



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



April 16, 2025



5-7 pm

I. CALL TO ORDER

a. Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – Rebecca Barnett)
- b. Recognition of BTC Retirees Rubina Jan, Tina Jordan, Tony Landowski, and Carol Seichter (Chairperson Thornton and Dr. Tracy Pierner)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft March 19, 2025, District Board Retreat Meeting Minutes (Action)
- b. Approval of the Draft March 19, 2025, District Board Meeting Minutes (Action)
- c. Approval of Current Bills (Action – Jim Nemeth)
- d. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- e. Acceptance of Grant Awards for April 2025 (Action – Jim Nemeth)
- f. Approval to Issue Annual Contracts to Faculty (Action – Dr. Karen Schmitt)

IV. COMMITTEE REPORTS

Finance Committee (Chairperson Barrington-Tillman) – Scheduled for April 30, 2025, at 5:00 p.m.

Personnel Committee (Chairperson Deprez) – No Meeting Scheduled

V. ACTION ITEMS

- a. Approval of the Associate of Applied Science in Office Management New Program Proposal (Action – Dr. Karen Schmitt)

Finance Committee Action Items – No Action Items

Personnel Committee Action Items – No Action Items

VI. POLICY REVIEW

- a. None for Review

VII. INFORMATION/DISCUSSION

- a. Financial Statement and Quarterly Report (Information – Jim Nemeth)
- b. President's Update (Information – Dr. Tracy Pierner)
 - i. Community and Internal Engagement
 - ii. College and Upcoming Events
 - iii. Other Communications
 - iv. Construction Projects



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- c. Staff Changes (For Information Only. Not for District Board Action)
 - a. New Hires:
 - i. Shelley Strommen, Administrative Assistant - ITS – April 23, 2025
 - b. New Positions:
 - i. Deanna Lette, Executive Assistant - Finance & College Operations – March 24, 2025
 - ii. Jessy Serda, Maintenance Technician III – March 24, 2025
 - iii. Rachel Gomez, Welcome Center Assistant – March 31, 2025
 - c. Resignations:
 - i. Skila Burlingame, PT Admissions Assistant – April 18, 2025
 - d. Retirements:
 - i. Gerri Downing, Director - Financial Services – June 30, 2025
- d. District Boards Association Update (Information – Diane Handrick, Executive Director)

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Representative)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

X. CLOSED SESSION

At the conclusion of the regular agenda business, the District Board will adjourn to a closed session pursuant to Wis. Statutes 19.85 (1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 1. Motion, Second, and Roll Call Vote to Go Into Closed Session
- 2. Motion, Second, and Roll Call Vote to Go Into Open Session
- 3. Call Meeting to Order in Open Session

XI. ADJOURNMENT