



START COLLEGE NOW

Returning Students Checklist

For acceptance into the Start College Now (SCN) program at Blackhawk Technical College, the following items are to be submitted together by the Start College Now student. If an individual item is turned in to the College, it will be returned to the student.

STEP 1: Complete START COLLEGE NOW Paperwork

ALL of the following application materials must be submitted at one time and must be turned in by April 15 for the fall semester and November 15 for the spring semester:

- WTCS form- Completed and signed by school official
- Official copy of high school transcript
- Release of Student Records form, signed by the START COLLEGE NOW student

The completed application packet should be dropped off or mailed to:

Blackhawk Technical College
Start College Now, Admission Office
6004 S. County Road G
P.O. Box 5009 Janesville, WI 53547-5009

STEP 2: Complete Registration Process

To register for classes, please contact:

Alissa Grenawalt, Recruitment Specialist
agrenawalt4@blackhawk.edu
(608) 757-6983



For more information, please contact:
agrenawalt4@blackhawk.edu • (608) 757-6983 • blackhawk.edu

Blackhawk Technical College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person (or office) has been designated to handle inquiries regarding the nondiscrimination policies: Student Judicial Officer, 6004 S. County Road G, Janesville, WI 53547. Phone: (608) 757-7702 • Fax: (608) 757-7740. Website: www.blackhawk.edu • Deaf HH/Relay 711



START COLLEGE NOW

Confidential Information Release Authorization

OFFICE OF THE REGISTRAR

6004 S County Road G, P.O. Box 5009, Janesville, WI 53547 • (608) 743-4407 • www.blackhawk.edu

RELEASE OF START COLLEGE NOW/YOUTH APPRENTICESHIP STUDENT RECORDS

I, _____, BTC Student ID# _____, authorize Blackhawk Technical College to release information concerning the following student records:

(Check all that apply)

_____ Any and all records

_____ Academic records: grades, transcripts, admissions records, course schedule, etc.

_____ Student account records

_____ Other records (specify): _____

Release the designated information to:

_____ Parents/Guardians _____

_____ High School Staff at _____

I further authorize Blackhawk Technical College representatives to discuss my student records with the above named designee(s). I will not hold Blackhawk Technical College liable under the Family Educational Rights and Privacy Act (FERPA) for releasing my student records to the above named designee(s). This release will remain in my record and will be in effect for one year from the date indicated below.

(Print Student Name)

(Student Signature)

Dated: _____



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START COLLEGE NOW APPLICATION

I. STUDENT INFORMATION

This section completed by student / parent

Student Name <i>First, Middle, Last</i>	Student's Birthdate <i>Mo./Day/Yr.</i>	Gender M <input type="checkbox"/> F <input type="checkbox"/> Other <input type="checkbox"/>
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Parent/Guardian Name <i>First, Last</i>

Address <i>Street, City, State, Zip, County</i>

Student Phone <i>Area/No.</i>	Student Email
Parent/Guardian Phone <i>Area/No.</i>	Parent/Guardian Email

High School Student Attends & Projected Graduation Year	School District in Which Student Resides
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Technical College to Which You Are Applying to	Grade Student Will be in When Taking These Courses <input type="checkbox"/> 11 <input type="checkbox"/> 12	Number of College Credits Earned to Date
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Semester for which applying: <input type="checkbox"/> Spring <input type="checkbox"/> Fall Year 20XX				II. BOARD ACTION <i>Completed by HS district</i>			
Check if Alternate	Technical College Course Name	Technical College Course Number if avail.	No. of College Credits	Comparable HS Course Offered?		Approved for HS Credit	No. of HS Credits
Yes	No						
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

III. STUDENT & PARENT / GUARDIAN SIGNATURES

This section completed by student / parent

STUDENT SIGNATURE—IN SIGNING THIS DOCUMENT, I acknowledge the following:

- I understand and will comply with the assurances and conditions outlined in "Student/Parent Specific Responsibilities" and Subchapter 38.12 (14).
- I authorize the high school and technical college to share course and grade information.

Student Signature Required ➤	Date Signed <i>Mo./Day/Yr.</i>
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PARENT/GUARDIAN SIGNATURE—Required if student is under 18.

- I understand and will comply with the assurances and conditions outlined in "Student/Parent Specific Responsibilities" and Subchapter 38.12 (14)
- I authorize the high school and college to share course and grade information.

Parent/Guardian Signature Required ➤	Date Signed <i>Mo./Day/Yr.</i>
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<div>IV. STUDENT NAME</div> <div>This section completed by student / parent</div>				
Student Name <i>First, Middle, Last</i>				
<div>V. HIGH SCHOOL BOARD APPROVAL</div> <div>This section completed by district</div>				
Named student is approved to enroll for courses marked "Approved" in Section II:				
<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No. If no, indicate reason for denial:</div>				
<div><input type="checkbox"/> Check if student has a record of disciplinary issues.</div>				
Name of High School Board Approval Authority			Phone Area/No.	
High School Board Approval Authority Signature			Date Signed Mo./Day/Yr.	
<div>➤</div>				
<div>VI. TECHNICAL COLLEGE APPROVAL</div> <div>This section completed by college</div>				
Name of Course(s) in Which Student is Enrolled		Course Code(s) / Number(s)	No. of College Credits	District Approved?
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
				<div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>
<div><input type="checkbox"/> Eligible to enroll</div>		<div>I CERTIFY that the above-named student is eligible to attend the course(s) listed in Section VI and that all these courses are nonsectarian in content. The student will be notified of college admission policies/criteria and record disclosure provisions. The technical college agrees to provide the school district with grade information (and attendance information upon request).</div>		
<div><input type="checkbox"/> Not eligible to enroll</div>		<div>I CERTIFY that the above-named student is not eligible to enroll in and/or attend the course(s) listed in Section VI. The student will be notified of the reasons for ineligibility.</div>		
Name of Technical College Representative and Title		Phone Area/No.	Email	
Technical College Representative Signature			Date Signed Mo./Day/Yr.	
<div>➤</div>				
<div>VII. APPEALS</div>				
Appeals of school board decision: A student may appeal a school board decision regarding awarding of high school credit or course comparability to the State Superintendent within 30 days of the board's decision.				