



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



June 18, 2025



5:00–7 pm

I. CALL TO ORDER

a. Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – SGA Representative)
- b. Recognition of BTC Retirees, Gerri Downing, and Greg Phillips (Chairperson Thornton and Dr. Tracy Pierner)
- c. Green County Report (Information – Dr. Karen Schmitt)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft May 21, 2025, District Board Meeting Minutes (Action)
- b. Approval of Current Bills (Action – Jim Nemeth)
- c. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- d. Confirmation of Annual Contract Issued to Desiree Halson, Basic Skills Instructor - Mathematics – August 11, 2025 (Action – Kathy Broske)
- e. Confirmation of Annual Contract Issued to Melanie Hoffman, Marketing Instructor – August 11, 2025 (Action – Kathy Broske)
- f. Confirmation of Annual Contract Issued to Amber Huber, Basic Skills Instructor - GED/HSED - August 11, 2025 (Action – Kathy Broske)

IV. COMMITTEE REPORTS

Finance Committee (Chairperson Barrington-Tillman)

- a. No Meeting Scheduled for June

Personnel Committee (Chairperson Deprez)

- a. No Meeting Scheduled for June
- b. Personnel Committee May 21, 2025, Minutes

V. ACTION ITEMS

- a. Approval to Designate Greg Phillips Emeritus Status (Action – Dr. Karen Schmitt)
- b. Approval of Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2025A, of Blackhawk Technical College District, Wisconsin (Action – Jim Nemeth)
- c. Approval of Modifications to the Fiscal Year 24-25 Budget (Action – Jim Nemeth)

Finance Committee Action Items – No Action Items

Personnel Committee Action Items

- a. Approval of Non-Represented Administrative Staff Hourly Wages for the Fiscal Year 2025-26 (Action – Personnel Recommendation)
- b. Approval of Non-Represented Administrative Staff Salaries for the Fiscal Year 2025-26 (Action – Personnel Committee Recommendation)



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- c. Approval of Part-Time Wages for the Fiscal Year 2025-26 (Action – Personnel Committee Recommendation)

VI. POLICY REVIEW

- a. None

VII. INFORMATION/DISCUSSION

- a. Financial Statement (Information – Jim Nemeth)
- c. President's Update (Information – Dr. Tracy Pierner)
 - Community and Internal Engagement
 - College and Upcoming Events
 - Other Communications
 - Construction Projects
- d. Staff Changes (For Information Only. Not for District Board Action)
 - New Hires:
 - Kelly Sanchez, Part-Time Welcome Center Assistant – June 3, 2025
 - Sara Mackey, Marketing Consortium Specialist – June 30, 2025
 - New Positions:
 - None
 - Resignations:
 - Heather Gray, Surgical Technology Instructor – May 30, 2025
 - Kirsten Eckerman, Nursing Instructor – June 16, 2025
 - Madeleine Pitsch, Librarian – June 26, 2025
 - Retirements:
 - None

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Representative)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

XI. ADJOURNMENT
