



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



July 14, 2025



5:00-7:00 pm

CALL TO ORDER – ANNUAL BUSINESS

OATH OF OFFICE

Oath of Office for Reappointed District Board Members

ELECTION OF OFFICERS OF THE DISTRICT BOARD

Election of Officers of the District Board for the 2025-2026 Fiscal Year (Annual Business – Action)

- a. Chair
- b. Vice-Chair
- c. Secretary
- d. Treasurer

ANNUAL MEETING BUSINESS

- A. Designation of Date, Place, and Time of Regular Meetings of the District Board for the Ensuing Year (Annual Business – Action)
 - a. District Board Meeting Report (Information)
- B. Designation of the District's Official Newspaper (Annual Business – No Action)
- C. The Naming of Wisconsin Technical College District Boards Association Delegate and Committee Representatives
 - a. Designation of Board of Directors Delegate (Annual Business – Action)
 - b. Designation of External Partnerships Committee Representatives (Annual Business – Action)
 - c. Designation of Internal Best Practices Committee Representatives (Annual Business – Action)
 - d. Designation of Bylaws, Policies and Procedures Committee Representative (Annual Business – Action)
 - e. Designation of Awards Committee Representative (Annual Business – Action)
- D. Designation of Depositories for the Blackhawk Technical College District (Annual Business - Action)
- E. Designation of Legal Counsel for the Blackhawk Technical College District for FY 2025-26 (Annual Business – Action)
- F. Designation of Auditor for the Blackhawk Technical College District (Annual Business – Information)



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I. CALL TO ORDER – DISTRICT BOARD MEETING

Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – SGA Vice-President, LaFonda Richardson)
- b. BTC Foundation Gift Report (Information – Cassie Hartje)
- c. 2025 Spring Success and Summer Enrollment Report Presentation (Information – Dr. Jon Tysse)
- d. State of the College Report (Information – Dr. Tracy Pierner)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft June 18, 2025, District Board Meeting Minutes (Action)
- b. Approval of the Draft June 23, 2025, Public Hearing and Special District Board Meeting Minutes (Action)
- c. Approval of Current Bills (Action – Jim Nemeth)
- d. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- e. Acceptance of Grant Awards for July 2025 (Action – Jim Nemeth)
- f. Confirmation of Annual Contract Issued to Dawn Correll, Nursing Instructor – August 11, 2025 (Action – Kathy Broske)

IV. COMMITTEE REPORTS

Finance Committee (Chairperson Barrington-Tillman)

- a. No Meeting Scheduled for July

Personnel Committee (Chairperson Deprez)

- a. No Meeting Scheduled for July

V. ACTION ITEMS

- a. Approval of Award of Contract for Water Heater Replacement (Action – Jim Nemeth)
- b. Approval of a Vestibule Renovation (Action – Jim Nemeth)
- c. Approval of the Three-Year Facilities Plan (Action – Jim Nemeth)
- d. Approval of Resolution Awarding of the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2025A (Action – Jim Nemeth)
- e. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2025B, of Blackhawk Technical College District, Wisconsin (Action – Jim Nemeth)
- f. Approval of Alcoholic Beverages at the September 11, 2025, Business After 5 Event (Action – Dr. Tracy Pierner)

Finance Committee Action Items – No Action Items

Personnel Committee Action Items – No Action Items



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VI. POLICY REVIEW

- a. None

VII. INFORMATION/DISCUSSION

- a. Financial Statement (Information – Jim Nemeth)
- b. President's Update (Information – Dr. Tracy Pierner)
 - Community and Internal Engagement
 - College and Upcoming Events
 - Other Communications
 - Construction Projects
- c. Staff Changes (For Information Only. Not for District Board Action)
 - New Hires:
 - James Murray, Maintenance Technician II – June 30, 2025
 - Morgan Cacic, Part-Time Accommodations and Support Specialist – TBD
 - Caryn Davis, Director - Financial Services – August 18, 2025
 - Kelsey Doyle, Administrative Chair - Allied Health – August 11, 2025
 - New Positions:
 - Mark Zimmerman, Student Recruitment Specialist (Career Coach) – June 30, 2025
 - Nile Finney, Athletic Director – July 1, 2025
 - Kevin Holmin, Integrated Science Center Lab Technician – July 1, 2025
 - Resignations:
 - Nick Mauer, Welding Instructor – June 24, 2025
 - Retirements:
 - Sandy McNutt, Executive Assistant - Academic Affairs – January 5, 2026

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Representative)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

XI. ADJOURNMENT