Cash	\$100,000	Ben Dickinson Memorial Endowed Scholarship
10/20/2022	Prent/GOEX	Manufacturing	Cash	\$50,000	Fund for the Future of Manufacturing <i>(Pledge Payment #1 of 5)</i>
10/26/2022	Gordon Kronquist, M.D.	Individual Donor	Cash	\$10,000	Barbara Kronquist Memorial Scholarship
11/18/2022	Vortex Optics	Manufacturing	In-Kind Donation	\$7,499.85	Equipment Donation for Law Enforcement/Public Safety Programs
11/23/2022	Mercyhealth	Healthcare	Cash	\$40,000	Mercyhealth – Making Lives Better - Scholarship
11/28/2022	JP Cullen Foundation	Family Foundation	Cash	\$10,000	Nancy B. Parker Scholars <i>(Pledge Payment)</i>
12/5/2022	Greater Beloit Economic Development Corporation	Economic Development	Cash	\$5,000	IDEAL Opportunity Scholarship
12/22/2022	Mercyhealth	Healthcare	Cash	\$20,000	Nancy B. Parker Scholars <i>(FINAL Pledge Payment)</i>
12/23/2022	Draeger Family Foundation	Family Foundation	Cash	\$6,000	Draeger Family Scholarship
Total: \$ 371,964.85					

Respectfully submitted,

Lisa Hurda
 Director of College Advancement & Foundation

SPECIAL REPORTS ITEM C.

BLACKHAWK TECHNICAL COLLEGE PROGRAMS FOR FISCAL YEAR 2023-24

The list of anticipated College offerings for the upcoming 2023-24 academic year (i.e., starting with the Fall 2023 semester).

This list could change by the beginning of the new academic year if the College takes any action during the second half of the current academic year to alter the status of any of the programs on the list or to create additional offerings.

The College's offerings for the 2023-24 academic year include:

2	Liberal Art Degrees
38	Associate Degrees
14	Less than One-Year Technical Diplomas
12	One-Year Technical Diplomas
3	Two-Year Technical Diplomas
7	Apprentices
6	Non-Postsecondary
10	Certificates (Local)
2	Collaborative Programs
1	*Program with approved Concept Proposals

Liberal Arts (20)

20-800-1	Associate of Arts
20-800-2	Associate of Science

Associate Degree (10)

10-006-2	Agribusiness/Science and Technology
10-101-1	Accounting
10-102-3	Business Management
10-104-2	Sales Management
10-104-8	Digital Marketing
10-106-4	Medical Administrative Specialist
10-106-6	Administrative Professional
10-109-2	Hospitality Management
10-116-1	Human Resources
10-150-2	Information Technology – Network Specialist
10-152-4	Information Technology - Web Software Developer -
10-160-5	Medical Administrative Coder
10-182-1	Supply Chain Management
10-196-1	Leadership Development
10-307-1	Early Childhood Education
10-316-1	Culinary Arts
*10-442-1	Welding Fabrication & Robotics (Concept approved)
10-499-5	Technical Studies - Journeyworker
10-503-2	Fire Protection Technician
10-504-5	Criminal Justice Studies
10-506-6	Laboratory Food Science Technician

10-508-1	Dental Hygienist
10-512-1	Surgical Technology
10-513-1	Medical Laboratory Technician
10-515-1	Respiratory Therapy
10-520-3	Human Services Associate
10-522-2	Foundations of Teacher Education
10-522-3	Behavior Technician
10-524-1	Physical Therapist Assistant
10-526-1	Radiography
10-526-5	Diagnostic Medical Sonography/Vascular Technology
10-531-1	Paramedic Technician
10-543-1	Nursing
10-550-2	Substance Use Disorder Counselor
10-601-1	Air Conditioning, Heating & Refrigeration Technology
10-620-1	Electro-Mechanical Technology
10-623-3	Manufacturing Engineering Technology
10-664-1	Automation Systems Technology
10-825-1	Individualized Technical Studies

Less Than One-Year Technical Diploma (30)

30-442-4	Shielded Metal Arc Welding (SMAW) (Embedded Technical Diploma)
30-442-5	Gas Metal Arc Welding (GMAW) (Embedded Technical Diploma)
30-442-6	Flux Cored Arc Welding (FCAW) (Embedded Technical Diploma)
30-442-7	Gas Tungsten Arc Welding (GTAW) (Embedded Technical Diploma)
30-458-1	Entry Level Driver Training (short-term 4-week)
30-504-2	Criminal Justice – Law Enforcement 720 Academy
30-509-2	Patient Service Specialist (Embedded Technical Diploma)
30-513-1	Phlebotomy Technician
30-531-3	Emergency Medical Technician – Basic
30-531-6	Advanced Emergency Medical Technician
30-534-1	Central Service Technician
30-543-1	Nursing Assistant
30-550-1	Substance Abuse Education (Embedded Technical Diploma)
30-620-4	Entry Maintenance Technician (Embedded Technical Diploma)

One-Year Technical Diploma (31)

31-006-1	Agribusiness Specialist (Embedded Technical Diploma)
31-101-1	Accounting Assistant (Embedded Technical Diploma)
31-102-3	Business Management Specialist
31-106-3	Administrative Support Professional
31-316-2	Culinary Production Specialist
31-413-2	Electric Power Distribution
31-442-1	Welding
31-450-1	Computer Service Technician (Embedded Technical Diploma)
31-462-2	Industrial Maintenance Mechanic (Embedded Technical Diploma)
31-506-4	Laboratory Science Technician Assistant (Embedded Technical Diploma)
31-508-1	Dental Assistant
31-509-1	Medical Assistant
31-601-1	Residential HVAC (Embedded Technical Diploma)

Two-Year Technical Diploma (32)

32-404-2	Automotive Technician
32-412-1	Diesel & Heavy Equip Technician
32-444-1	CNC Technician

Apprentice (50)

50-401-9	HVAC Apprentice (ABC)
50-413-1	Industrial Electrician Apprentice
50-413-2	Electricity (Construction) Apprentice
50-413-9	ABC Electrical Apprentice
50-420-2	Machinist Apprentice
50-464-1	Maintenance Technician Apprentice
50-620-1	Mechatronics Technician Apprenticeship

Non-Postsecondary (73-78)

73-850-0	Beginning ABE
74-850-0	Intermediate ABE
75-850-0	English as a Second Language
76-850-0	High School Diploma, GED, HSED
77-850-0	ASE Developmental
78-850-0	ASE Remedial

Certificates (Local)

999110	Business Management
999126	.NET Developer
999127	Web Programming
999128	Java Developer
999131	IT-Desktop Support
999133	Project Management
999203	Human Resource Generalist
999313	Computer Hardware Support
999315	Network Support
996201	Accelerated Industrial Maintenance

SHARED/COLLABORATIVE PROGRAMS

10-528-1	Funeral Service (shared with MATC Milwaukee)
10-313-1	Nutrition and Dietetic Technician (shared with MATC)



JANUARY 18, 2023

INFORMATION/DISCUSSION

- Financial Statement and Quarterly Report

INFORMATION/DISCUSSION ITEM A.

Blackhawk Technical College
General Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022						
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Audited		
									Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	6,741,574	6,741,574	-	0.00%	7,267,710	6,697,581	-	0.00%	6,777,581	100.00%	-
Other Local Government	2,926	2,926	161,363	5514.80%	(1,000)	(1,000)	49	-4.93%	13,091	-1309.10%	14,091
State Aid	14,318,600	14,414,373	2,641,705	18.33%	13,119,635	14,004,136	2,385,975	17.04%	13,927,588	99.84%	(22,348)
Program Fees	5,612,700	5,658,100	5,526,842	97.68%	5,388,810	5,388,810	5,184,489	96.21%	5,613,931	100.03%	1,776
Material Fees	311,000	311,000	289,374	93.05%	387,644	387,644	284,298	73.34%	315,126	99.99%	(18)
Other Student Fees	401,200	446,200	359,320	80.53%	364,250	364,250	355,538	97.61%	478,116	99.79%	(1,018)
Institutional Revenue	1,972,500	2,167,500	618,535	28.54%	1,883,273	2,003,930	292,304	14.59%	2,727,939	100.00%	(18)
Federal Revenue	11,000	11,000	365	3.32%	11,500	11,500	410	3.57%	8,401	73.05%	(3,099)
Total Revenue	29,371,500	29,752,673	9,597,504	32.26%	28,421,822	28,856,851	8,503,063	29.47%	29,861,773	99.96%	(10,634)
Other Resources											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Other Funding Sources	140,000	140,000	-	0.00%	42,000	140,762	-	0.00%	320,047	100.00%	-
Total Other Resources	140,000	140,000	-	0.00%	42,000	140,762	-	0.00%	320,047	100.00%	-
Total Resources	29,511,500	29,892,673	9,597,504	32.11%	28,463,822	28,997,613	8,503,063	29.32%	30,181,820	99.96%	(10,634)
Expenditures											
Instruction	16,769,076	16,520,301	7,124,593	43.13%	16,205,678	16,253,435	7,127,201	43.85%	16,582,555	99.94%	9,697
Instructional Resources	1,173,703	1,266,703	534,922	42.23%	1,223,499	1,223,499	519,273	42.44%	1,015,826	97.82%	22,673
Student Services	2,419,935	2,385,935	952,101	39.90%	2,192,377	2,192,377	896,811	40.91%	2,027,097	99.74%	5,280
General Institutional	6,644,350	6,945,350	3,439,273	49.52%	6,252,474	6,412,474	2,989,983	46.63%	6,126,479	99.15%	52,495
Physical Plant	2,479,436	2,527,436	1,146,400	45.36%	2,466,261	2,466,261	1,033,570	41.91%	2,422,835	99.65%	8,426
Auxiliary Services	-	-	-	0.00%	-	98,762	498	0.50%	-	0.00%	-
Total Expenditures	29,486,500	29,645,725	13,197,289	44.52%	28,340,289	28,646,808	12,567,336	43.87%	28,174,792	99.65%	98,571
Other Uses											
Trsf fr Res & Des Fund Bal	-	216,448	-	0.00%	92,908	320,180	-	0.00%	-	0.00%	188,466
Other Uses	25,000	30,500	-	0.00%	30,625	30,625	-	0.00%	1,720,808	99.43%	9,817
Total Other Uses	25,000	246,948	-	0.00%	123,533	350,805	-	0.00%	1,720,808	89.67%	198,283
Total Uses	29,511,500	29,892,673	13,197,289	44.15%	28,463,822	28,997,613	12,567,336	43.34%	29,895,600	99.02%	296,854
Budgeted Resources Over (Under) Expenditures	-	-	(3,599,785)		-	-	(4,064,273)		286,220		
Beginning Fund Balance	11,434,763	11,434,763	11,434,763		11,148,543	11,148,543	11,148,543		11,148,543		
Change in Fund Balance	-	216,448	-		92,908	320,180	(4,064,273)		286,220		
Ending Fund Balance	11,434,763	11,651,211	7,834,978		11,241,451	11,468,723	7,084,270		11,434,763		
Reserved for Prepaid Items	75,000	75,000	75,000		75,000	75,000	75,000		75,000		
Designated for Operations	6,725,000	6,725,000	6,725,000		6,725,000	6,725,000	6,725,000		6,725,000		
Designated for State Aid Fluc	350,000	350,000	350,000		350,000	350,000	350,000		350,000		
Designated for Sub Years	500,000	500,000	500,000		500,000	500,000	500,000		500,000		
Designated for Sub Year	3,784,763	4,001,211	184,978		3,591,451	3,818,723	(565,730)		3,784,763		

General Fund is used to account for all revenues and expenditures for activities normally associated with the regular operations of the district including instructional programs, student support services, facility care/maintenance and administration.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Special Revenue Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	491,932	496,433	-	0.00%	588,610	623,765	-	0.00%	543,765	100.00%	-
Other Local Government	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
State Aid	926,933	1,170,444	334,037	28.54%	841,534	1,001,157	269,880	26.96%	725,319	59.48%	(494,014)
Program Fees	9,924	9,924	-	0.00%	-	-	-	0.00%	21,226	96.19%	(841)
Material Fees	403	403	-	0.00%	-	403	-	0.00%	862	80.19%	(213)
Other Student Fees	-	-	-	0.00%	-	9,924	-	0.00%	2,759	134.45%	707
Institutional Revenue	-	28,860	28,860	100.00%	-	42,300	42,300	100.00%	42,300	100.00%	-
Federal Revenue	706,526	1,454,132	287,275	19.76%	708,044	3,999,606	789,493	19.74%	1,573,320	69.56%	(688,605)
Total Revenue	2,135,718	3,160,196	650,172	20.57%	2,138,188	5,677,155	1,101,673	19.41%	2,909,551	71.09%	(1,182,966)
Other Resources											
Trsf fr Res & Des Fund Bal	-	2,893	-	0.00%	-	539	-	0.00%	-	0.00%	(539)
Other Funding Sources	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Other Resources	-	2,893	-	0.00%	-	539	-	0.00%	-	0.00%	(539)
Total Resources	2,135,718	3,163,089	650,172	20.55%	2,138,188	5,677,694	1,101,673	19.40%	2,909,551	71.09%	(1,183,505)
Expenditures											
Instruction	1,288,264	1,623,353	503,364	31.01%	1,050,362	1,975,266	466,849	23.63%	993,493	89.58%	115,575
Instructional Resources	75,370	221,701	84,117	37.94%	80,675	673,383	58,483	8.68%	143,303	70.30%	60,547
Student Services	754,438	787,606	474,645	60.26%	1,002,003	1,633,418	724,050	44.33%	1,231,391	92.44%	100,776
General Institutional	17,646	250,322	101,777	40.66%	5,148	982,813	178,362	18.15%	318,255	30.13%	737,883
Physical Plant	-	100,107	797	0.80%	-	412,814	14,589	3.53%	35,390	16.65%	177,158
Total Expenditures	2,135,718	2,983,089	1,164,700	39.04%	2,138,188	5,677,694	1,442,333	25.40%	2,721,832	69.54%	1,191,939
Other Uses											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Other Uses	-	180,000	-	0.00%	-	-	-	0.00%	179,285	100.00%	-
Total Other Uses	-	180,000	-	0.00%	-	-	-	0.00%	179,285	No Budget	-
Total Uses	2,135,718	3,163,089	1,164,700	36.82%	2,138,188	5,677,694	1,442,333	25.40%	2,901,117	51.10%	(1,191,939)
Budgeted Resources											
Over (Under) Expenditures	-	-	(514,528)		-	-	(340,660)		8,434		
Beginning Fund Balance	836,925	836,925	836,925		828,491	828,491	828,491		828,491		
Change in Fund Balance	-	(2,893)	-		-	(539)	(340,660)		8,434		
Ending Fund Balance	836,925	834,032	322,397		828,491	827,952	487,831		836,925		

Special Revenue Fund is used to account for revenues and expenditures from revenue sources that are restricted to a specific purpose. Typically, externally funded projects, such as Vocational Education Act, Adult Education Act, and Job Training Partnership Act projects, which are not considered part of the regular program of the district are included in this fund. Excluded would be construction or remodeling projects, and trust & agency activities, including student loans.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Operating Budget
General Fund & Special Revenue Funds Combined
For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	7,233,506	7,238,007	-	0.00%	7,856,320	7,321,346	-	0.00%	7,321,346	100.00%	-
Other Local Government	2,926	2,926	161,363	5514.80%	(1,000)	(1,000)	49	-4.93%	13,091	-1309.10%	14,091
State Aid	15,245,533	15,584,817	2,975,742	19.09%	13,961,169	15,005,293	2,655,855	17.70%	14,652,907	96.60%	(516,362)
Program Fees	5,622,624	5,668,024	5,526,842	97.51%	5,388,810	5,388,810	5,184,489	96.21%	5,635,157	100.02%	935
Material Fees	311,403	311,403	289,374	92.93%	387,644	388,047	284,298	73.26%	315,988	99.93%	(231)
Other Student Fees	401,200	446,200	359,320	80.53%	364,250	374,174	355,538	95.02%	480,875	99.94%	(311)
Institutional Revenue	1,972,500	2,196,360	647,395	29.48%	1,883,273	2,046,230	334,604	16.35%	2,770,239	100.00%	(18)
Federal Revenue	717,526	1,465,132	287,640	19.63%	719,544	4,011,106	789,903	19.69%	1,581,721	69.57%	(691,704)
Total Revenue	31,507,218	32,912,869	10,247,676	31.14%	30,560,010	34,534,006	9,604,736	27.81%	32,771,324	96.49%	(1,193,600)
Other Resources											
Trsf fr Res & Des Fund Bal	-	2,893	-	0.00%	-	539	-	0.00%	-	0.00%	(539)
Other Funding Sources	140,000	140,000	-	0.00%	42,000	140,762	-	0.00%	320,047	100.00%	-
Total Other Resources	140,000	142,893	-	0.00%	42,000	141,301	-	0.00%	320,047	99.83%	539
Total Resources	31,647,218	33,055,762	10,247,676	31.00%	30,602,010	34,675,307	9,604,736	27.70%	33,091,371	96.52%	(1,194,139)
Expenditures											
Instruction	18,057,340	18,143,654	7,627,957	42.04%	17,256,040	18,228,701	7,594,050	41.66%	17,576,048	99.29%	125,272
Instructional Resources	1,249,073	1,488,404	619,039	41.59%	1,304,174	1,896,882	577,756	30.46%	1,159,129	93.30%	83,220
Student Services	3,174,373	3,173,541	1,426,746	44.96%	3,194,380	3,825,795	1,620,861	42.37%	3,258,488	96.85%	106,056
General Institutional	6,661,996	7,195,672	3,541,050	49.21%	6,257,622	7,395,287	3,168,345	42.84%	6,444,734	89.08%	790,378
Physical Plant	2,479,436	2,627,543	1,147,197	43.66%	2,466,261	2,879,075	1,048,159	36.41%	2,458,225	92.98%	185,584
Auxiliary Services	-	-	-	0.00%	-	98,762	498	0.50%	-	0.00%	-
Total Expenditures	31,622,218	32,628,814	14,361,989	44.02%	30,478,477	34,324,502	14,009,669	40.82%	30,896,624	95.99%	1,290,510
Other Uses											
Trsf fr Res & Des Fund Bal	-	216,448	-	0.00%	92,908	320,180	-	0.00%	-	0.00%	188,466
Other Uses	25,000	210,500	-	0.00%	30,625	30,625	-	0.00%	1,900,093	99.49%	9,817
Total Other Uses	25,000	426,948	-	0.00%	123,533	350,805	-	0.00%	1,900,093	90.55%	198,283
Total Uses	31,647,218	33,055,762	14,361,989	43.45%	30,602,010	34,675,307	14,009,669	40.40%	32,796,717	95.66%	1,488,793
Budgeted Resources											
Over (Under) Expenditures	-	-	(4,114,313)		-	-	(4,404,933)		294,654		
Beginning Fund Balance	12,271,688	12,271,688	12,271,688		11,977,034	11,977,034	11,977,034		11,977,034		
Change in Fund Balance	-	213,555	-		92,908	319,641	(4,404,933)		294,654		
Ending Fund Balance	12,271,688	12,485,243	8,157,375		12,069,942	12,296,675	7,572,101		12,271,688		
Reserved for Prepaid Items	75,000	75,000	75,000		75,000	75,000	75,000		75,000		
Designated for Operations	7,561,925	7,559,032	7,047,397		7,553,491	7,552,952	7,212,831		7,561,925		
Designated for State Aid Fluc	350,000	350,000	350,000		350,000	350,000	350,000		350,000		
Designated for Sub Years	500,000	500,000	500,000		500,000	500,000	500,000		500,000		
Designated for Sub Year	3,784,763	4,001,211	184,978		3,591,451	3,818,723	(565,730)		3,784,763		

Operating Budget - General and Special Revenue Combined are the funds used to record revenue and expenditures used to manage the operations of BTC .

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Capital Projects Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
State Aid	5,200	13,828	5,200	37.60%	33,183	83,183	-	0.00%	71,472	85.92%	(11,711)
Institutional Revenue	1,300	1,300	394,151	30319.31%	13,006	11,571	1,189,813	10282.72%	1,295,785	100.01%	106
Federal Revenue	-	141	6,466	4585.82%	18,358	1,992,013	1,427,430	71.66%	3,171,375	82.96%	(651,589)
Total Revenue	6,500	15,269	405,817	2657.78%	64,547	2,086,767	2,617,243	125.42%	4,538,632	87.25%	(663,194)
Other Resources											
Trsf fr Res & Des Fund Bal	1,230,000	22,265,674	-	0.00%	2,300,000	7,053,347	-	0.00%	-	0.00%	(7,528,347)
Other Funding Sources	5,300,000	5,300,000	3,800,000	71.70%	10,300,000	10,300,000	10,300,000	100.00%	31,500,000	100.00%	-
Total Other Resources	6,530,000	27,565,674	3,800,000	13.79%	12,600,000	17,353,347	10,300,000	59.35%	31,500,000	80.71%	(7,528,347)
Total Resources	6,536,500	27,580,943	4,205,817	15.25%	12,664,547	19,440,114	12,917,243	66.45%	36,038,632	81.48%	(8,191,541)
Expenditures											
Instruction	1,822,225	1,901,444	443,779	23.34%	505,436	999,302	529,139	52.95%	857,180	85.20%	148,886
Instructional Resources	195,444	250,585	100,964	40.29%	731,723	1,959,669	522,733	26.67%	1,749,980	78.45%	480,736
Student Services	7,500	7,500	-	0.00%	56,499	313,485	154,273	49.21%	299,049	60.77%	193,028
General Institutional	1,506,831	1,608,310	655,272	40.74%	919,889	1,382,008	304,837	22.06%	949,890	72.10%	367,647
Physical Plant	2,934,500	23,543,104	1,628,725	6.92%	10,349,000	14,683,650	6,414,144	43.68%	13,869,823	38.45%	22,199,420
Auxiliary Services	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Expenditures	6,466,500	27,310,943	2,828,740	10.36%	12,562,547	19,338,114	7,925,126	40.98%	17,725,922	43.11%	23,389,717
Other Uses											
Trsf fr Res & Des Fund Bal	-	200,000	-	0.00%	-	-	-	0.00%	-	0.00%	2,937,534
Other Uses	70,000	70,000	-	0.00%	102,000	102,000	-	0.00%	177,000	100.00%	-
Total Other Uses	70,000	270,000	-	0.00%	102,000	102,000	-	0.00%	177,000	5.68%	2,937,534
Total Uses	6,536,500	27,580,943	2,828,740	10.26%	12,664,547	19,440,114	7,925,126	40.77%	17,902,922	40.48%	26,327,251
Budgeted Resources Over (Under) Expenditures	-	-	1,377,077		-	-	4,992,117		18,135,710		
Beginning Fund Balance	21,964,995	21,964,995	21,964,995		3,829,285	3,829,285	3,829,285		3,829,285		
Change in Fund Balance	(1,230,000)	(22,065,674)	-		(2,300,000)	(7,053,347)	4,992,117		18,135,710		
Ending Fund Balance	20,734,995	(100,679)	23,342,072		1,529,285	(3,224,062)	8,821,402		21,964,995		

Capital Projects Fund is used to account for all resources and expenditures related to capital projects. Capital projects include the acquisition of sites/buildings, purchase or construction of buildings (including equipping), remodeling and improvement of buildings and purchase of movable and fixed equipment with a per unit value of \$2,000 and a life expectancy of at least two years.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Debt Service
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	8,993,000	8,993,000	-	0.00%	9,064,788	8,850,000	-	0.00%	8,850,000	100.00%	-
Institutional Revenue	100	100	18,936	18936.00%	5,000	5,000	226	4.52%	1,771	35.42%	(3,229)
Total Revenue	8,993,100	8,993,100	18,936	0.21%	9,069,788	8,855,000	226	0.00%	8,851,771	99.96%	(3,229)
Other Resources											
Trsf fr Res & Des Fund Bal	242,600	242,600	-	0.00%	72,000	72,000	-	0.00%	-	0.00%	(72,000)
Other Funding Sources	70,000	70,000	109,801	156.86%	102,000	102,000	210,714	206.58%	1,141,972	100.00%	(28)
Total Other Resources	312,600	312,600	109,801	35.13%	174,000	174,000	210,714	121.10%	1,141,972	94.07%	(72,028)
Total Resources	9,305,700	9,305,700	128,737	1.38%	9,243,788	9,029,000	210,940	2.34%	9,993,743	99.25%	(75,257)
Expenditures											
Physical Plant	9,305,700	9,305,700	846,418	9.10%	9,243,788	8,727,000	589,554	6.76%	8,801,529	99.99%	471
Total Expenditures	9,305,700	9,305,700	846,418	9.10%	9,243,788	8,727,000	589,554	6.76%	8,801,529	99.99%	471
Other Uses											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	302,000	-	0.00%	-	0.00%	1,267,000
Other Uses	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Other Uses	-	-	-	0.00%	-	302,000	-	0.00%	-	0.00%	1,267,000
Total Uses	9,305,700	9,305,700	846,418	9.10%	9,243,788	9,029,000	589,554	6.53%	8,801,529	87.41%	1,267,471
Budgeted Resources											
Over (Under) Expenditures	-	-	(717,681)		-	-	(378,614)		1,192,214		
Beginning Fund Balance	2,259,256	2,259,256	2,259,256		1,067,042	1,067,042	1,067,042		1,067,042		
Change in Fund Balance	(242,600)	(242,600)	-		(72,000)	230,000	(378,614)		1,192,214		
Ending Fund Balance	2,016,656	2,016,656	1,541,575		995,042	1,297,042	688,428		2,259,256		

Debt Service Fund is used to account for the accumulation of resources, and the payment of principal and interest for general long-term debt and long-term lease purchase debt.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Enterprise Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022							
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Audited			
									Year End	Percent of Budget	Dollar Variance	
Revenues												
Other Student Fees	-	-	-	0.00%	15,000	-	-	0.00%	-	0.00%	-	
Institutional Revenue	120,985	120,985	48,670	40.23%	152,957	167,957	53,432	31.81%	103,836	61.82%	(64,121)	
Federal Revenue	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-	
Total Revenue	120,985	120,985	48,670	40.23%	167,957	167,957	53,432	31.81%	103,836	61.82%	(64,121)	
Other Resources												
Trsf fr Res & Des Fund Bal	125,740	125,740	-	0.00%	32,875	32,875	-	0.00%	-	0.00%	(32,875)	
Other Funding Sources	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-	
Total Other Resources	125,740	125,740	-	0.00%	32,875	32,875	-	0.00%	-	0.00%	(32,875)	
Total Resources	246,725	246,725	48,670	19.73%	200,832	200,832	53,432	26.61%	103,836	51.70%	(96,996)	
Expenditures												
Student Services	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-	
Auxiliary Services	102,657	102,657	17,263	16.82%	146,394	47,632	14,202	29.82%	28,296	59.41%	19,336	
Total Expenditures	102,657	102,657	17,263	16.82%	146,394	47,632	14,202	29.82%	28,296	59.41%	19,336	
Other Uses												
Trsf fr Res & Des Fund Bal	4,068	4,068	-	0.00%	12,438	12,438	-	0.00%	-	0.00%	12,438	
Other Uses	140,000	140,000	-	0.00%	42,000	140,762	-	0.00%	140,762	100.00%	-	
Total Other Uses	144,068	144,068	-	0.00%	54,438	153,200	-	0.00%	140,762	91.88%	12,438	
Total Uses	246,725	246,725	17,263	7.00%	200,832	200,832	14,202	7.07%	169,058	84.18%	31,774	
Budgeted Resources												
Over (Under) Expenditures	-	-	31,407		-	-	39,230		(65,222)			
Beginning Fund Balance	488,479	488,479	488,479		553,701	553,701	553,701		553,701			
Change in Fund Balance	(121,672)	(121,672)	-		(20,437)	(20,437)	39,230		(65,222)			
Ending Fund Balance	366,807	366,807	519,886		533,264	533,264	592,931		488,479			

Enterprise Fund is used to account for district operations where the cost of providing goods or services to students, district staff, faculty or the general public on a continuing basis is financed or recovered primarily through user charges, or where the district board has decided that periodic determination of revenues, expenses or net income is appropriate.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Internal Service Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Institutional Revenue	260,000	260,000	-	0.00%	227,000	227,000	-	0.00%	227,000	100.00%	-
Total Revenue	260,000	260,000	-	0.00%	227,000	227,000	-	0.00%	227,000	100.00%	-
Other Resources											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	12,000	-	0.00%	-	0.00%	(12,000)
Other Funding Sources	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Other Resources	-	-	-	0.00%	-	12,000	-	0.00%	-	0.00%	(12,000)
Total Resources	260,000	260,000	-	0.00%	227,000	239,000	-	0.00%	227,000	94.98%	(12,000)
Expenditures											
Instruction	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Student Services	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Auxiliary Services	260,000	260,000	241,726	92.97%	227,000	239,000	225,935	94.53%	225,935	94.53%	13,065
Total Expenditures	260,000	260,000	241,726	92.97%	227,000	239,000	225,935	94.53%	225,935	94.53%	13,065
Other Uses											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Other Uses	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Other Uses	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Uses	260,000	260,000	241,726	92.97%	227,000	239,000	225,935	94.53%	225,935	94.53%	13,065
Budgeted Resources											
Over (Under) Expenditures	-	-	(241,726)		-	-	(225,935)		1,065		
Beginning Fund Balance	219,195	219,195	219,195		218,130	218,130	218,130		218,130		
Change in Fund Balance	-	-	-		-	(12,000)	(225,935)		1,065		
Ending Fund Balance	219,195	219,195	(22,531)		218,130	206,130	(7,805)		219,195		

Internal Service Fund is used to account for district operations where the cost of providing goods or services by one department or unit to other departments or units on a cost-reimbursement basis

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
Trust and Agency Fund
 Comparative Statement of Revenues and Expenditures
 For The Months Ended December 31, 2022 and 2021

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
State Aid	809,100	809,100	573,331	70.86%	908,435	834,350	416,832	49.96%	792,432	94.98%	(41,918)
Other Student Fees	360,000	360,000	386,569	107.38%	360,000	360,000	361,522	100.42%	391,142	108.65%	31,142
Institutional Revenue	277,325	277,325	120,995	43.63%	252,459	273,544	115,123	42.09%	277,153	96.51%	(10,036)
Federal Revenue	7,070,875	7,070,875	4,490,266	63.50%	7,596,847	11,546,469	5,182,747	44.89%	9,457,178	81.91%	(2,089,291)
Total Revenue	8,517,300	8,517,300	5,571,161	65.41%	9,117,741	13,014,363	6,076,224	46.69%	10,917,905	83.80%	(2,110,103)
Other Resources											
Trsf fr Res & Des Fund Bal	53,503	53,503	-	0.00%	93,032	93,032	-	0.00%	-	0.00%	(93,032)
Other Funding Sources	25,000	30,500	-	0.00%	30,625	30,625	-	0.00%	20,808	67.94%	(9,817)
Total Other Resources	78,503	84,003	-	0.00%	123,657	123,657	-	0.00%	20,808	16.83%	(102,849)
Total Resources	8,595,803	8,601,303	5,571,161	64.77%	9,241,398	13,138,020	6,076,224	46.25%	10,938,713	83.17%	(2,212,952)
Expenditures											
Instruction	-	-	-	0.00%	-	-	-	0.00%	1,593	No Budget	(1,593)
Student Services	8,343,682	8,349,182	5,251,779	62.90%	9,007,603	12,884,225	5,744,569	44.59%	10,655,454	82.69%	2,229,816
General Institutional	252,121	252,121	123,600	49.02%	233,795	253,795	123,716	48.75%	259,780	97.52%	6,615
Physical Plant	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Expenditures	8,595,803	8,601,303	5,375,379	62.49%	9,241,398	13,138,020	5,868,285	44.67%	10,916,827	83.01%	2,234,838
Other Uses											
Trsf fr Res & Des Fund Bal	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Other Uses	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Other Uses	-	-	-	0.00%	-	-	-	0.00%	-	0.00%	-
Total Uses	8,595,803	8,601,303	5,375,379	62.49%	9,241,398	13,138,020	5,868,285	44.67%	10,916,827	83.01%	2,234,838
Budgeted Resources											
Over (Under) Expenditures	-	-	195,782		-	-	207,939		21,886		
Beginning Fund Balance	734,256	734,256	734,256		712,370	712,370	712,370		712,370		
Change in Fund Balance	(53,503)	(53,503)	-		(93,032)	(93,032)	207,939		21,886		
Ending Fund Balance	680,753	680,753	930,038		619,338	619,338	920,309		734,256		

Trust and Agency Fund is made up of three different types of sub-funds:

- a. **Expendable Trust Fund Type** is used to record resources and related to financial activities where the principal may not be expended and where the board acts as a trustee.
- b. **Non-Expendable Trust Fund Type** is used to record resources and related financial activities where the principal may not be expended and where the board acts as trustee.
- c. **Agency Fund Type** is used to record resources and related financial activity where the board acts as an agent or custodian for others, rather than as an owner.

Note : Revenue is generated by reimbursement reports to funding agencies. Therefore actual revenues will lag behind expenditures by several months. By the close of the fiscal year the difference between revenues and expenditures is balanced.

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

Blackhawk Technical College
All Funds
 Comparative Statement of Revenues and Expenditures

	2022-2023				2021-2022				Audited		
	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Original Budget	Adjusted Budget	YTD Actual	Percent of Budget	Year End	Percent of Budget	Dollar Variance
Revenues											
Property Tax	16,226,506	16,231,007	-	0.00%	16,921,108	16,171,346	-	0.00%	16,171,346	100.00%	-
Other Local Government	2,926	2,926	161,363	5514.80%	(1,000)	(1,000)	49	-4.93%	13,091	-1309.10%	14,091
State Aid	16,059,833	16,407,745	3,554,273	21.66%	14,902,787	15,922,826	3,072,687	19.30%	15,516,811	96.46%	(569,991)
Program Fees	5,622,624	5,668,024	5,526,842	97.51%	5,388,810	5,388,810	5,184,489	96.21%	5,635,157	100.02%	935
Material Fees	311,403	311,403	289,374	92.93%	387,644	388,047	284,298	73.26%	315,988	99.93%	(231)
Other Student Fees	761,200	806,200	745,889	92.52%	739,250	734,174	717,060	97.67%	872,017	103.67%	30,831
Institutional Revenue	2,632,210	2,856,070	1,230,147	43.07%	2,533,695	2,731,302	1,693,198	61.99%	4,675,784	98.37%	(77,298)
Federal Revenue	7,788,401	8,536,148	4,784,372	56.05%	8,334,749	17,549,588	7,400,080	42.17%	14,210,274	80.54%	(3,432,584)
Total Revenue	49,405,103	50,819,523	16,292,260	32.06%	49,207,043	58,885,093	18,351,861	31.17%	57,410,468	93.43%	(4,034,247)
Other Resources											
Trsf fr Res & Des Fund Bal	1,651,843	22,690,410	-	0.00%	2,497,907	7,263,793	-	0.00%	-	0.00%	(945,706)
Other Funding Sources	5,535,000	5,540,500	3,909,801	70.57%	10,474,625	10,573,387	10,510,714	99.41%	32,982,827	99.97%	80,982
Total Other Resources	7,186,843	28,230,910	3,909,801	13.85%	12,972,532	17,837,180	10,510,714	58.93%	32,982,827	80.98%	(864,724)
Total Resources	56,591,946	79,050,433	20,202,061	25.56%	62,179,575	76,722,273	28,862,575	37.62%	90,393,295	88.47%	(4,609,897)
Expenditures											
Instruction	19,879,565	20,045,098	8,071,736	40.27%	17,761,476	19,228,003	8,123,189	42.25%	18,434,821	98.54%	272,565
Instructional Resources	1,444,517	1,738,989	720,003	41.40%	2,035,897	3,856,551	1,100,489	28.54%	2,909,109	83.76%	563,956
Student Services	11,525,555	11,530,223	6,678,525	57.92%	12,258,482	17,023,505	7,519,703	44.17%	14,212,991	84.89%	2,528,900
General Institutional	8,420,948	9,056,103	4,319,922	47.70%	7,411,306	9,031,090	3,596,898	39.83%	7,654,404	86.79%	1,164,640
Physical Plant	14,719,636	35,476,347	3,622,340	10.21%	22,059,049	26,289,725	8,051,857	30.63%	25,129,577	52.89%	22,385,475
Auxiliary Services	362,657	362,657	258,989	71.41%	373,394	385,394	240,635	62.44%	254,231	88.70%	32,401
Total Expenditures	56,352,878	78,209,417	23,671,515	30.27%	61,899,604	75,814,268	28,632,771	37.77%	68,595,133	71.79%	26,947,937
Other Uses											
Trsf fr Res & Des Fund Bal	4,068	420,516	-	0.00%	105,346	634,618	-	0.00%	-	0.00%	4,405,438
Other Uses	235,000	420,500	-	0.00%	174,625	273,387	-	0.00%	2,217,855	99.56%	9,817
Total Other Uses	239,068	841,016	-	0.00%	279,971	908,005	-	0.00%	2,217,855	33.44%	4,415,255
Total Uses	56,591,946	79,050,433	23,671,515	29.94%	62,179,575	76,722,273	28,632,771	37.32%	70,812,988	69.30%	31,363,192
Budgeted Resources Over (Under) Expenditures	-	-	(3,469,454)		-	-	229,804		19,580,307		
Beginning Fund Balance	37,937,869	37,937,869	37,937,869		18,357,562	18,357,562	18,357,562		18,357,562		
Change in Fund Balance	(1,647,775)	(22,269,894)	-		(2,392,561)	(6,629,175)	229,804		19,580,307		
Ending Fund Balance	36,290,094	15,667,975	34,468,415		15,965,001	11,728,387	18,587,366		37,937,869		
Reserved for Prepaid Items	75,000	75,000	75,000		75,000	75,000	75,000		75,000		
Designated for Operations	7,561,925	7,559,032	7,047,397		7,553,491	7,552,952	7,212,831		7,561,925		
Designated for State Aid Fluc	350,000	350,000	350,000		350,000	350,000	350,000		350,000		
Designated for Sub Years	500,000	500,000	500,000		500,000	500,000	500,000		500,000		
Designated for Sub Year	3,784,763	4,001,211	184,978		3,591,451	3,818,723	(565,730)		3,784,763		

Note: Budgeted Resources Over (Under) Expenditures represents the amount that will be added to or used from the fund balance during the fiscal year.

BLACKHAWK TECHNICAL COLLEGE
Summary of Revenue and Expenditures as of December 31, 2022

<u>COMBINED FUNDS</u>	2022-23 CURRENT BUDGET	2022-23 ACTUAL TO DATE	2022-23 PERCENT INCURRED	2021-22 ACTUAL TO DATE	2021-22 PERCENT INCURRED
REVENUE & OTHER RESOURCES:					
Local Government	\$ 16,233,933	\$ 161,363	1.0%	\$ 49	0.0%
State Aids	16,407,745	3,554,273	21.7%	3,072,687	19.3%
Statutory Program Fees	5,668,024	5,526,842	97.5%	5,184,489	96.2%
Material Fees	311,403	289,374	92.9%	284,298	73.3%
Other Student Fees	806,200	745,889	92.5%	717,060	97.7%
Institutional	2,856,070	1,230,147	43.1%	1,693,198	62.0%
Federal	8,536,148	4,784,372	56.0%	7,400,080	42.2%
Other Sources (Bond/Transfer from Other Fund)	<u>5,540,500</u>	<u>3,909,801</u>	70.6%	<u>10,510,714</u>	99.4%
Total Revenue & Other Resources	<u>\$ 56,360,023</u>	<u>\$ 20,202,061</u>	25.6%	<u>\$ 28,862,575</u>	37.6%
EXPENDITURES BY FUNCTION:					
Instruction	\$ 20,045,098	\$ 8,071,736	40.3%	\$ 8,123,189	42.2%
Instructional Resources	1,738,989	720,003	41.4%	1,100,489	28.5%
Student Services	11,530,223	6,678,525	57.9%	7,519,703	44.2%
General Institutional	9,056,103	4,319,922	47.7%	3,596,898	39.8%
Physical Plant	35,476,347	3,622,340	10.2%	8,051,857	30.6%
Auxiliary Services	362,657	258,989	71.4%	240,635	62.4%
Other Uses (Transfer to Other Fund)	<u>420,500</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures & Other Uses	<u>\$ 78,629,917</u>	<u>\$ 23,671,515</u>	30.3%	<u>\$ 28,632,771</u>	37.8%
EXPENDITURES BY FUNDS:					
General	\$ 29,645,725	\$ 13,197,289	44.5%	\$ 12,567,336	43.9%
Special Revenue	2,983,089	1,164,700	39.0%	1,442,333	25.4%
Capital Projects	27,310,943	2,828,740	10.4%	7,925,126	41.0%
Debt Service	9,305,700	846,418	9.1%	589,554	6.8%
Enterprise	102,657	17,263	16.8%	14,202	29.8%
Internal Service	260,000	241,726	93.0%	225,935	94.5%
Trust & Agency	8,601,303	5,375,379	62.5%	5,868,285	44.7%
Other Uses (Transfer to Other Fund)	<u>420,500</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures	<u>\$ 78,629,917</u>	<u>\$ 23,671,515</u>	30.3%	<u>\$ 28,632,771</u>	37.8%
Fund Balances, Beginning	\$ 37,937,869	\$ 37,937,869		\$ 18,357,562	
Change in Fund Balance	<u>(22,269,894)</u>	<u>(3,469,454)</u>		<u>229,804</u>	
Fund Balances, Ending	<u>\$ 15,667,975</u>	<u>\$ 34,468,415</u>		<u>\$ 18,587,366</u>	

Debt Service Detail					
Principal Payments	7,395,000	-	0.0%	-	0.0%
Interest Payments	1,840,700	810,518	44.0%	496,304	30.1%
Other Debt Service Expenses	<u>70,000</u>	<u>35,900</u>	51.3%	<u>93,250</u>	91.4%
Total Debt Service Payments	<u>\$ 9,305,700</u>	<u>\$ 846,418</u>		<u>\$ 589,554</u>	

Quarterly Financial Statement Review

December 31, 2022

General Fund

Revenue

Total revenues are up approximately \$1,094,400 (12.9%) from the prior year. This is mainly due to increases of approximately \$342,400 (6.6%) in Program Fees, \$326,200 (111.6%) in Institutional Revenue, \$255,700 (10.7%) in State Aid, and \$161,300 in Property Taxes.

The increase in Program Fees is due to increases in tuition rate (\$252,100) and year-to-date enrollment (\$108,900), offset by the increase in exempt enrollments (\$18,700 - Hazmat).. The increase in Institutional Revenue is mainly due to increases in investment income (\$138,711), customized instruction (\$54,520), technical assistance (\$36,601) and proceeds from recycling materials and the sale of old equipment at auction (\$57,852). The increase in State Aid is due to an increase in general and performance-based aid and an increase in the prior year adjustment. The increase in Property Taxes is due to TIDs (Tax Increment District) closeouts resulting in a distribution of \$161,317 to the College from the Village of Clinton (\$22,574) and the Cities of Monroe (\$6,640) and Beloit (\$132,103).

Uses

Total uses are up by approximately \$630,000 (5.0%) from the prior year, primarily due to increases of approximately \$449,300 (15.0%) in General Institutional, \$112,800 (10.9%) in Physical Plant expenses and \$55,300 (6.2%) in Student Services.

The increase in General Institutional expenditures is mainly due to increases in salaries and benefits (\$397,141), contracted services (\$63,379) and professional services (\$21,984), offset by decreases in software (\$44,519) and telephone (\$27,649) expenses. General institutional salaries and benefits include the employee 1.75% stipends (\$282,607) paid in December. The increase in Physical Plant expenditures is mainly due to increases in supplies (\$29,565), salaries and benefits (\$18,893), utilities (\$15,137), snow removal (\$16,782) and contracted services (\$10,889). The increase in Student Services is mainly due to an increase in salaries and benefits (\$76,721), offset by a decrease in uncollectible student accounts (\$17,619).

Special Revenue Fund

Revenues are down approximately \$451,500 (41.0%) overall compared to the prior year. A decrease of approximately \$502,200 (63.6%) in Federal Revenue, mainly due to a decrease in COVID relief funding (\$471,374), is offset by an increase of approximately \$64,200 (23.8%) in State Aid.

Total expenditures decreased by approximately \$277,600 (19.2%) from the prior year. Student Services and General Institutional expenditures decreased by approximately \$249,400 (34.4%) and \$76,600 (94.5%), respectively. These decreases are offset by increases of approximately \$36,500 (7.8%) in Instructional expenditures, and \$25,600 (43.8%) in Instructional Resources.

The decrease in Student Services expenditures is due to decreases in salaries and benefits (\$25,017), and the vaccine incentive program (\$226,250). The decrease in General Institutional expense is due to decreases in the vaccine incentive program (\$85,008), and supplies (\$10,696), offset by increases in software expense (\$28,860).

Capital Projects Fund

Revenue and Other Resources are down by approximately \$8,711,400 (67.4%) compared to the prior year, due to decreases in Other Sources (\$6,500,000), Federal Revenue (\$1,420,964) and Institutional Revenue (\$795,662).

The decrease in Other Sources is due to a debt issuance of \$3,800,000 in the current year, compared to \$10,300,000 issued in the prior year, \$5,000,000 of which was due to a referendum bond issue. The decrease in Federal Revenue is due to a decrease in funds received from the Higher Education Emergency Relief Funding grant, and the decrease in Institutional Revenue is due to proceeds from the sale of the Center for Transportation Studies building in December 2021 (\$1,184,533), offset by an increase in investment income (\$388,871).

Expenditures decreased by approximately \$5,096,400 (64.3%), due to decreases in Physical Plant (\$4,785,419), Instructional Resources (\$421,769), Student Services (\$154,273), and Instructional (\$85,360) expenses. These decreases are offset by an increase in General Institutional (\$350,435) expenditures. Both the increases and decreases are due to the number and size of planned projects, and the timing of Higher Education Emergency Relief Funding grant capital and annual capital purchases this year compared to last year in each functional area.

Other Funds

Debt Service Fund revenue is down approximately \$82,200 (39.0%) due to the difference in the amount of bond premiums on the debt issues. This fund is used to account for the accumulation of resources and the payment of principal and interest for general long-term debt and long-term lease purchase debt. The majority of revenue is derived from property taxes, of which an allocation is recorded later in the year to place amounts in this fund. Expenditures are up by approximately \$256,900 (43.6%). This increase is related to an increase in interest expense (\$314,214), offset by a decrease in other debt service expense (\$57,350). The increase in the interest expense was expected based on the debt maturities schedule.

Enterprise Fund revenue is slightly decreased compared to the prior year with a decrease of \$4,762 (8.9%). Expenditures are slightly increased compared to the prior year with an increase of \$3,061 (21.6%) overall.

Internal Service Fund revenue is zero for both years. This fund is used to account for district operations where the cost of providing goods or services by one department or unit to other departments or units is recorded on a cost-reimbursement basis. Expenses are up \$15,791 (7.0%) due mainly to an increase in general liability and property insurance (\$23,495), offset by a decrease in workers' comp insurance (\$7,704).

Agency Fund revenue increased by approximately \$29,400 (7.2%) from the prior year due primarily to an increase in Other Student Fees (\$25,047) resulting from an increase in enrollment. Expenses increased over the prior year by approximately \$38,500 (52.5%), mainly due to an increase in Student Services expenditures of \$36,958. The increase is due to increases in salaries and benefits (\$16,660) and other student expenditures (\$20,298).

Trust Fund revenue decreased by approximately \$534,500 (9.4%) in the current year compared to the prior year. This is primarily attributed to a decrease of approximately \$692,500 (13.4%) in Federal Revenue offset by an increase of \$156,500 (37.5%) in State Aid. Expenses are down approximately \$531,400 (9.2%) from the prior year. The decrease in both revenue and expense is due to the decrease in total disbursements and reimbursements in the current year.



JANUARY 18, 2023

CONSENT AGENDA

- Draft December 21, 2022, District Board Regular Meeting Minutes
- Current Bills
- Training Contracts

CONSENT AGENDA ITEM A.



BLACKHAWK Technical College

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, DECEMBER 21, 2022
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, December 21, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson; Suzann Holland; Mark Holzman; and Kathy Sukus.

Board Members Absent: None.

Staff Present: Julie Barreau; Tony Landowski; Katie Lange; Liz Paulsen; Dr. Tracy Pierner; Greg Phillips; Tim Nobling; Renea Ranguette; Dr. Karen Schmitt; and Megan Wisnowski.

Student Representative: Hope Hopper.

Guests: None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.
- B. Tony Landowski and Katie Lange presented the High School Data and Dual Credit Pathways.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the November Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. There was no Finance Committee meeting scheduled in December. Therefore, no report or recommendation(s).
- D. There was no Personnel Committee meeting scheduled in December. Therefore, no report or recommendation(s).
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Richard to approve the consent agenda, which includes the following:

- A. Draft November 16, 2022, District Board Regular Meeting Minutes.
- B. Current Bills – The October bills include (Starting Check #00292194 and Ending Check #00292408):

Direct Deposit Expense Reimbursements	\$ 1,591,805.38
Payroll	\$ 1,025,669.12
Payroll Tax Wire Transfers	\$ 323,334.80
Other Wire Transfers	\$ 39,984.01
WRS Wire Transfers	\$ 165,378.67
P-card Disbursements	\$ 171,631.50
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 302,165.14
<i>Grand Total for the Month</i>	<i>\$ 3,619,968.62</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
110	2	\$30,935	\$27,684	\$34,393

- D. Confirmation of Annual Contract Issued to Nader Mahdi, LTE Biological Science Instructor – January 9, 2023.

All in favor. Motion carried.

POLICY REVIEW

- A. No Policies to Review for December

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. The IT Technical Support Specialist New Program Proposal was presented by Greg Phillips, Dean of MATT, and Tim Nobling, IT Instructor.

Graduates of the IT Technical Support Specialist program support systems and their users in stand-alone and LAN/WAN environments. Major skill areas in the program include end-user support and training; installing, configuring, and upgrading hardware and software; and network implementation and maintenance. This program will prepare students for the MCSP, A+, and ITF+ certifications. The program is designed for full-time and part-time students. Students may be college entry, transfer, or returning adult students that choose the IT Technical Support Specialist career pathway. Students complete the embedded one-year technical diploma for IT Helpdesk Support Specialist as part of the AAS program.

It was moved by Mr. Deprez and seconded by Ms. Andres to approve the IT Technical Support Specialist New Program Proposal. **All in favor. Motion carried.**

- B. Administration present on the Contract for Courtyard Improvements. The District Board approved the Central Campus Courtyard Capital Improvement project in June, and the WTCS Board approved it in July. The FY23 capital budget includes \$1.5 million for this project. Angus-Young is the project designer. The project was initially released for bid on June 16th, with bids due on July 19th. The bid documents required the successful bidder to complete the work by the end of this calendar year. One bid was received more than 2x the project budget.

Administration met with our PSTC Education Building Construction Manager to review the project design and consider opportunities to reduce costs further. Modifying product specifications (e.g., precast concrete in place of poured concrete, etc.) will produce some savings but will not close the budget gap. Design modifications are

required to bring the project within budget.

It was moved by Ms. Holland and seconded by Mr. Hendrickson to award the contract for Courtyard Improvements to JP Cullen, Construction Manager, for \$1,307,708 to include a 5% contingency fee of \$68,880 and A/E fees of \$109,000 for a total project budget of \$1,484,888.

All in favor. Motion carried.

Finance Committee Action Items

- A. No Action Items

Personnel Committee Action Items

- B. No Action Items

PROFESSIONAL DEVELOPMENT

No Professional Development for December.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC)

A meeting is scheduled for January 12, 2023.

- B. Marketing Consortium

A new Director has been named.

- C. Purchasing Consortium – No update.

- D. Districts Mutual Insurance (DMI) – No update.

- E. District Boards Association (DBA)

A discussion occurred regarding the District Boards Association (DBA) dues for 2023-24. There will be an increase of \$2,280.64 for the 2023-24 dues for a total of \$27,044.59.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Holzman and seconded by Ms. Sukus to adjourn the meeting at 6:23 p.m. **All in Favor. Motion carried.**

Richard Deprez

Secretary

CONSENT AGENDA ITEM B.

Blackhawk Technical College

BILL LIST SUMMARY

Period Ending December, 2022

Starting Check Number 00292409
Ending Check Number 00294180 Plus Direct Deposits

PAYROLL TAXES

Federal	436,606.85	
State	<u>65,442.59</u>	
		502,049.44

PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS

Retirement	-	
Health and Dental Insurance	21,258.83	
Miscellaneous	<u>13,270.11</u>	
		34,528.94

STUDENT RELATED PAYMENTS

626,644.06

CURRENT NON CAPITAL EXPENSES

333,681.85

CAPITAL

213,266.20

DEBT

-

TOTAL BILL LISTING AND PAYROLL TAXES

1,710,170.49

PAYROLL-NET

1,189,233.71

SUB TOTAL BILL LISTING AND PAYROLL

2,899,404.20

PLUS OTHER WIRE TRANSFERS

42,706.60

PLUS WRS WIRE TRANSFERS

187,882.77

P-CARD DISBURSEMENTS

50,737.37

WIRE FOR LAND PURCHASE

-

PLUS BOND PAYMENT

-

HEALTH INSURANCE WIRES

317,871.94

GRAND TOTAL FOR THE MONTH

3,498,602.88

CONSENT AGENDA ITEM C.

CONTRACT TRAINING REPORT JANUARY 2023

The following training contracts have been negotiated since the last District Board Regular Meeting.

Customized Instruction Contract Detail

Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
2023-1114	Schenck	16	0.05	\$1,490	\$572	\$1,490
	<i>Real Colors</i>					
2023-1116	City of Janesville	50	0.17	\$1,419	\$953	\$1,419
	<i>Leadership</i>					
2023-1117	City of Janesville	25	0.13	\$1,040	\$810	\$1,040
	<i>Leadership</i>					
2023-1120	Blain's Farm & Fleet	17	0.26	\$7,204	\$5,720	\$7,204
	<i>Leadership</i>					
2023-1118	Scot Forge	10	0.2	\$4,348	\$3,528	\$4,348
	<i>Leadership</i>					
		118	0.81	\$ 15,501	\$ 11,583	\$ 15,501

Technical Assistance Contract Detail

Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
2023-1112	City of Beloit	3	NA	\$4,320	\$3,642	\$4,320
	<i>Secondary CDL Trainer</i>					
2023-1115	Comply365	57	NA	\$2,544	\$236	\$2,544
	<i>Real Colors</i>					
		60	0	\$6,864	\$3,878	\$6,864

High School Customized Instruction Contract Detail

2023-1102	Lincoln Academy	8	0.53	\$5,672	\$5,613	\$5,672
	<i>CNA 90 hours</i>					
2023-1119	Edgerton/Evansville HS	8	0.53	\$6,756	\$6,600	\$6,756
	<i>CNA 90 hours</i>					
		16	1.06	\$ 12,428	\$ 12,213	\$ 12,428

WAT Grant Customized Instruction Contract Detail

Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
		0	0	\$ -	\$ -	\$ -

Combined Contract Totals						
		# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
		194	1.87	\$ 34,793	\$ 27,674	\$ 34,793
High School At Risk Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
		1	0	\$0	\$0	\$0
Transcribed Credit Contract Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Amount
		0	0	\$0	0	\$0
	All Contracts	195	1.87	\$34,793	\$27,674	\$34,793

Contract Training Approved By The District Board

	FY 2018-19		FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		
	Month	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
1st Quarter	July	\$15,141	\$15,141	\$306,616	\$306,616	\$0	\$0	\$34,748	\$34,748	\$54,931	\$54,931
	August	\$265,212	\$280,353	\$93,966	\$400,582	\$16,389	\$16,389	\$79,603	\$114,351	\$41,084	\$96,015
	September	\$110,603	\$390,956	\$51,844	\$452,426	\$17,532	\$33,921	\$63,394	\$177,745	\$96,205	\$192,220
2nd Quarter	October	\$36,363	\$427,319	\$18,826	\$471,252	\$29,073	\$62,994	\$22,313	\$200,058	\$69,654	\$261,874
	November	\$48,817	\$476,136	\$75,772	\$547,024	\$59,156	\$122,150	\$52,930	\$252,988	\$47,449	\$309,323
	December	\$67,999	\$544,135	\$54,312	\$601,336	\$18,026	\$140,176	\$54,656	\$307,644	\$34,393	\$343,716
3rd Quarter	January	\$101,678	\$645,813	\$50,873	\$652,209	\$30,791	\$170,967	\$12,501	\$320,145	\$34,793	\$378,509
	February	\$56,091	\$701,904	\$103,533	\$755,742	\$31,829	\$202,796	\$48,571	\$368,716		
	March	\$47,919	\$749,823	\$75,337	\$831,079	\$48,171	\$250,967	\$60,958	\$429,674		
4th Quarter	April	\$118,534	\$868,357	\$2,663	\$833,742	\$26,869	\$277,836	\$26,321	\$455,995		
	May	\$1,105,126	\$1,973,483	\$2,464,616	\$3,298,358	\$1,675,805	\$1,953,641	\$1,637,142	\$2,093,137		
	June	\$70,739	\$2,044,222	\$70,739	\$3,369,097	\$27,698	\$1,981,339	\$29,771	\$2,122,908		
YTD TOTAL \$		\$2,044,222		\$3,369,097		\$1,981,339		\$2,122,908		\$378,509	

Historical Reference

FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
WAT Grants: \$273,707	WAT Grants: \$123,702	WAT Grants: \$145,703	Customized Instruction: \$234,389	Customized Instruction: \$149,009
Transcripted Credit w/HS: \$1,401,292	Transcripted Credit w/HS: \$2,464,616*	Transcripted Credit w/HS: \$1,652,700	Technical Assistance: \$221,718	Technical Assistance: \$130,694
HSED w/HS: \$23,572	HSED w/HS: \$15,082	HSED w/HS: \$13,788	High School Customized Instruction: \$62,817	High School Customized Instruction: \$70,134
			WAT Grants: \$39,864	WAT Grants: \$22,939
			High School At Risk: \$8,752	High School At Risk: \$17,981
			Transcripted Credit: \$1,637,142	Transcripted Credit: \$0

* The Transcripted Credit dollar total has been updated to reflect \$2,464,616 due to it inadvertently being left out.

JANUARY 18, 2023

ACTION ITEMS

- None

Finance Committee Action Items

- Modifications to the Fiscal Year 2022-23 Budget

Personnel Committee Action Items

- None

FINANCE COMMITTEE ACTION ITEMS A.

<u>Proposed Modifications to the FY 2022-23 Budget</u>			
		<u>Expenditures & Other Uses</u>	<u>Revenues & Other Sources</u>
General Fund			
1	Increase Revenue and Expense in contract training, due to client demand		
	Increase Institutional Revenue		86,500
	Increase Function 1 Instructional Expenditures	86,500	
	Total - Amendment 1	<u>86,500</u>	<u>86,500</u>
2	Fund employee mid year stipend		
	Increase Function 6 General Institutional Expenditures	282,607	
	Decrease Transfers to Reserves and Designated Fund Balances	(282,607)	
	Total - Amendment 2	<u>-</u>	<u>-</u>
3	Revised Revenue Projections		
	Increase Property Tax Revenue		150,000
	Increase Institutional Revenue		210,000
	Increase Transfers to Reserves and Designated Fund Balances	360,000	
	Total - Amendment 3	<u>360,000</u>	<u>360,000</u>
4	Record increase in Property Tax Levy		
	Increase Property Tax Revenue		34,872
	Increase Transfers to Reserves and Designated Fund Balances	34,872	
	Total - Amendment 4	<u>34,872</u>	<u>34,872</u>
Special Revenue Fund			
5	Transfer of Grant Funds between Functions		
	Decrease Function 1 Instruction Expenditures	(19,125)	
	Increase Function 3 Student Services Expenditures	7,595	
	Increase Function 6 General Institutional Expenditures	11,530	
	Total - Amendment 5	<u>-</u>	<u>-</u>
6	Establish budget for State Grants awarded in FY23		
	Increase State Aid Revenue		431,200
	Increase Function 1 Instruction Expenditures	132,354	
	Increase Function 3 Student Services Expenditures	298,846	
	Total - Amendment 6	<u>431,200</u>	<u>431,200</u>
7	Decrease Budget for unspent State and Federal Grants extended to FY23		
	Decrease Property Tax Revenue		(2,370)
	Decrease State Aid Revenue		(85,038)
	Decrease Federal Revenue		(14,423)
	Decrease Function 1 Instruction Expenditures	(74,791)	
	Decrease Function 2 Instructional Resources Expenditures	(4,606)	
	Decrease Function 3 Student Services Expenditures	(22,132)	
	Decrease Function 6 General Institutional Expenditures	(302)	

<u>Proposed Modifications to the FY 2022-23 Budget</u>			
		Expenditures & Other Uses	Revenues & Other Sources
Total - Amendment 7		(101,831)	(101,831)
8	Record transfer of Capital to Grant Aid		
	Increase State Aid Revenue		3,247
	Increase Function 1 Instruction Expenditures	3,247	
	Total - Amendment 8	3,247	3,247
9	Adjust SIP Budget to Grant Funds Remaining		
	Decrease Federal Revenue		(80,000)
	Decrease Function 6 General Institutional Expenditures	(60,000)	
	Decrease Function 7 Physical Plant Expenditures	(20,000)	
	Total - Amendment 9	(80,000)	(80,000)
Capital Projects Fund			
10	Record Transfer of Capital to Grants		
	Decrease State Aid Revenue		(3,247)
	Decrease Function 1 Instruction Expenditures	(3,247)	
	Total - Amendment 10	(3,247)	(3,247)
11	Reallocate Funds for Capital Purchase - Shuttle		
	Decrease Function 1 Instruction Expenditures	(21,000)	
	Decrease Function 2 Instructional Resources Expenditures	(25,000)	
	Increase Function 3 Student Services Expenditures	96,000	
	Decrease Function 6 General Institutional Expenditures	(50,000)	
	Total - Amendment 11	-	-
Debit Service Fund			
12	Property Tax Levy, Interest, and Premium Amortization to Actual		
	Decrease Property Tax Revenue		(128,000)
	Decrease Function 7 Physical Plant Expenditures	(113,866)	
	Increase Transfers from Reserves and Designated Fund Balances		14,134
	Total - Amendment 12	(113,866)	(113,866)
Agency Fund			
13	Establish budget for Surgical Technology Club		
	Increase Institutional Revenue		7,223
	Increase Function 3 Student Services Expenditures	7,223	
	Total - Amendment 13	7,223	7,223
14	Increase for Additional Raised Funds for multiple clubs		
	Increase Institutional Revenue		2,750
	Increase Function 3 Student Services Expenditures	2,750	

<u>Proposed Modifications to the FY 2022-23 Budget</u>		
	Expenditures & Other Uses	Revenues & Other Sources
Total - Amendment 14	<u>2,750</u>	<u>2,750</u>

BLACKHAWK TECHNICAL COLLEGE

**6004 S COUNTY ROAD G
JANESVILLE WI 53546-9458
WWW.BLACKHAWK.EDU**

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