



BLACKHAWK
TECHNICAL COLLEGE

DISTRICT BOARD MEETING

BELOIT~JANESVILLE CAMPUS
DISTRICT BOARD ROOM – 2613
6004 S COUNTY ROAD G
JANESVILLE WI 53546



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



June 18, 2025



5:00-7 pm

I. CALL TO ORDER

a. Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – SGA Representative)
- b. Recognition of BTC Retirees, Gerri Downing, and Greg Phillips (Chairperson Thornton and Dr. Tracy Pierner)
- c. Green County Report (Information – Dr. Karen Schmitt)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft May 21, 2025, District Board Meeting Minutes (Action)
- b. Approval of Current Bills (Action – Jim Nemeth)
- c. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- d. Confirmation of Annual Contract Issued to Desiree Halson, Basic Skills Instructor - Mathematics – August 11, 2025 (Action – Kathy Broske)
- e. Confirmation of Annual Contract Issued to Melanie Hoffman, Marketing Instructor – August 11, 2025 (Action – Kathy Broske)
- f. Confirmation of Annual Contract Issued to Amber Huber, Basic Skills Instructor - GED/HSED - August 11, 2025 (Action – Kathy Broske)

IV. COMMITTEE REPORTS

Finance Committee (Chairperson Barrington-Tillman)

- a. No Meeting Scheduled for June

Personnel Committee (Chairperson Deprez)

- a. No Meeting Scheduled for June
- b. Personnel Committee May 21, 2025, Minutes

V. ACTION ITEMS

- a. Approval to Designate Greg Phillips Emeritus Status (Action – Dr. Karen Schmitt)
- b. Approval of Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2025A, of Blackhawk Technical College District, Wisconsin (Action – Jim Nemeth)
- c. Approval of Modifications to the Fiscal Year 24-25 Budget (Action – Jim Nemeth)

Finance Committee Action Items – No Action Items

Personnel Committee Action Items

- a. Approval of Non-Represented Administrative Staff Hourly Wages for the Fiscal Year 2025-26 (Action – Personnel Recommendation)
- b. Approval of Non-Represented Administrative Staff Salaries for the Fiscal Year 2025-26 (Action – Personnel Committee Recommendation)



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI



June 18, 2025



5:00-7 pm

- c. Approval of Part-Time Wages for the Fiscal Year 2025-26 (Action – Personnel Committee Recommendation)

VI. POLICY REVIEW

- a. None

VII. INFORMATION/DISCUSSION

- a. Financial Statement (Information – Jim Nemeth)
- c. President’s Update (Information – Dr. Tracy Pierner)
 - Community and Internal Engagement
 - College and Upcoming Events
 - Other Communications
 - Construction Projects
- d. Staff Changes (For Information Only. Not for District Board Action)
 - New Hires:
 - Kelly Sanchez, Part-Time Welcome Center Assistant – June 3, 2025
 - Sara Mackey, Marketing Consortium Specialist – June 30, 2025
 - New Positions:
 - None
 - Resignations:
 - Heather Gray, Surgical Technology Instructor – May 30, 2025
 - Kirsten Eckerman, Nursing Instructor – June 16, 2025
 - Madeleine Pitsch, Librarian – June 26, 2025
 - Retirements:
 - None

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Representative)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

XI. ADJOURNMENT



JUNE 18, 2025

SPECIAL REPORTS

- b. Recognition of Retiree Greg Phillips
- c. Green County Report

SPECIAL REPORTS ITEM b.



Blackhawk Technical College Retiree Greg Phillips

How many years of service will you retire with? 15 years

1. Please provide any background information on employment at the College. Various job positions?
Classes taught?

I began my career with the College teaching electrical apprenticeship in the fall of 2010, I also taught classes in Industrial Apprenticeship programs, Industrial Maintenance and Electromechanical. I moved to a Faculty Chair position in 2018 and became Dean of MATT in 2021.

2. What have you been involved in during your career at the College (committees, special projects, something you may have initiated, statewide/national projects/committees, etc.)?

I've implementing four new apprenticeships during my tenure as Dean of MATT; Industrial Maintenance, Industrial Electrician, Mechatronics and Machinist. I was the Chair of the Teaching Quality Committee for the last two years where we created the framework for and implemented SumTotal online faculty evaluations, an adjunct evaluation system and worked to increase student and faculty participation in course feedback through the Smart Eval platform. I was also involved in the creation of the Stateline Manufacturing Alliance (SMA), a grassroots manufacturing business organization dedicated to talent pathway development.

I was heavily involved in the design and relocation of the Center for Transportation Studies and the Advanced Manufacturing Training Center from their satellite locations to Central Campus, consolidating Blackhawk Technical College's footprint and enhancing student resource and services.

3. What are you most proud of during your career here?

A couple of things come to mind.

1. The move to one-credit course offerings in the manufacturing division that offer an à la carte course menu with open enrollment and flexible lab times for students to assist in meeting the needs of our district industry and businesses.
2. The expansion of apprenticeship offerings at the college. There were essentially two when I started, and we now have nine registered apprenticeship offerings through the DWD.

4. What are your retirement plans?

Step off the occupational treadmill so to speak. Take some time for me. It's been a tough year. I have some personal projects I'd like to complete. My son and his fiancé are moving out of state, so I'll have more freedom to travel.

After an extended break, we'll see. I'm not one to sit and do nothing, so I'm sure I'll be plugged in somewhere as long as I have my health.



SPECIAL REPORTS ITEM c.

Office of Academic Affairs

**Executive Summary Report on the 2024-2025 Green County Task Force
May 5, 2025**

Green County Strategic Planning Process

In October 2023 Blackhawk Technical College (BTC) issued a Request for Proposals (RFP) for Strategic Planning Update Services and solicited proposals from experienced consultants to assist in gathering community, constituent, and employee feedback necessary to develop a vision and plan for the Monroe Campus. The contract was to produce a planning document to supplement the BTC’s current project-based strategic plan and identify strategic opportunities to positively impact Green County. The consultant was expected to collaboratively build upon previous planning efforts and engage the BTC community to develop strategic direction and goals that advance the BTC vision, mission, and core values within Green County.

In November 2023, BTC selected Troy Maggied, Executive Director of the Southwestern Wisconsin Regional Planning Commission. as the consultant to lead the College in this planning effort. Mr. Maggied met with the ad hoc Green County Strategy Team (GCST) in January and in March 2025 at the Monroe Campus to share his data and analyses for the team’s feedback.

In September, the College received Mr. Maggied’s final Green County Feedback and Recommendations Report. This report provided a summary of existing conditions in Green County based on the data, interviews, and surveys that Mr. Maggied collected from January to June 2024. Mr. Maggied highlighted the Strengths and Opportunities that BTC can build off and identified Weaknesses and Threats that the College needed to address. Based on his analysis Mr. Maggied provided and work plan with management recommendations for the operation of the Monroe Campus which he envisions as a “forward operating base” for BTC in Green County.

Green County Task Force Formation

On October 8, 2025, Dr. Pierner convened the GCST in Monroe to discuss the recommendations in the Green County Feedback and Recommendations Report. There was a consensus that the College needed to act on the results of this planning process as soon as possible. It was agreed that an internal task force should take over the process with a charge to develop an action plan and a budget to implement for Fall 2025. Longer term strategies for Green County would also be developed by the task force for inclusion in the College’s institutional strategic planning process scheduled to occur in Fall 2025. After this meeting the charge, timeline, and membership of the Green County Task Force (GCTF) was finalized.

GCTF Charge	Timeline
Review, analyze and prioritize the recommendations in the Green County Feedback and Recommendations Report.	Plan to launch early-win initiatives in Fall 2025
Develop a plan for short-term planning for Green County service improvements and program initiatives prioritized for Fall 2025.	Develop a FY26 project plan budget by April 2025
Develop a 3 to 5 year plan for Green County that is aligned with BTC’s institutional strategic planning for new initiatives in partnership with industry, K-12, agencies, and non-profits.	Develop a 3 to 5 year strategic plan and budget by May 2026

GCTF Membership	
Dr. Karen Schmitt, GCTF Chair, Vice President of Academic Affairs	Joel Schleusner, Administrative Chair, Business (BUS)
Greg Phillips, Dean, Manufacturing, Apprenticeship, Technology & Transportation (MATT)	Jon Mladic, Director, Teaching & Learning Resources (TLR)
Mark Borowicz, Director, Workforce & Community Development (WCD)	Dr. Katie Lange, Manager, Student Enrollment & Retention, Student Services (SS)
Moira Lafayette, Dean, Health Science & Public Safety (HSPS)	Dr. Jon Tysse, Executive Director, Institutional Research and Effectiveness (OIRE)
Tiffany Garrison, Dean, General Education & Transfer Pathways (GETP)	Amy Charles, Coordinator, WCD & Monroe Campus

2024-2025 Green County Task Force Meetings

Dr. Schmitt chaired the GCTF and convened nine meetings: October 17, November 7, November 21, December 5, December 19, January 16, January 30, February 14, and March 13. In December Dr. Schmitt briefed the Executive Council on the GCTF charter and the task force’s progress in developing a 2025-2026 GCTF Work Plan with a FY26 budget based on the strategies laid out in Mr. Maggied’s final report. The Council requested that the GCTF present an executive summary of its activities to the District Board in Spring 2025 to update them on the College’s progress and investment in strategic initiatives for improving BTC’s impact in Green County.

GCTF Prioritization of the Green County Feedback and Recommendations Report

The Green County Feedback and Recommendations Report and recommended Work Plan was structured around four strategies: (1) define success, (2) evolve services to meet new and changing stakeholders, (3) resource allocation, and (4) measure success.

After reviewing the Green County Feedback and Recommendations Report there was agreement that several of the recommended action items conflicted with existing BTC strategies and operational structures. The GCTF confirmed that other than Dr. Pierner and Dr. Tysse, none of the Executive Council, senior leadership, or supervisory staff of the College outside of the Monroe Campus had been interviewed by Mr. Maggied for his report. The result was that Mr. Maggied was not well enough informed about BTC’s existing management model for College operations that are designed to serve Rock and Green Counties as efficiently and effectively as possible.

To address this, the GCTF assigned the action items in the report’s Work Plan to task force members for review, analysis, and response as to the recommendations’ feasibility and alignment with existing College strategies and operational responsibilities. Several GCTF meetings were utilized for members’ unit responses to each of the recommended action items. Based on the findings, the GCTF agreed not to advance two of the action items related to personnel on the Monroe Campus into the work plan and budget for FY26:

- Strategy 1, Action 2: BTC Monroe staff will be the primary BTC personnel engaging with high school populations on programs such as the Associate of Arts (AA) and Associates of Science (AS) programs, enrolling students into dual enrollment courses, and assisting with transfer credits after graduation. This re-imagines BTC Monroe’s role to include serving BTC Beloit-Janesville as co-developer of new student pipelines from local high schools.

- Strategy 2, Action 2: Create the role of a post-high school enrollment coordinator to support the small, rural [Green County] school district counselors by providing guidance to students in areas that align with BTC's mission.

The rationale for not implementing these recommended actions is that Student Services has a well-established regional high school recruiting and K-12 outreach strategy supported by an efficient staffing structure with business processes in place. Based on the data and feedback provided in Mr. Maggied's report, the GCTF concluded that the College would be better served by Student Services using the report's information to improve existing processes and relationships with Green County school districts than by duplicating functions using administrative staff positions located on the BTC Monroe Campus. This decision also meant that Student Services could take immediate action on the report's findings to make changes that would target improvement in the issues that were identified as weaknesses.

An example of this rapid response by Student Services is the consolidation of responsibility for recruiting for all Green County high schools under the Early College Specialist in November 2024. This provided all Green County districts with a single point of contact to improve recruiting communications and support better coordination of dual credit activities. Dr. Lange convened a Green County K-12 Partner meeting on the Monroe Campus in December 2024 to update district staff on these changes as well as BTC's plans to improve transfer pathways in the AA/AS associate degree programs, the addition of athletics and housing to student life at BTC, dual credit Collegiate Academy opportunities for AY26, and new GCTF programming initiatives planned for the Monroe Campus.

Green County Scorecard

The GCTF prioritized defining and measuring success as strategies to support initiative planning for Green County. There was agreement that developing well-defined metrics and an accessible set of performance indicators were essential for measuring progress toward strategic goals for Green County. Several GCTF meetings focused on: (a) the identification of available College data related to Green County, (b) developing data definitions for meaningful metrics that can be aligned with College strategies for Green County, (c) evaluating the baseline levels of College performance using these metrics as key performance indicators (KPI), and (d) determining reasonable targets for improved performance in the 2025-2027 timeframe.

Using this information a GCTF Scorecard was developed. The selection and definition of metrics for the scorecard was coordinated iteratively with the Office of Institutional Research & Effectiveness (OIRE) to support their development of a new accessible and interactive GCTF Dashboard. Once the baseline data for the KPIs is collected, this dashboard will provide data that is accessible to all employees so that they can visualize KPIs and analyze College data through a Green County filter.

The GCTF Scorecard was developed to measure success in three strategic goals for Green County:

- A. Student Enrollment & Success: BTC's goal is to increase enrollment and degree completion of Green County residents and high school graduates. See Table A, p. 4.
- B. Workforce Development: BTC's goal is increase partnerships with Green County employers to provide accessible and relevant training opportunities that support workforce and economic development in Green County communities. See Table B, p. 5.
- C. Community Engagement: BTC's goal is to increase community engagement in Green County to foster meaningful, sustained, and mutually beneficial partnerships to increase BTC's value to GC communities. See Table C, p. 6.

Green County Goal Statement	BTC College Strategies	KPI and Definitions	Baseline	Target	Data Source
<p>TABLE A Student Enrollment & Success</p> <p>BTC's goal is to increase enrollment and degree completion of Green County (GC) residents and GC high school (HS) graduates.</p>	1. New course and program offerings in GC in partnership with employers or agencies for GC residents.	<p>KPI-1: Headcount (HC)* of GC residents enrolled in any BTC credit course.</p> <p>* HC = Distinct student headcount (unduplicated)</p>	<p>Fall 2024</p> <p>223 total HC of GC resident enrollment in credit courses</p>	<p>Fall 2027</p> <ul style="list-style-type: none"> Increase from baseline by 50% to 335 by Fall 2027 	<p>Green County Dashboard</p> <ul style="list-style-type: none"> Green County Credit Students
	2. Increase ESL/ELL courses offered in locations across Green County with bridge programs for enrollment at BTC.	<p>KPI-2: HC of GC residents that graduate or earn a credential in any BTC program.</p>	<p>Fall 2024</p> <ul style="list-style-type: none"> 75 HC of GC residents that graduated or earned a credential in AY23 	<p>Fall 2027</p> <ul style="list-style-type: none"> Increase HC of GC residents that graduate in AY26 from baseline by 50% to 110 	<p>Green County Dashboard</p> <ul style="list-style-type: none"> GC Resident Graduates
	3. Flexible delivery of programs offered on-site at Monroe Campus (MC) targeted for high-demand jobs that exist in GC.	<p>KPI-3: HC of GC HS graduates that enroll at BTC within 3 years of high school graduation.</p>	<p>AY24</p> <ul style="list-style-type: none"> __ HC of GC high school graduates enrolling at BTC 	<p>AY27</p> <ul style="list-style-type: none"> Increase HC from baseline by X% to __ by Fall 2027 	<p>Green County Dashboard</p> <ul style="list-style-type: none"> GC HS Graduate Enrollment – in development
	4. Coordinate GC recruiting efforts across GC high schools.	<p>KPI-4: HC of GC HS graduates that earn a credential in any BTC program</p>	<p>AY24</p> <ul style="list-style-type: none"> 59 HC of GC high school graduates completing a BTC credential 	<p>AY27</p> <ul style="list-style-type: none"> Increase HC from baseline by 50% to 90 by Fall 2027 	<p>Green County Dashboard</p> <ul style="list-style-type: none"> GC HS BTC Graduates
	5. Increase GC high school participation in Advanced Standing, Transcribed Credit, Collegiate Academy, and Start College Now dual credit enrollment options.	<p>KPI-5: HC of GC high school students enrolled in dual credit courses</p>	<p>Fall 2024</p> <ul style="list-style-type: none"> 60 HC of Green County high school students enrolled in dual credit courses 	<p>Fall 2027</p> <p>Increase HC from baseline by 50% to 90 by Fall 2027</p>	<p>Green County Dashboard</p> <ul style="list-style-type: none"> Green County Dual Credit Students

Green County Goal Statement	BTC College Strategies	KPI and Definitions	Baseline	Target	Data Source
<p>TABLE B Workforce Development:</p> <p>BTC's goal is increase partnerships with Green County employers to provide accessible and relevant training opportunities that support workforce and economic development in GC communities.</p>	<ol style="list-style-type: none"> 1. Conduct regular WCD needs assessment surveys and interviews with GC employers to generate new contracts and identify emerging opportunities for incumbent worker training. 2. Increase number of WAT grants for WCD training in partnership with GC employers. 3. Increase WCD offerings of regularly scheduled open enrollment training courses in GC locations. 4. Target promotion of WCD offerings for employer-sponsored participants. 5. Increase WCD participation and visibility in business retention visits conducted with GCED. 	<p>KPI-6: HC of GC residents enrolled in any BTC non-credit course</p>	<p>Fall 2024</p> <ul style="list-style-type: none"> • 138 total HC of GC resident enrollment in non-credit courses 	<p>Fall 2027</p> <p>Increase from baseline by 100% to 280 by Fall 2027</p>	<p>Green County Dashboard</p> <ul style="list-style-type: none"> • Green County Non-Credit Students
		<p>KPI-7: Total number of GC organizations engaged in workforce training contracts.</p> <p>Includes businesses, agencies, non-profits</p>	<p>FY24</p> <ul style="list-style-type: none"> • __ number of GC organizations completing WCD contracts for training in FY23 	<p>FY27</p> <ul style="list-style-type: none"> • Increase from baseline by X% to __ by Spring 2028 	<ul style="list-style-type: none"> • WCD reporting – in development

Green County Goal Statement	BTC College Strategies	KPI and Definitions	Baseline	Target	Data Source
<p>TABLE C Community Engagement:</p> <p>BTC’s goal is to increase community engagement in Green County to foster meaningful, sustained, and mutually beneficial partnerships to increase BTC’s value to GC communities.</p>	<ol style="list-style-type: none"> Develop a Green County Advisory Council Increase the Community Engagement Committee’s focus on partnership development in Green County communities 	<p>KPI-8: Total number of community engagement events* hosted at the Monroe Campus. *Non instructional activities that bring GC residents to campus</p>	<p>FY24</p> <ul style="list-style-type: none"> __ number of engagement events annually 	<p>FY27</p> <ul style="list-style-type: none"> Increase from baseline by X% to __ by Spring 2028 	<ul style="list-style-type: none"> Banner schedule Community Engagement Committee reporting – in development
	<ol style="list-style-type: none"> Increase BTC participation in Green County economic development organizations Increase services on the Monroe Campus for Hispanic students as a pilot for pursuing BTC’s designation as a Title III Hispanic-Serving Institution (HSI) 	<p>KPI-9: Total number of BTC partnerships* with Green County community organizations. * MOUs, grants, BTC employees on GC boards and committees</p>	<p>FY24</p> <ul style="list-style-type: none"> __ number of partnerships 	<p>FY27</p> <ul style="list-style-type: none"> Increase from baseline by X% to __ by Spring 2028 	<ul style="list-style-type: none"> Community Engagement Committee reporting – in development
		<p>KPI-10: HC of students enrolled in ELL/ESL & GED/HSED courses offered in Green County locations.</p>	<p>Fall 2024</p> <ul style="list-style-type: none"> 6 students enrolled in Fall 2024 	<p>Fall 2024</p> <ul style="list-style-type: none"> Increase HC from baseline by 300% to 24 by Fall 2027 	<p>Green County Dashboard</p> <ul style="list-style-type: none"> GC ELL Students

Green County Dashboard

The GCTF Dashboard was launched in Spring 2025 and is accessible to all College employees from the MyBTC portal. Currently the dashboard provides access to data visualizations and analysis tools for six of the 10 KPIs. Work continues to provide dashboards for all of the KPIs and to align the KPIs with BTC's upcoming FY26 strategic planning.

KPI 1: Green County Credit Students

Green County Credit Students			
Not Currently Dual Credit, Fall, Enrolled, Zip Code, Credit Courses			
Measures	Fall 2022	Fall 2023	Fall 2024
Distinct Students ~	234	224	223

KPI 2: Green County Resident Graduates

Graduate Count by Term and Degree (Zip Code)										
Degree	2014	2015	2016	2017	2018	2019	2020	2022	2023	2024
Associate Degree	45	38	28	26	24	23	25	25	37	30
Certificate	4	2	14	16						
Post Second. Cert/Dipl < 1 yr.	47	32	58	19	30	48	42	37	46	37
Post Second. Cert/Dipl > 1 < 2	18	18	23	11	3	14	10	7	9	7
Post Second. Cert/Dipl > 2 < 4	3		1	3	4	1		1		1
Grand Totals	117	90	124	75	61	86	77	70	92	75

KPI 3: Green County High School BTC Graduates

High School	2020	2021	2022	2023	2024
Brodhead HS (070001)	11	15	15	23	24
Monroe HS (368201)	20	26	34	44	23
Juda HS (273701)	7	5	1	5	7
Monticello HS (369601)	3	6	4	2	4
Albany HS (006301)	2	2	2	6	1
Monroe: Alternative Charter HS (368202)		1	1		
Grand Totals	43	55	57	80	59

KPI 5: Green County Dual Credit Students

Distinct Students ~ by Term and Admit Type (Fall, Enrolled, Zip Code, All Genders, Credit Courses)				
Measures	Admit Type	Fall 2022	Fall 2023	Fall 2024
Distinct Students ~	Other Highschool Programs (R7)	16	20	41
	Start College Now/SCN (R5)	5	9	3
	Transcripted Credit/Adv Stand (R4)	165	101	16
	Distinct Students ~ Sub Totals	186	130	60

KPI 6: Green County Non-Credit Students

Not Currently Dual Credit, Fall, Enrolled, Zip Code, Course Level			
Measures	Fall 2022	Fall 2023	Fall 2024
Distinct Students ~	110	143	138

KPI 10: Green County ELL Students

Distinct Students ~ by Term (Not Currently Dual Credit, Fall, English Language Learners(861), Enrolled, Zip Code)			
Measures	Fall 2022	Fall 2023	Fall 2024
Distinct Students ~	1	17	6

GCTF 2025-2026 Project and Budget Plan

GCTF members developed projects to pursue the goals developed for the Green County Scorecard. Collaborative strategies were designed to improve the College’s performance on the measures of success (KPIs) that had been identified for each goal area. Resource plans for the GCTF projects were developed to support the proposed timeline.

Unit/Project Title	Timeline	Work Plan	Resource Plan
GETP: Green County Collegiate Academy	Fall 2024	<ul style="list-style-type: none"> Expand Collegiate Academy enrollments in Green County High Schools of Monroe and Brodhead 	<ul style="list-style-type: none"> BTC Dual Enrollment program already in place Early College Specialist focus area
GETP: SSM Partnership for Nursing Program Expansion	Spring 2025	<ul style="list-style-type: none"> SSM-funded contract for cohort expansion in Monroe. Five students started in Spring 2025 using MyEdChoice modality Planning for one cohort per year starting in spring terms 	<ul style="list-style-type: none"> SSM in-kind contribution of instructional staff for FY25. Negotiating an MOU for SSM to cover BTC cost of instruction in FY26, and beyond.
WCD: Green County Tractor Safety	Spring 2025	<ul style="list-style-type: none"> Regular Monroe Campus Agriculture program offering Addition of these students to high school prospect recruitment database 	<ul style="list-style-type: none"> \$1,500 sponsorship from Bank of New Glarus Registration fees paid by students to cover the balance of instructional costs.
WCD: Green County Scheduled Workforce Training	Spring 2025	<ul style="list-style-type: none"> Non-credit WCD course offerings based on Green County employer requests and surveys to assess workforce training needs. 	<ul style="list-style-type: none"> Cost-recovery WCD contracts; no additional BTC budget or grant funding required.

Unit/Project Title	Timeline	Work Plan	Resource Plan
WCD: Green County Summer AIM Program	Summer 2025	<ul style="list-style-type: none"> • MATT faculty plan to teach 2 of 3 classes on the Monroe Campus, one class on the Beloit-Janesville Campus for 20 high school students 	<ul style="list-style-type: none"> • \$22,500 for instructional costs funded by Southwest Wisconsin Workforce Development Board grant
WCD: Green County Nursing Assistant Training	Summer 2025 Fall 2025	<ul style="list-style-type: none"> • WCD and SS recruit for Monroe and other Green County high school students • 8 students for Summer 2025 • 16 students for Fall 2025 	<ul style="list-style-type: none"> • \$24,400 for student tuition, fees and supplies funded by Southwest Wisconsin Workforce Development Board grant
MATT: Green County Industrial Maintenance Career Pathways	Fall 2025	<ul style="list-style-type: none"> • Plan for MATT faculty to teach 9 credits in FlexLab format on the Monroe Campus • Reconfigure rooms 425 and/or 416 for MATT courses • Develop qualified adjunct labor pool in Green County • Recruit employer-sponsored students 	<ul style="list-style-type: none"> • \$12,500 for instructional labor pool in BTC AY26 initiative funding • \$52,000 from the BTC FY26 capital equipment budget to equip lab on Monroe Campus • \$8,500 from the BTC AY26 budget for minor facilities upgrades on electrical, compressed air
HSPS: Green County Non-Credit Fire Academy	Fall 2025 Spring 2026	<ul style="list-style-type: none"> • WCD and SS recruit for Monroe and other Green County high school students • 16 students • Non-credit courses with BTC instructor • Located at multiple Green County high schools and/or fire service facilities 	<ul style="list-style-type: none"> • \$15,000 for instructional costs funded by Southwest Wisconsin Workforce Development Board grant
TLR: Green County ELL Course Offerings Expansion	Fall 2025	<ul style="list-style-type: none"> • Adjunct labor pool • Marketing support for flyers and social media promotion 	<ul style="list-style-type: none"> • Funding provided within BTC's institutional AEFLA grant
BUS: Monroe Campus Agribusiness AAS Program Expansion	Fall 2025	<ul style="list-style-type: none"> • Plan to offer two Agribusiness program course offering on Beloit-Janesville Campus • GETP collaboration for shared plant science course 	<ul style="list-style-type: none"> • Business Department FY26 labor pool budget can fund adjunct instructors • \$2,500 in BTC Foundation funding for high school student scholarships for these courses

Unit/Project Title	Timeline	Work Plan	Resource Plan
WCD: Green County Integrated Education & Training (IET) for CNA	Fall 2025 Spring 2026 Summer 2026	<ul style="list-style-type: none"> • Offer integrated CNA training, Adult Basic Education, tutoring and ELL services at the Monroe Campus for up to 48 students 	<ul style="list-style-type: none"> • \$71,000 funding applied for in WTCS IET (pending award notification)
GETP: Green County Transfer Pathways Expansion	Fall 2025 Spring 2026	<ul style="list-style-type: none"> • Collaborate with Green County high schools to develop pre-major pathways (modeled on Monroe Launch Program) in high-demand fields of Business, Education, Manufacturing Technology and Health • Make more information available on the Monroe Campus about University Center partners 	<ul style="list-style-type: none"> • BTC marketing support for materials development in collaboration between GETP and SS

Based on funding decisions and grants awarded for new initiatives as of April 2025, the total new funding committed to supporting the GCTF's Green County initiatives for FY26 by source is:

Source	Amount
BTC FY26 Budget	\$72,000
Southwest Workforce Development Board	\$61,900
WTCS Grants	\$71,000
Donor Sponsorship	\$4,000
Total FY26 Funding	\$208,900

This total does not include costs absorbed within regular BTC operational budgets for units to allocate funds for work plan activities such as recruiting, contracting or instruction that directly supports the GCTF work plan.

Summary

Using a scorecard approach, the GCTF was successful in meeting its charge to translate the findings and recommendations of the 2024 Green County Feedback and Recommendations Report into a focused and actionable plan. Through a collaborative and data-informed approach, the GCTF developed strategic goals, key performance indicators, and a comprehensive FY26 project plan with a budget that will measurably improve student enrollment and success, workforce development, and community engagement in Green County. With \$208,900 in new funding secured and a robust dashboard to monitor progress, BTC is well-positioned to expand its impact in Green County in 2025-2026, and to align future Green County initiatives with College strategic goals.

JUNE 18, 2025

CONSENT AGENDA

- a. Draft May 21, 2025, District Board Meeting Minutes
- b. Current Bills
- c. Training Contracts



CONSENT AGENDA ITEM a.

District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



May 21, 2025



5-7 p.m.

ATTENDANCE

District Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Kathy Sukus, Treasurer; Rachel Andres; Mark Holzman.

District Board Members Absent: Rich Deprez, Secretary; Rob Hendrickson, Suzann Holland.

Staff: Julie Barreau, Mike Bennett, Kathy Broske, Dr. Katie Lange, Jim Nemeth, Liz Paulsen, Dr. Tracy Pierner, Dr. Karen Schmitt.

Student Representative: Rebecca Barnett.

Guests: Dave Marshick.

CALL TO ORDER

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:02 p.m. and called for Public Comments. There were none.

SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- Rebecca Barnett shared the student activity report with the District Board members.
- Chairperson Thornton recognized Retiree Mike Bennett for their years of service at the College.
- This agenda item has been postponed until the June 18, 2025, District Board meeting.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. Ms. Barrington-Tillman moved, and Ms. Andres seconded the motion to approve the Consent Agenda Items a-g. **Ayes: 5;**

Opposed: 0. The motion carried.

- Draft April 16, 2025, District Board Meeting Minutes.
- Current Bills for March 31, 2025, include starting check #00304960 and ending check #00305191, totaling \$2,931,522.25 for the month.
- Training Contracts: 221 contracts were served, with an actual contract amount of \$63,850.
- Annual Contract issued to Josh Garcia, Social Science Instructor – August 11, 2025.
- Annual Contract issued to Krisilda Lika, Mathematics Instructor – August 11, 2025.
- Annual Contract issued to Adam Thompson, EMS/Paramedic Instructor – August 11, 2025.
- Annual Contract issued to Brad Wildes, Electrical Apprentice Instructor – August 11, 2025.

COMMITTEE REPORTS

Chairperson Thornton called for Committee Reports.



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
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May 21, 2025



5-7 p.m.

Finance Committee:

- a. The April 30, 2025, Finance Committee minutes were in the packet for review.

Personnel Committee:

- a. The Personnel Committee met before the May District Board meeting. Ms. Barrington-Tillman provided the District Board members with a brief overview of the Personnel Committee meeting held before the District Board meeting.

ACTION ITEMS

Chairperson Thornton called for Action Items.

- a. It was moved by Ms. Barrington-Tillman and seconded by Ms. Andres to approve the Adoption of the Fiscal Year 25-26 Budget for Presentation at a Public Hearing: Setting a Date for the Public Hearing for June 18, 2025, at 4:30 p.m. **Ayes: 5; Opposed: 0. The motion carried.**
- b. It was moved by Ms. Barrington-Tillman and seconded by Ms. Andres to approve the Out-of-State Remission Tuition Report. **Ayes: 5; Opposed: 0. The motion carried.**
- c. It was moved by Mr. Holzman and seconded by Ms. Barrington-Tillman to approve the contract award for the Public Safety and Transportation Complex (PSTC) Exterior Signage to JP Cullen & Sons for a bid of \$295,561. **Ayes: 5; Opposed: 0. The motion carried.**

Personnel Committee Action Items

- a. It was moved by Ms. Andres and seconded by Mr. Holzman to approve the transfer of funds to create a Health Insurance Reserve in the amount of \$968,155. **Ayes: 5; Opposed: 0. The motion carried.**

POLICY REVIEW

Chairperson Thornton called for Policy Review.

- a. Dr. Karen Schmitt reviewed Policy I-350 – Emeritus with the District Board members.

It was moved by Ms. Andres and seconded by Ms. Barrington-Tillman to approve Policy I-350 – Emeritus. **Ayes: 5; Opposed: 0. The motion carried.**

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion Items.

- a. Jim Nemeth reviewed the April Financial Statement Report with the District Board members.
- b. Jim Nemeth presented the Annual Tax Incremental District Report.
- c. Dr. Tracy Pierner presented his monthly report to the District Board members.
- d. Staff Changes, consisting of new hires, new positions, resignations, and retirements, were reviewed.



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



May 21, 2025



5-7 p.m.

WTCS CONSORTIUM UPDATES

Chairperson Thornton called for WTCS Consortium updates.

- Dr. Pierner provided a District Boards Association (DBA) update.
- The Insurance Trust will resolve and transfer to District Mutual Insurance (DMI).
- Liz Paulsen provided an update on the Marketing Consortium.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda items, and there were none.

ADJOURNMENT

Ms. Andres moved and was seconded by Mr. Holzman to adjourn the meeting at 6:20 p.m.

Ayes: 5; Opposed: 0. The motion was carried.

Rich Deprez,

Secretary

CONSENT AGENDA ITEM b.

Blackhawk Technical College

BILL LIST SUMMARY

Period Ending May 31, 2025

Starting Check Number 00305192
Ending Check Number 00305502 Plus Direct Deposits

PAYROLL TAXES

Federal	377,111.68	
State	<u>64,274.40</u>	441,386.08

PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS

Retirement	-	
Health and Dental Insurance	20,670.98	
Miscellaneous	<u>17,554.27</u>	38,225.25

STUDENT RELATED PAYMENTS 135,913.26

CURRENT NON CAPITAL EXPENSES 357,709.77

CAPITAL 1,157,470.53

DEBT -

TOTAL BILL LISTING AND PAYROLL TAXES 2,130,704.89

PAYROLL-NET 1,284,418.22

SUB TOTAL BILL LISTING AND PAYROLL 3,415,123.11

PLUS OTHER WIRE/ACH TRANSFERS 73,264.60

PLUS WRS WIRE TRANSFERS 210,525.63

P-CARD DISBURSEMENTS 164,306.64

WIRE FOR LAND PURCHASE -

PLUS BOND PAYMENT -

HEALTH INSURANCE WIRES 332,899.98

GRAND TOTAL FOR THE MONTH 4,196,119.96

CONSENT AGENDA ITEM c.

CONTRACT TRAINING REPORT JUNE 2025

The following training contracts have been negotiated since the last District Board Regular Meeting.

Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
2025-1135	Stoughton Trailers City of Janesville Mid-States Concrete	10	0.03	\$ 500
	<i>Advanced Excel</i>			
2026-1008	Prairie Farms Torkelson Cheese Arena Cheese Brunkow Cheese CoreFX V&V Supremo Alpine Cheese Actus Nutrition Hinterland Dairy	26	0.19	\$ 7,140
	<i>HACCP Certificate Bilingual</i>			
2026-1012	SWWDB	22	0.73	\$ 5,390
	<i>AIM: Mechanics of Learning</i>			
2026-1013	SWWDB	22	0.73	\$ 5,851
	<i>AIM: Safety</i>			
2026-1014	SWWDB	22	0.73	\$ 9,080
	<i>AIM: TIMS</i>			
		102	2.41	\$ 27,961
Technical Assistance Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
2025-1130	W. Hughes Farms	1	NA	\$ 4,099
	<i>CDL A 80hr</i>			
2025-1132	Rock Cty Public Works	1	NA	\$ 4,079
	<i>CDL A Collaborative 80hr</i>			

2025-1133	Rock Cty Public Works	1	NA	\$ 4,079
	<i>CDL A Collaborative 80hr</i>			
2025-1134	Rock Cty Public Works	1	NA	\$ 4,079
	<i>CDL A Collaborative 80hr</i>			
2026-1007	City of Monroe	3	NA	\$ 19,646
	<i>CDL A 160hr</i>			
2026-1010	City of Stoughton	1	NA	\$ 3,309
	<i>CDL A Collaborative 60hr</i>			
2026-1011	City of Stoughton	1	NA	\$ 3,309
	<i>CDL A Collaborative 60hr</i>			
2025-1129	Forward Service Corp.	16	NA	\$ 2,205
	<i>Blueprint Reading</i>			
2025-1136	Beloit Health System	21	NA	\$ 3,181
	<i>Birthing Simulation</i>			
		46	0	\$ 47,986

High School Customized Instruction Contract Detail

Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0	\$ -

WAT Grant Customized Instruction Contract Detail

Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0	\$ -

Combined Contract Totals

		# Served	Est. FTEs	Actual Contract Amount
		148	2.41	\$ 75,947

High School At Risk Detail

Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0	0
Transcripted Credit Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
2025-8002	Beloit Memorial High School	75	8.37	\$ 40,787
2025-8005	Clinton High School	35	3.50	\$ 16,972
2025-8008	Craig High School	445	46.50	\$ 225,383
2025-8006	Edgerton High School	40	4.67	\$ 22,596
2025-8013	Monroe High School	10	1.00	\$ 4,849
2025-8014	Monticello High School	14	1.40	\$ 6,789
2025-8018	Mount Horeb High School	14	1.40	\$ 6,876
2025-8009	Parker High School	477	50.10	\$ 242,820
2025-8016	Rock University	164	16.40	\$ 79,525
2025-8003	Turner High School	135	13.50	\$ 65,463
	All Contracts	1409	146.84	\$ 712,060

Contract Training Approved By The District Board

Quarter	Month	FY 2020-21		FY 2021-22		FY 2022-23		FY 2022-23		FY 2024-25	
		Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
1st	July	\$0	\$0	\$34,748	\$34,748	\$54,931	\$54,931	\$28,725	\$28,725	\$38,831	\$38,831
	August	\$16,389	\$16,389	\$79,603	\$114,351	\$41,084	\$96,015	\$68,918	\$97,643	\$38,724	\$77,555
	September	\$17,532	\$33,921	\$63,394	\$177,745	\$96,205	\$192,220	\$80,688	\$178,331	\$91,371	\$168,926
2nd	October	\$29,073	\$62,994	\$22,313	\$200,058	\$69,654	\$261,874	\$35,845	\$214,176	\$47,508	\$216,434
	November	\$59,156	\$122,150	\$52,930	\$252,988	\$47,449	\$309,323	\$27,781	\$241,957	\$44,929	\$261,363
	December	\$18,026	\$140,176	\$54,656	\$307,644	\$34,393	\$343,716	\$33,481	\$275,438	\$80,092	\$341,455
3rd	January	\$30,791	\$170,967	\$12,501	\$320,145	\$34,793	\$378,509	\$79,645	\$355,083	\$33,485	\$374,940
	February	\$31,829	\$202,796	\$48,571	\$368,716	\$63,011	\$441,520	\$52,717	\$407,800	\$29,053	\$403,993
	March	\$48,171	\$250,967	\$60,958	\$429,674	\$37,786	\$479,306	\$21,190	\$428,990	\$54,391	\$458,384
4th	April	\$26,869	\$277,836	\$26,321	\$455,995	\$68,919	\$548,225	\$4,959	\$433,949	\$35,876	\$494,260
	May	\$1,675,805	\$1,953,641	\$1,637,142	\$2,093,137	\$57,853	\$606,078	\$40,600	\$474,549	\$77,425	\$571,685
	June	\$27,698	\$1,981,339	\$29,771	\$2,122,908	\$1,451,081	\$2,057,159	\$940,832	\$1,415,381	\$788,007	\$1,359,692
	YTD TOTAL		\$1,981,339		\$2,122,908		\$2,057,159		\$1,415,381		\$1,359,692

Historical Reference

FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
WAT Grants: \$145,703	Customized Instruction: \$234,389	Customized Instruction: \$279,252	Customized Instruction: \$193,929	Customized Instruction: \$238,286
TC w/HS: \$1,652,700	Technical Assistance: \$221,718	Technical Assistance: \$226,705	Technical Assistance: \$188,917	Technical Assistance: \$238,647
HSED w/HS: \$13,788	High School Customized Instruction: \$62,817	High School Customized Instruction: \$107,368	High School Customized Instruction: \$113,632	High School Customized Instruction: \$144,419
	WAT Grants: \$39,864	WAT Grants: \$52,024	WAT Grants: \$14,078	WAT Grants: \$1,794
	High School At Risk: \$8,752	High School At Risk: \$21,595	High School At Risk: \$6,836	High School At Risk: \$24,486
	Transcripted Credit: \$1,637,142	Transcripted Credit: \$1,382,463	Transcripted Credit: \$897,989	Transcripted Credit: \$712,060

JUNE 18, 2025

COMMITTEE REPORTS

b. May 21, 2025, Personnel Committee Minutes



PERSONNEL COMMITTEE

MEETING MINUTES

LOCATION:	Beloit-Janesville Campus District Board Room – 2613 6004 S County Rd G ~ Janesville WI 53546
DATE:	May 21, 2025
TIME:	4:00 p.m. – 5:00 p.m.
ATTENDEES:	Ms. Andres (arrived 4:02 p.m.), Ms. Barrington-Tillman, Mark Holzman, Ms. Sukus, Mr. Thornton

I. CALL TO ORDER

Ms. Barrington-Tillman called the meeting to order at 4:00 p.m.

II. DISCUSSION

- a. It was moved by Mr. Holzman and seconded by Mr. Thornton to adjourn to a closed session pursuant to Wis. Stats. 19.85(1)(e) for a discussion on base wage negotiations with the Blackhawk Technical Faculty Federation. The Committee will reconvene in Open Session to conduct the remaining agenda business.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **Ayes: 4; Opposed: 0. The motion carried.**

All staff were excused from the closed session, except for Dr. Tracy Pierner, Ms. Broske, J. Nemeth, Dr. Karen Schmitt, and Ms. Barreau.

- b. It was moved by Mr. Thornton and seconded by Mr. Holzman to adjourn the closed session at 4:36 p.m.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **Ayes: 5; Opposed: 0. The motion carried.**

- c. Ms. Barrington-Tillman called the Personnel meeting to order in open session at 4:37 p.m.
- d. 2025-2026 Employee Compensation

Kathy Broske, Executive Director of Human Resources, reviewed the 2025-2026 BTC Compensation Proposal with the Personnel Committee members.

Administration recommends below-midpoint adjustments, a part-time wage increase, a 3.25% across-the-board full-time wage increase, and a 2% lump sum increase for red-circled faculty.

e. Health Insurance Plan

Kathy Broske, Executive Director of Human Resources, provided an update on the health insurance plan, indicating higher-than-anticipated claims over the first four (4) months.

Jim Nemeth, Vice President of Finance and College Operations, updated the members on health plan claims to date that have resulted in a funding deficiency and informed them that there will be a surplus in the FY25 General Fund.

Administration recommends using a portion of the surplus to fund the health plan. After these contributions, the General Fund should still have sufficient reserves to meet other needs.

- Fund the \$443,000 target reserve requirement.
- Fund the current \$525,000 deficit.

III. ADJOURNMENT

As there was no additional business, Ms. Barrington-Tillman adjourned the meeting at 4:55 p.m.

JUNE 18, 2025

ACTION ITEMS

- a. Application to Designate Greg Phillips Emeritus Status
- b. Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2025A, of Blackhawk Technical College District, Wisconsin
- c. Modifications to the Fiscal Year 24-25 Budget

Finance Committee Action Items

- a. No Action Items

Personnel Committee Action Items

- a. Non-Represented Administrative Staff Hourly Wages for the Fiscal Year 2025-26
- b. Non-Represented Administrative Staff Salaries for the Fiscal Year 2025-26
- c. Part-Time Wages for the Fiscal Year 2025-26

ACTION ITEMS ITEM a.

Emeritus Status Application For Greg Phillips

Name: Greg Phillips

Title: Dean of Manufacturing, Apprenticeship, Transportation and Technology

Years at Blackhawk Technical College: 2010-2025 (15 years)

Retirement Date: June 30, 2025

Summarize Greg Phillips' specific contributions to teaching, scholarship, student development, committee work, advising, co-curricular activities, and community involvement at Blackhawk Technical College.

Greg joined BTC in 2010 as an Electrical Apprenticeship Instructor. In 2016 he was honored as the Instructor of the Year by the Associated Builders and Contractors (ABC). In July 2020, Greg was appointed interim dean of MATT and in 2021 after a national search Greg was selected to become the permanent Dean to lead the division forward. Since then, Greg has developed a strong team of faculty and staff in the MATT Division who have become leaders in delivering high quality instruction using flexible delivery formats that meet student and employer needs.

In 2023-2024, Greg was instrumental in the design and construction of the new Innovative Manufacturing Education Center (IMEC). This included the leadership and management of the relocation of the MATT Division programs located at the Advanced Manufacturing Technology Center in Milton to the new IMEC on the Beloit-Janesville Campus.

Working closely with Dr. Pierner, the Workforce & Community Development Division staff, and the BTC Foundation Director, Greg has built a wide array of external partnerships with industry and K-12 school districts. These partnerships have led to increased opportunities for students and financial support for the MATT Division's programs.

As Dean, Greg has guided programs, supported faculty, championed students, designed new buildings, transported equipment, and maintained a positive "can-do" attitude that has guided the division over the past four years. But perhaps more significant than these impressive achievements are the countless lives Greg has touched, the careers launched, and the culture of excellence fostered under his guidance.

What is Greg Phillips' plan to stay connected with the Blackhawk Technical College community and support the ongoing mission of the College through the pursuit of lifelong learning, writing, speaking, teaching, mentoring, and other academic or civic-related pursuits?

As Dean Emeritus Greg plans to continue to participate in college activities and serve as a volunteer mentor for faculty and students in the MATT Division. In particular, Greg is interested in supporting the continued growth of the apprenticeship programs and other work-based learning programs at BTC.

Please describe why you are applying for emeritus status.

Greg is being nominated by the Vice president of Academic Affairs as the first recipient of Emeritus status because he exemplifies the values that the Emeritus title implies at BTC. In May 2025 the College approved Policy I-350 establishing the title of Emeritus. The title of Emeritus may be conferred to a retiring employee that has demonstrated excellence in their professional role and has been recognized for their exemplary service both within the College and within the community. After his retirement, Greg is committed to staying connected to the college, to serve as a mentor for faculty or students, to participate in college events, and to continue to serve as BTC's ambassador in the community.

Please attach letters of recommendation and/or other professional recognitions to support your application for emeritus status.

Attachments:

1. 2025: Greg Phillips Honored as Educator of the Year at Forward Janesville Annual Luncheon
2. 2025: Greg Phillips Inducted into Wisconsin Apprenticeship Hall of Fame
3. 2025: Greg Phillips Nomination Letter for Wisconsin Apprenticeship Hall of Fame
4. 2024: Blackhawk Dean Greg Phillips Honored as Milton Area Chamber of Commerce's Educator of the Year
5. 2024: Greg Phillips Nomination Letter for Milton Chamber Educator of the Year
6. 2024: Blackhawk Celebrates the Opening of the Innovative Manufacturing Education Center
7. 2021: BTC Foundation Announces New Fund for the Future of Manufacturing
8. 2016: Phillips named 2016 Instructor of the Year from Associated Builders and Contractors

Greg Phillips Honored as Educator of the Year at Forward Janesville Annual Luncheon

Wednesday, April 9, 2025



Greg Phillips, Dean of Manufacturing, Apprenticeship, Training and Technology (MATT) at Blackhawk Technical College, was recognized as Educator of the Year at Wednesday's Forward Janesville Annual Luncheon.

This honor, given to an individual or group who has actively encouraged partnerships between the business and education communities, comes on the heels of another major recognition for Phillips, who was inducted into the Wisconsin Apprenticeship Hall of Fame at the Wisconsin Department of Workforce Development's Biennial Apprenticeship Conference held in February.

"It takes invested individuals to build a strong community. I thank you all for your support, your opportunities and partnerships and the privilege to be involved in the ongoing economic and educational development of the Janesville community. Without all of you, I don't get this award," Phillips said at the luncheon on Wednesday.

After graduating from Parker High School, Phillips joined the Marine Corps, where he trained in diesel and engine repair and repair. Afterward, he worked as a maintenance technician at Simmons

Bedding Company before transitioning into education as a construction electrical apprentice instructor at Blackhawk Technical College in 2010. In 2020, Dr. Tracy Pierner, President of Blackhawk, appointed Phillips as the Dean of the MATT Division.

Throughout his career, Phillips has been a key architect of vital partnerships between industry, community, and K-12 institutions, ensuring the alignment of training programs and educational resources essential for workforce development in Rock and Green counties. His work has been foundational in creating pathways to success for students and addressing the ongoing needs of employers in the region.

Phillips, who plans to retire in June, was also named the Milton Area Chamber of Commerce's Educator of the Year in March 2024.

"Greg's dedication to workforce education and community partnership has been nothing short of transformative. His impact will be felt long after his retirement, and this recognition is a testament to his incredible legacy," Pierner said.

[← Get to Know Michael Valdivia, Business Management Student](#)

[Get to Know LaFonda Richardson, Human Services Student →](#)



Greg Phillips Inducted into Wisconsin Apprenticeship Hall of Fame

Friday, February 21, 2025



Greg Phillips, Blackhawk Technical College Dean of Manufacturing, Apprenticeship, Training and Technology (MATT), was inducted Thursday evening into the Wisconsin Apprenticeship Hall of Fame during the Wisconsin Department of Workforce Development's Biennial Apprenticeship Conference.

Phillips has been a driving force behind forging vital partnerships between industry, community and K-12 institutions. His efforts have ensured the alignment and provision of crucial training and educational resources essential for workforce development in Rock and Green counties.

Phillips's leadership also has played a pivotal role in the establishment of the Stateline Manufacturing Alliance (SMA), a collaborative initiative aimed at addressing talent pipeline development needs within the manufacturing sector. Under his guidance, the SMA has facilitated programs like the Accelerated Industrial Maintenance (AIM) program, providing paid summer training opportunities for participants and exposing them to manufacturing careers.

"We don't work as hard as we do for the money or the recognition," Phillips said during the Hall of Fame Banquet. "I have been lucky enough to find a passion for what I do, and that carries a lot of weight. My

affinity for apprenticeship doesn't just come from its rich history ... but as I have spent time reflecting on my personal past, as a metaphor, I have always been an apprentice and to some degree I still am."

Upon graduation from Parker High School, Phillips joined the Marine Corps, training in diesel and gasoline engine troubleshooting and repair. He then worked at Simmons Bedding Company as a maintenance technician before becoming a construction electrical apprentice instructor for Blackhawk in 2010. In July 2020, Dr. Tracy Pierner, President of Blackhawk, appointed Phillips as the Dean of the MATT Division. Phillips, who plans to retire in June, also was honored in March 2024 as Milton Area Chamber of Commerce's Educator of the Year.

"Those who know Greg—and I am one of them—consider him to be scrupulously honest, a champion of apprenticeship within the technical college system even in the most challenging of times, and a real problem solver," said Jim Cook, a member of the Wisconsin Apprenticeship Advisory Council who introduced Phillips at the Hall of Fame Banquet.

Apprenticeship – Hall of Fame Nomination for Greg Phillips

It is with immense pride that we nominate Greg Phillips, Dean of Manufacturing, Apprenticeship, Technology & Transportation at Blackhawk Technical College, for induction into the Apprenticeship Hall of Fame. As Greg prepares for his retirement in June 2025, he leaves behind a remarkable legacy of leadership, mentorship, and dedication to education—much of which has been shaped and enriched through his work in apprenticeship. This award would undoubtedly be one of the highest honors for Greg, recognizing the profound and lasting impact he has had on the apprenticeship community.

Greg is an award-winning teacher-leader and a proud Marine Corps veteran with over 40 years of experience, including more than 25 years in the trades. His career has spanned roles as a journeyman and master electrician, a Construction Electrician Apprenticeship Instructor for over 10 years, and, for the past six years, as the Dean of Manufacturing, Apprenticeship, Technology, and Education at Blackhawk Technical College. Rooted in the apprenticeship model, Greg credits much of his success to the foundational experiences and mentorship he received during his early years as an apprentice. His career journey—from master electrician to apprenticeship instructor, and now to Dean—demonstrates his staunch commitment to leadership, education, and the development of others. In every role, Greg has exemplified dedication, fostering teamwork, adaptability, and personal growth. He is passionately committed to shaping the next generation of professionals through apprenticeship, instilling confidence and strong values in all those he mentors.

Greg's extensive background as a Journeyman and Master Electrician, coupled with his unwavering dedication to training apprentices and future leaders, made him an ideal candidate to serve as Electrical Apprenticeship Instructor at BTC. In this role, he instructed both union and merit shop electricians, guiding apprentices through all five years of their educational training. Under Greg's leadership, BTC's apprenticeship programs flourished and expanded, and he built lasting relationships with key stakeholders such as ABC of Wisconsin and the South Central JATT.

As an Apprenticeship Instructor, Chair, and Dean, Greg's influence has been instrumental in expanding BTC's apprenticeship offerings. Today, the college provides training in Construction Electrician, Industrial Electrician, Machinist, Maintenance Technician, Mechatronics, Welding, and HVAC. By responding to the evolving workforce needs of the industry and working closely with the Bureau of Apprenticeship, Greg has championed innovation and growth, broadening apprenticeship opportunities and advocating for more flexible delivery methods. At BTC, the name Greg Phillips is synonymous with apprenticeship.

In addition to his work at BTC, Greg's commitment to building industry and community partnerships led him to co-found the Stateline Manufacturing Alliance (SMA). The SMA (www.statelinemfg.org) is a collaborative group of regional manufacturers, educators, and community partners dedicated to addressing the talent pipeline needs of the manufacturing sector. One of the SMA's significant achievements has been promoting best practices for Youth Apprenticeship (YA) and Registered Apprenticeship (RA) programs as essential workforce tools. Among other accomplishments, the SMA introduced initiatives like the

SMA Signing Day, which celebrates high school seniors pursuing careers and education through apprenticeship and expanded the Craftsman with Character (CWC) program, a pre-apprenticeship initiative that offers job shadowing and character-building experiences for high school juniors and seniors.

Greg's strong relationships with industry leaders have opened the door for more companies to adopt Youth Apprenticeship and Registered Apprenticeship programs. A prime example is Greg's collaboration with Frito Lay, where he was instrumental in making the case to their corporate office about the value of YA and RA. As a result of Greg's leadership and partnership with Frito Lay, they developed a successful YA and RA program that is now regarded as a "best practice" and is used across Frito Lay plants worldwide. While Greg's support of apprenticeship can be felt across the country and even the world, there is no place where that is more evident than right here in the state of Wisconsin.

Greg's contributions have earned him recognition through numerous awards, including being honored as Instructor of the Year by Associated Builders and Contractors of Wisconsin in 2016, Educator of the Year by Rotary of Beloit, WI in 2019, selected for the Wisconsin Leadership Development Institute Foundation Academy in 2020, , and Educator of the Year by the Milton Area Chamber of Commerce in 2024. This recognition speaks to the many relationships Greg has developed and maintained throughout his many years of service.

To know Greg is to love Greg. He gives 110% to his team and colleagues, always uplifting those around him. His connections within the apprenticeship community are profound, and through his experience as an electrician and his transition to education, he has become a

trusted “go-to” expert in the apprenticeship world. Greg’s advocacy for the value of apprenticeship is unparalleled. As one former apprentice put it, “Greg is a force you want to be around. He builds everyone up around him. I am where I am today in my career because he took an interest in me—not just as a student, but as a person. He truly cares and changes lives.”

Thank you for considering our nomination of Greg for this prestigious award. Please don’t hesitate to contact me with any questions.

Best,

Colleen Koerth, PHR, SHRM-CP

Manager – Workforce Development

Blackhawk Technical College

Cell: (608)449-0655 Email: ckoerth@blackhawk.edu

Blackhawk Dean Greg Phillips Honored as Milton Area Chamber of Commerce's Educator of the Year

Friday, March 22, 2024



Greg Phillips, left, is pictured with Milton Area Chamber of Commerce Chairman Jon Cruzan.

The Milton Area Chamber of Commerce recognized Greg Phillips, Blackhawk Dean of Manufacturing, Apprenticeship, Training and Technology (MATT), as Educator of the Year on Thursday during the chamber's annual dinner and awards event.

As the Dean of Blackhawk's MATT Division, Phillips has been a driving force behind forging vital partnerships between industry, community and K-12 institutions. His efforts have ensured the alignment and provision of crucial training and educational resources essential for workforce development.

English

Phillips's leadership played a pivotal role in the establishment of the Stateline Manufacturing Alliance (SMA), a collaborative initiative aimed at addressing talent pipeline development needs within the manufacturing sector. Under his guidance, the SMA has facilitated programs like the Accelerated Industrial Maintenance (AIM) program, providing paid summer training opportunities for participants and exposing them to manufacturing careers.

Phillips's commitment to community engagement is evident through his involvement in events like the Milton Maker Market where he and his team were part of the planning team and offered hands-on activities at the event, including welding and robotics. Phillips also does volunteer work at Milton High School for the Academic Career Planning presentations.

"I am humbled and honored to receive the Educator of the Year Award," said Phillips. "It has been a privilege to serve the Milton community and work alongside dedicated partners and colleagues. I look forward to continuing our efforts in advancing education and workforce development."

Upon graduation from Parker High School, Phillips joined the Marine Corps, training in diesel and gasoline engine troubleshooting and repair. He then worked at Simmons Bedding Company as a maintenance technician before becoming a construction electrical apprentice instructor for Blackhawk in 2010. In July 2020, Dr. Tracy Pierner, President of Blackhawk, appointed Phillips as the Dean of the MATT Division. "Greg Phillips embodies the spirit of dedication and leadership in education," said Dr. Tracy Pierner, President of Blackhawk. "His pursuit of excellence in all that he does and his commitment to partnership-building make him a deserving recipient of this award."



[← Agriculture Students Participate in State, National Conferences](#)

[Get to Know Samantha Kotlarek, Digital Marketing Student →](#)

Milton Chamber – Educator of the Year – Nomination for Greg Phillips

It is an honor to nominate Greg Phillips, BTC's Dean of Manufacturing, Apprenticeship, Technology & Transportation, for the Milton Chamber's Educator of the Year Award.

Greg has worked tirelessly with our industry, community and K-12 partners to align and provide training and educational resources that provide critical skills for our workforce today and in the future. A few areas to highlight his commitment to education and partnerships are his involvement in the Stateline Manufacturing Alliance (SMA), the Milton Maker Market and his volunteer work at the Milton High School.

As a result of the collaboration and the commitment to building industry and community partnerships, Greg was one of the founders of the SMA. The SMA, www.stateliningmfg.org is a collaborative, supportive and engaged stakeholder group - comprised of regional manufacturers, educators and community partners - that is committed to collectively addressing, as well as supporting, youth and adult talent pipeline development needs of manufacturers. One of the programs that was created through the SMA and its partnerships, was the AIM (Accelerated Industrial Maintenance) program.

Greg was instrumental in the development of the AIM program, a talent pipeline program (participants get paid in this program offered in the summer) with a focus on providing exposure in manufacturing careers. The AIM program is a certificate comprised of three BTC courses: Mechanics of Learning, Safety, and Troubleshooting Integrated Manufacturing Systems 1 (TIMS). These one-credit courses provide a foundational set of skills (geared toward high school students) for those seeking or exploring career opportunities in manufacturing and can be applied toward a Maintenance Technical Diploma. Participants also have the opportunity to explore manufacturing careers at local manufacturers (CNG is one of the partners in this program) that incorporates job shadowing, career exploration and observation of technical implementation. This program is offered in partnership with our industry, workforce (Southwest Workforce Development Board – SWWDB) and K-12 partners.

When BTC was approached to be a partner in the Milton Maker Market, Greg's first response was, "of course and let's talk about all of the ways BTC can collaborate on this awesome event." Not only was BTC a sponsor of the event, Greg and his team were instrumental on the planning committee along with being one of the major partners at the event, offering, "hands on" activities in areas, such as, welding, automation (robotics) and fire/EMS.

Another area that Greg shows his commitment to youth and our community is through his volunteerism annually at Milton High School for the Academic Career Planning (ACP) presentations. He understands that it is vital to be a committed partner and mentor for our youth, as that will help shape our future community and workforce.

To know Greg is to love Greg. He gives 110% to his team and colleagues all while being such a positive and supportive influence. His partnerships and friendships in the Milton community run deep and through his past work as an electrician, his transition to education as an Apprenticeship Instructor and currently the Dean. One past Apprenticeship student's words says it all, "Greg is a force that you want to be around as he builds everyone up around him. I am where I am today in my career as a result of his taking an interest in me, not only as a student but a person...he truly cares and changes lives."

Thank you in advance for considering this nomination. Please don't hesitate to reach out with any questions.

Blackhawk Celebrates the Opening of the Innovative Manufacturing Education Center

Friday, October 25, 2024



Blackhawk Technical College celebrated the opening of its state-of-the-art Innovative Manufacturing Education Center (IMEC) at the Beloit-Janesville Campus on Thursday evening, with a ribbon-cutting event and tours for industry and K12 partners.

Designed by Angus-Young Associates and constructed by JP Cullen, the 45,000-square-foot IMEC mirrors a real-world manufacturing environment. Its open, flexible spaces accommodate a range of processes from robotics to CNC machining, offering students an authentic, hands-on experience in high-demand fields like Automation Systems Technology, Welding, and Electro-Mechanical Technology.

“The IMEC is our idea of manufacturing education in the 21st century – a work-based learning environment where faculty and students engage much deeper than the traditional model, developing thinking skills that will give them a confidence in their abilities to adapt quickly in today’s high-tech manufacturing world,” said Greg Phillips, Blackhawk’s Dean of Advanced Manufacturing.

A nearly \$7 million donation from the Blackhawk Technical College Foundation made the IMEC possible. In May 2023, the Foundation sold the Advanced Manufacturing Training Center in Milton to KANDU Industries, which is now the IMEC at the Beloit-Janesville Campus. The move to the college’s main

location places manufacturing students closer to essential support services, including academic advising, tutoring, and career services, as well as overall campus life.

“We are celebrating a comprehensive Beloit-Janesville Campus in a location that sits at the center of our population in Rock County – the proper location for a manufacturing education center – IMEC,” Dr. Tracy Pierner, President of Blackhawk Technical College, said to about 125 people who gathered Thursday for the opening event.

The Prent Corporation also has been instrumental in making the IMEC a reality. Prent donated \$250,000 to Blackhawk’s Foundation to fund a manufacturing automation cell, which is housed within the building.

“This advanced facility is part of the solution – where our community becomes a talent importer versus a talent exporter,” said Rachel Pregont Andres, Prent Corporation Executive Vice President.

IMEC Project History

May 2023: Blackhawk Technical College Foundation sells the Milton Advanced Manufacturing Training Center to KANDU Industries, donating nearly \$7 million to the college to fund a new manufacturing facility.

October 2023: Groundbreaking for the Innovative Manufacturing Education Center (IMEC). Prent Corporation announces a \$250,000 donation for a manufacturing lab.

August 2024: Completion of the 45,000-square-foot IMEC, featuring welding areas and specialized labs for hands-on student learning.

October 2024: Blackhawk hosts ribbon-cutting event, celebrating the completion of IMEC.

[← Get to Know Erin Doeseckle, Welding Student](#)

[From Farm to Lab: Fae Egli Balances Hobby Farming with Pursuing a Career in Science →](#)

Blackhawk Receives \$57,000 Manufacturing Grant

Thursday, September 21, 2023



On behalf of the Forging Industry Educational & Research Foundation, John Cain, Chairman/CEO Scot Forge Company (second from right), presents a check for \$57,000 to Bryan Coddington, Blackhawk Engineering Technology Instructor (left), Dr. Tracy Pierner, President of Blackhawk (second from left) and Greg Phillips, Blackhawk Dean of Manufacturing, Apprenticeship, Technology & Transportation (right).

Blackhawk Technical College has been selected as the recipient of a \$57,000 grant from the Forging Industry Educational & Research Foundation (FIERF), a supporter of the Forging Industry Association (FIA).

The grant will help to bolster the manufacturing sector in Rock and Green counties by increasing the number of highly qualified manufacturing technicians through the implementation of the Manufacturing Automation Cell (MAC) project, a collaborative effort in partnership with Scot Forge, a member of FIERF, that will actively

participate in providing technical assistance, materials and invaluable plant visits that will enrich the students' understanding of industrial practices and processes.

Bryan Coddington, Engineering Technology Instructor at Blackhawk and lead of the MAC project, said the MAC project will help to reduce the skills gap faced by many employers. Through hands-on, work-based learning, students will gain the skills and confidence needed to prepare them for entering the workforce much more quickly than previous training methods.

"The MAC project is an opportunity to redesign the way we provide technical education in manufacturing at Blackhawk Technical College," Coddington said.

With this grant, Blackhawk is well-positioned to develop a talented and well-prepared workforce that meets the demands of the manufacturing industry.

"The unwavering support from the Forging Industry Educational & Research Foundation enables us to equip our students with the skills needed for them to thrive in the ever-changing manufacturing landscape, and through our partnership with Scot Forge, we are making a powerful investment in the future of manufacturing by fostering innovation and progress," said Dr. Tracy Pierner, President of Blackhawk.

John Cain, Chairman/CEO of Scot Forge Company, said Scot Forge is a proud partner of Blackhawk and the Forging Industry Association.

"Many people talk about what will help strengthen our communities and our nation. However, only a small number of them lean in and take action like Dr. Pierner and Mr. James Warren (President and CEO of the Forging Industry Association). When Jim visited Blackhawk, he saw in Dr. Pierner an academic leader and a unique curriculum delivery methodology worth investing in. Blackhawk is a community treasure, and we collectively thank the FIA and FIERF for their support in helping proliferate their impressive model."

About the FIERF

Established in 1961, the Forging Industry Educational and Research Foundation (FIERF) operates as a supporting organization to the Forging Industry Association (FIA). The Foundation's Mission is to support the forging industry through technology development and education.

About Scot Forge

Scot Forge is an employee-owned manufacturer based in Spring Grove, Illinois, with five U.S. facilities and 500 employee-owners. Scot Forge offers the most modern and unique metal shaping, machining and downstream capabilities in North America.

About Blackhawk Technical College

English

BTC Foundation Announces New Fund for the Future of Manufacturing

Friday, October 15, 2021

The Fund for the Future of Manufacturing was established by the BTC Foundation to support manufacturing-related programs at Blackhawk Technical College. The goal of the fund is to provide a giving opportunity that plans for the future manufacturing-related scholarships and program needs - making education in these programs a reality for students in our region.

"The BTC Foundation is proud to launch this new fund to expand innovation for advanced manufacturing which will support activities from life-changing scholarship opportunities for Blackhawk students pursuing manufacturing-related programs to the enhancement and development of state-of-the-art advanced manufacturing equipment and educational materials as well as to support career pathway exploration activities," said Lisa Hurda, Director of Advancement and Foundation.



English

This visionary manufacturing fund was created with the both the long-term vision to address the complex challenges facing southcentral Wisconsin and global manufacturing and to enhance economic development. The Advanced Manufacturing Training Center's goal of developing a talent pipeline of the next generation's manufacturing workforce is critical to our region's manufacturing success. This new fund will build collaborations between AMTC faculty, industry and government organizations, strengthen the partnership with industry employers, and collaborate to expand high-tech workforce training for the southcentral Wisconsin regions' residents.

The fund received its first philanthropic gift of \$15,000 from Blackhawk Bank. "We are grateful for community partners like Blackhawk Bank who clearly understand the important of a technical college education," continued Lisa. "We continue to accept philanthropic gifts to sustain the growth and operations of this new fund within the Blackhawk Technical College Foundation. The BTC Foundation will continue to partner with large manufacturing corporations, small and medium-sized regional businesses, and work with K-12 students and teacher to ensure that the future of advanced manufacturing provides opportunities across the board," reported Lisa.

The Fund for the Future of Manufacturing is open to philanthropic gifts from individuals and organizations that support the mission of the Blackhawk Technical College Foundation, which is to develop and sustain resources to empower our students and enrich our communities.

A gift to this fund may: provide scholarship support to students in manufacturing-related programs; support the purchase of education materials and equipment for these programs; contribute to professional educational experiences or capital expenditures to meet program needs; and to support career pathway exploration opportunities for K-12 students.

For more information about scholarship opportunities or to make a financial gift to the Fund for the Future of Manufacturing, contact Lisa Hurda at the Blackhawk Technical College Foundation at (608) 757-7704 or lhurda@blackhawk.edu.

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About BTC Foundation Scholarships

Each year, more than 100 students receive financial assistance through scholarships administered by the BTC Foundation. Students receiving scholarships are committed to achieving personal and professional success through education and training at Blackhawk Technical College. Every student is encouraged to apply for the Foundation's Scholarships. Some scholarships await applicants from particular fields of study or geographic areas. Others are intended to help people overcome personal or financial hardship. Whatever the circumstances, every student is encouraged to apply for Blackhawk Technical College Foundation's Scholarships. The scholarship application

English

Blackhawk Technical College: Phillips named 2016 Instructor of the Year from Associated Builders and Contractors

Gary Kohn (608) 757-7769 or cell (608) 436-9578 gkohn@blackhawk.edu

JANESVILLE, WI – – Greg Phillips, the Electrical Apprenticeship Instructor at Blackhawk Technical College, was recently honored as the 2016 Instructor of the Year from Associated Builders and Contractors (ABC) at the organization's Graduation Banquet in the Wisconsin Dells.

Instructors eligible for the award have taught ABC apprentices for at least three years, are highly regarded by apprentices and employers, and have demonstrated a high degree of professionalism, and teaches within the guidelines of the program.

"I'm very proud of my trade; very passionate about its importance in our society and its vast fields of study and opportunity, and I want to pass that passion on," Phillips said upon receiving the award,

During the presentation, ABC noted how Phillips' students used words like passionate, knowledgeable, enthusiastic and patient to describe him.

"When I go into class I know he is not only going to help me become a great electrician but also a better person," one student said.

Phillips is "a dedicated and humble man who is truly gifted in inspiring his students to enjoy school and love electrical and this is the legacy he leaves with every student," ABC said in introducing the award.

<https://www.wisbusiness.com/2016/blackhawk-technical-college-phillips-named-2016-instructor-of-the-year-from-associated-builders-and-contractors/>

ACTION ITEMS ITEM b.

Resolution No. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,800,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A, OF BLACKHAWK TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District") is presently in need of \$1,000,000 for the public purpose of financing building remodeling and improvement projects and \$2,800,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,000,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$2,800,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$3,800,000 and designated "General Obligation Promissory Notes, Series 2025A" (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of these resolutions to be given to the electors of the District by publishing notices thereof in the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Official Statement. The District Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 4. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$3,800,000.

Adopted this 18th day of June, 2025.

Eric A. Thornton
Chairperson

Attest:

Rich Deprez
Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Blackhawk Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on June 18, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,000,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 6004 South County Road G, Janesville, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M., or in the alternative, by contacting the District by email at the following address:
officeofthepresident@blackhawk.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated June 18, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Blackhawk Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on June 18, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$2,800,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 6004 South County Road G, Janesville, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M., or in the alternative, by contacting the District by email at the following address:
officeofthepresident@blackhawk.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated June 18, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary

ACTION ITEMS ITEM c.

Proposed Modifications to the FY 2024-25 Budget			
		Expenditures & Other Uses	Revenues & Other Sources
General Fund			
1	Increase property tax revenue for grant fund moved to capital		
	Increase Property Tax Revenue		16,485
	Increase Transfers to Reserves and Designated Fund Balances	16,485	
	Total - Amendment 1	16,485	16,485
2	Adjust revenue to current projections		
	Increase State Aid Revenue		345,000
	Increase Program Fees Revenue		384,000
	Increase Student Fees Revenue		95,000
	Increase Institutional Revenue		414,000
	Increase Transfers to Reserves and Designated Fund Balances	1,238,000	
	Total - Amendment 2	1,238,000	1,238,000
3	Increase to cover additional Health Insurance Premiums		
	Increase Function 1 Instruction Expenditures	632,000	
	Increase Function 2 Instructional Resources Expenditures	25,000	
	Increase Function 3 Student Services Expenditures	83,000	
	Increase Function 6 General Institutional Expenditures	209,000	
	Increase Function 7 Physical Plant Expenditures	39,000	
	Decrease Transfers to Reserves and Designated Fund Balances	(988,000)	
	Total - Amendment 3	-	-
4	Adjust Budget for Transcribed Credit Revenue and Contract Services		
	Decrease Function 1 Instruction Expenditures		(441,210)
	Decrease Institutional Revenue	(441,210)	
	Total - Amendment 4	(441,210)	(441,210)
Special Revenue Fund			
5	Establish and adjust budgets for State and Federal grants awarded and revised		
	Decrease Function 1 Instruction Expenditures	(39,977)	
	Decrease Function 3 Student Services Expenditures	(36,572)	
	Increase Function 6 General Institutional Expenditures	366	
	Decrease State Aid Revenue		(33,142)
	Decrease Federal Revenue		(26,556)
	Decrease Property Tax Revenue		(16,485)
	Total - Amendment 5	(76,183)	(76,183)
Capital Projects Fund			
6	Record transfer of Grant Aid to Capital from grant revision		
	Increase Function 1 Instructional Resources Expenditures	70,105	
	Increase Function 3 Student Services Expenditures	43,041	
	Increase State Aid Revenue		70,105
	Increase Institutional Revenue		16,485
	Increase Federal Revenue		26,556
	Total - Amendment 6	113,146	113,146

Proposed Modifications to the FY 2024-25 Budget			
		Expenditures & Other Uses	Revenues & Other Sources
7	Establish revenue and expense budgets for A&E fees for 2600 Wing		
	Increase Function 7 Physical Plant Expenditures	67,588	
	Increase Transfers to Reserves and Designated Fund Balances		67,588
	Total - Amendment 7	67,588	67,588
8	Transfer of funds between functions		
	Increase Function 2 Instructional Resources Expenditures	7,136	
	Decrease Function 6 General Institutional Expenditures	(7,136)	
	Total - Amendment 8	-	-
Internal Services Fund			
9	Increase for additional Health Insurance Premiums		
	Increase Institutional Revenue		988,000
	Increase Function 6 General Institutional Expenditures	988,000	
	Total - Amendment 9	988,000	988,000
Trust Fund			
10	Adjust Trust Fund Revenue and Expense Budgets based on Actuals		
	Increase Function 3 Student Services Expenditures	1,020,471	
	Increase State Aid Revenue		145,870
	Increase Federal Revenue		874,601
	Total - Amendment 10	1,020,471	1,020,471
11	Record increase in employee flex benefit program revenue and expenses		
	Increase Function 6 General Institutional Expenditures	27,204	
	Increase Institutional Revenue		27,204
	Total - Amendment 11	27,204	27,204
Agency Fund			
12	Increase for Additional Raised Funds for multiple Clubs		
	Increase Institutional Revenue		1,863
	Increase Function 3 Student Services Expenditures	1,863	
	Total - Amendment 12	1,863	1,863

PERSONNEL COMMITTEE ACTION ITEMS a. - c.

PERSONNEL COMMITTEE ACTION ITEMS

A. Approval of Non-Represented Administrative Staff Hourly Wages for the Fiscal Year 2025-26

The College Executive Team is recommending a 3.25% base wage increase for non-represented Hourly Administrative employees and adjustments to the compensation of individuals with an hourly wage below range midpoint.

The cost for this wage increase is \$105,643 in fiscal year 2025-26 and impacts 46 hourly administrative staff members.

B. Approval of Non-Represented Administrative Staff Salaries for the Fiscal Year 2025-26

The College Executive Team is recommending a 3.25% base salary increase for non-represented Salaried Administrative employees and adjustments to the compensation of individuals with a salary below range midpoint.

The cost for this salary increase is \$164,972 in fiscal year 2025-26 and impacts 52 salaried administrative staff members.

C. Approval of Part-Time Wages for the Fiscal Year 2025-26

The College Executive Team is recommending a 3.25% increase to part-time staff wages. This employee group consists of approximately 360 part-time instructional and non-instructional staff members.

The projected cost for this wage increase is \$85,000 in fiscal year 2025-26.

JUNE 18, 2025

INFORMATION/DISCUSSION

a. Financial Statement

INFORMATION/DISCUSSION ITEM a.

BLACKHAWK TECHNICAL COLLEGE Summary of Revenue and Expenditures as of May 31, 2025

<u>COMBINED FUNDS</u>	2024-25 CURRENT BUDGET	2024-25 ACTUAL TO DATE	2024-25 PERCENT INCURRED	2023-24 ACTUAL TO DATE	2023-24 PERCENT INCURRED
REVENUE & OTHER RESOURCES:					
Local Government	\$ 17,743,589	\$ 17,254,471	97.2%	\$ 17,095,676	100.2%
State Aids	19,043,265	17,480,492	91.8%	15,846,384	95.7%
Statutory Program Fees	6,585,580	6,975,798	105.9%	6,543,738	104.4%
Material Fees	355,640	367,737	103.4%	355,592	103.4%
Other Student Fees	960,000	1,196,035	124.6%	1,090,417	126.7%
Institutional	6,052,754	5,751,108	95.0%	4,658,509	137.3%
Federal	8,771,768	8,948,715	102.0%	8,223,271	101.8%
Other Sources (Bond/Transfer from Other Fund)	<u>7,319,745</u>	<u>7,208,304</u>	98.5%	<u>7,032,948</u>	100.0%
Total Revenue & Other Resources	<u>\$ 66,832,341</u>	<u>\$ 65,182,660</u>	89.0%	<u>\$ 60,846,535</u>	71.6%
EXPENDITURES BY FUNCTION:					
Instruction	\$ 23,722,047	\$ 18,615,311	78.5%	\$ 17,519,484	88.2%
Instructional Resources	1,694,341	1,290,482	76.2%	1,260,869	70.5%
Student Services	13,278,030	12,752,883	96.0%	11,870,421	98.3%
General Institutional	11,261,108	9,395,150	83.4%	7,251,047	77.8%
Physical Plant	21,896,629	18,246,961	83.3%	33,857,500	83.0%
Auxiliary Services	444,982	362,376	81.4%	343,013	81.1%
Other Uses (Transfer to Other Fund)	<u>330,745</u>	<u>80,000</u>	24.2%	<u>-</u>	0.0%
Total Expenditures & Other Uses	<u>\$ 72,627,882</u>	<u>\$ 60,743,164</u>	83.9%	<u>\$ 72,102,334</u>	85.6%
EXPENDITURES BY FUNDS:					
General	\$ 31,951,865	\$ 27,293,748	85.4%	\$ 26,967,535	87.6%
Special Revenue	3,295,680	2,195,326	66.6%	1,984,428	65.9%
Capital Projects	14,707,552	9,145,514	62.2%	23,833,358	75.8%
Debt Service	10,025,000	9,864,058	98.4%	9,777,037	97.4%
Enterprise	151,982	94,514	62.2%	97,022	62.6%
Internal Service	2,300,000	1,928,850	83.9%	256,945	91.8%
Trust & Agency	9,865,058	10,141,153	102.8%	9,187,669	107.6%
Other Uses (Transfer to Other Fund)	<u>330,745</u>	<u>80,000</u>	24.2%	<u>-</u>	0.0%
Total Expenditures	<u>\$ 72,627,882</u>	<u>\$ 60,743,164</u>	83.9%	<u>\$ 72,103,995</u>	85.6%
Fund Balances, Beginning	\$ 25,694,607	\$ 25,694,607		\$ 44,286,478	
Change in Fund Balance	<u>(5,795,541)</u>	<u>4,435,576</u>		<u>(11,255,799)</u>	
Fund Balances, Ending	<u>\$ 19,899,066</u>	<u>\$ 30,130,182</u>		<u>\$ 33,030,679</u>	

Debt Service Detail					
Principal Payments	8,215,000	7,855,000	95.6%	7,875,000	98.1%
Interest Payments	1,705,000	1,905,008	111.7%	1,798,237	94.5%
Other Debt Service Expenses	<u>105,000</u>	<u>104,050</u>	99.1%	<u>103,800</u>	98.9%
Total Debt Service Payments	<u>\$ 10,025,000</u>	<u>\$ 9,864,058</u>		<u>\$ 9,777,037</u>	



BLACKHAWK
TECHNICAL COLLEGE