



## District Board Meeting | MINUTES



CENTRAL CAMPUS  
President's Suite 2613  
6004 S Cty Rd G, Janesville, WI 53546



August 21, 2024



5-7 p.m.

### ATTENDANCE

**District Board Members Present:** Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Kathy Sukus, Treasurer; Rob Hendrickson; Suzann Holland; Mark Holzman; Dave Marshick.

**District Board Members Absent:** Rachel Andres.

**Staff:** Julie Barreau, Kathy Broske, Tony Landowski, Jim Nemeth, Dr. Tracy Pierner, Dr. Karen Schmitt, Dr. Jon Tysse.

**Student Representative:** None.

**Guests:** Jordan Masnica.

### CALL TO ORDER

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. and called for Public Comments. There were no comments.

### SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- a. Dr. Jon Tysse reviewed the BTC Major Occupations Labor Market Data.
- b. Dr. Tracy Pierner presented the State of the College Report to the District Board members.

### CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. Ms. Barrington-Tillman moved, and Mr. Deprez seconded the motion to approve the Consent Agenda, which includes the following items:

- a. Draft July 8, 2024, District Board Annual and Regular Combined Meeting Minutes.
- b. Current Bills for the period ending July 31, 2024, include starting check #00301802 and ending check #00301967, totaling \$6,566,304.44 for the month.
- c. Training Contracts: The number served is 72 for an actual contract amount of \$38,724.
- d. Grant Award for August 2024.
- e. Confirmation of Instructional Employment Contact Issued to Stanley Klatka, Marketing Instructor.

**Ayes: 8; Opposed: 0. The motion carried.**

### ACTION ITEMS

Chairperson Thornton called for Action Items.



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- a. It was moved by Ms. Barrington-Tillman and seconded by Mr. Hendrickson to approve the Dental Parking Lot improvements and award of contract to the low bidder, Payne and Dolan, Fitchburg, WI, in the amount of \$479,880.  
**Ayes: 8; Opposed: 0. The motion carried.**
- b. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman to approve the HVAC Lab Install and award of contract to the low bidder, Helm, at \$119.50 per hour + 9.9% over cost on materials. **Ayes: 8; Opposed: 0. The motion carried.**
- c. It was moved by Mr. Deprez and seconded by Mr. Marshick to approve the Welding Gas System and award of contract to the low bidder, Air Gas, in the amount of \$62,971. **Ayes: 8; Opposed: 0. The motion carried.**
- d. It was moved by Mr. Hendrickson and seconded by Mr. Marshick to adopt the Resolution to approve the New Construction of Exterior Finishes for the Innovation Manufacturing Education Center upon Wisconsin Technical College System Board (WTCSB) approval and to request WTCSB approval of the project.  
**Ayes: 8; Opposed: 0. The motion carried.**
- e. It was moved by Ms. Barrington-Tillman and seconded by Mr. Hendrickson to adopt the Resolution to approve the New Construction of Public Safety and Transportation Complex Exterior Signage upon Wisconsin Technical College System Board (WTCSB) approval and to request WTCSB approval of the project.  
**Ayes: 8; Opposed: 0. The motion carried.**
- f. Jordan Masnica of Robert W. Baird reviewed the results from competitive bids from the sale of \$1,500,000 General Obligation Promissory Notes, Series 2024C.

It was moved by Mr. Holzman and seconded by Mr. Hendrickson to approve the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024C of Blackhawk Technical College District, Wisconsin, to Northland Securities, Inc. at an interest rate of 3.2739%.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Marshick, Ms. Sukus, and Mr. Thornton. **Ayes: 8; Opposed: 0. The motion carried.**

- g. It was moved by Mr. Hendrickson and seconded by Mr. Marshick to approve the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024D, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Marshick, Ms. Sukus, and Mr. Thornton. **Ayes: 8; Opposed: 0. The motion carried.**





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### POLICY REVIEW

Chairperson Thornton called for Policy Review.

Dr. Tracy Pierner reviewed Policies A-110, B-216, B-217, B310, B-315, C-675, and D-370.

It was moved by Ms. Barrington-Tillman and seconded by Mr. Hendrickson to approve Policies A-110, B-216 (suggested edit: *Such requests shall be made through the Chairperson of the District Board and/or the President/District Director of the College.*), B-217, B-310, B-315, C-675, and D-370. **Ayes: 8; Opposed: 0. The motion carried.**

### INFORMATION/DISCUSSION

- a. Jim Nemeth reviewed the July Financial Statement and Quarterly Report with the District Board members.
- b. Dr. Tracy Pierner presented his monthly report to the District Board members.
- c. The Finance Committee did not meet in July.
- d. The Personnel Committee did not meet in July.
- e. Staff Changes consisting of new hires, new positions, resignations, and retirements were reviewed.

### WTCS CONSORTIUM UPDATES

Chairperson Thornton Called for WTCS Consortium updates.

- a. District Board Association – Ms. Barrington-Tillman provided an update on DBA meetings and staffing changes.
- b. Insurance Trust (WTC) – Mr. Deprez provided an update on the Insurance Trust Board meeting.

### FUTURE AGENDA ITEMS

Chairperson Thornton Called for Future Agenda items. Dr. Tracy Pierner's evaluation will take place in September. Ms. Barreau will email the evaluation to the District Board members.

### ADJOURNMENT

Ms. Barrington-Tillman moved and was seconded by Mr. Hendrickson to adjourn the meeting at 7:34 p.m. **Ayes: 8; Opposed: 0. The motion was carried.**

Richard Deprez

Secretary