



BLACKHAWK
TECHNICAL COLLEGE

DISTRICT BOARD MEETING

BELOIT~JANESVILLE CAMPUS
DISTRICT BOARD ROOM – 2613
6004 S COUNTY ROAD G
JANESVILLE WI 53546



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



July 14, 2025



5:00-7:00 pm

CALL TO ORDER – ANNUAL BUSINESS

OATH OF OFFICE

Oath of Office for Reappointed District Board Members

ELECTION OF OFFICERS OF THE DISTRICT BOARD

Election of Officers of the District Board for the 2025-2026 Fiscal Year (Annual Business – Action)

- a. Chair
- b. Vice-Chair
- c. Secretary
- d. Treasurer

ANNUAL MEETING BUSINESS

- A. Designation of Date, Place, and Time of Regular Meetings of the District Board for the Ensuing Year (Annual Business – Action)
 - a. District Board Meeting Report (Information)
- B. Designation of the District's Official Newspaper (Annual Business – No Action)
- C. The Naming of Wisconsin Technical College District Boards Association Delegate and Committee Representatives
 - a. Designation of Board of Directors Delegate (Annual Business – Action)
 - b. Designation of External Partnerships Committee Representatives (Annual Business – Action)
 - c. Designation of Internal Best Practices Committee Representatives (Annual Business – Action)
 - d. Designation of Bylaws, Policies and Procedures Committee Representative (Annual Business – Action)
 - e. Designation of Awards Committee Representative (Annual Business – Action)
- D. Designation of Depositories for the Blackhawk Technical College District (Annual Business - Action)
- E. Designation of Legal Counsel for the Blackhawk Technical College District for FY 2025-26 (Annual Business – Action)
- F. Designation of Auditor for the Blackhawk Technical College District (Annual Business – Information)



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



July 14, 2025



5:00-7:00 pm

I. CALL TO ORDER – DISTRICT BOARD MEETING

Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – SGA Vice-President, LaFonda Richardson)
- b. BTC Foundation Gift Report (Information – Cassie Hartje)
- c. 2025 Spring Success and Summer Enrollment Report Presentation (Information – Dr. Jon Tysse)
- d. State of the College Report (Information – Dr. Tracy Pierner)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft June 18, 2025, District Board Meeting Minutes (Action)
- b. Approval of the Draft June 23, 2025, Public Hearing and Special District Board Meeting Minutes (Action)
- c. Approval of Current Bills (Action – Jim Nemeth)
- d. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- e. Acceptance of Grant Awards for July 2025 (Action – Jim Nemeth)
- f. Confirmation of Annual Contract Issued to Dawn Correll, Nursing Instructor – August 11, 2025 (Action – Kathy Broske)

IV. COMMITTEE REPORTS

Finance Committee (Chairperson Barrington-Tillman)

- a. No Meeting Scheduled for July

Personnel Committee (Chairperson Deprez)

- a. No Meeting Scheduled for July

V. ACTION ITEMS

- a. Approval of Award of Contract for Water Heater Replacement (Action – Jim Nemeth)
- b. Approval of a Vestibule Renovation (Action – Jim Nemeth)
- c. Approval of the Three-Year Facilities Plan (Action – Jim Nemeth)
- d. Approval of Resolution Awarding of the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2025A (Action – Jim Nemeth)
- e. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2025B, of Blackhawk Technical College District, Wisconsin (Action – Jim Nemeth)
- f. Approval of Alcoholic Beverages at the September 11, 2025, Business After 5 Event (Action – Dr. Tracy Pierner)

Finance Committee Action Items – No Action Items

Personnel Committee Action Items – No Action Items



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



July 14, 2025



5:00-7:00 pm

VI. POLICY REVIEW

- a. None

VII. INFORMATION/DISCUSSION

- a. Financial Statement (Information – Jim Nemeth)
- b. President's Update (Information – Dr. Tracy Pierner)
 - Community and Internal Engagement
 - College and Upcoming Events
 - Other Communications
 - Construction Projects
- c. Staff Changes (For Information Only. Not for District Board Action)
 - New Hires:
 - James Murray, Maintenance Technician II – June 30, 2025
 - Morgan Cacic, Part-Time Accommodations and Support Specialist – TBD
 - Caryn Davis, Director - Financial Services – August 18, 2025
 - Kelsey Doyle, Administrative Chair - Allied Health – August 11, 2025
 - New Positions:
 - Mark Zimmerman, Student Recruitment Specialist (Career Coach) – June 30, 2025
 - Nile Finney, Athletic Director – July 1, 2025
 - Kevin Holmin, Integrated Science Center Lab Technician – July 1, 2025
 - Resignations:
 - Nick Mauer, Welding Instructor – June 24, 2025
 - Retirements:
 - Sandy McNutt, Executive Assistant - Academic Affairs – January 5, 2026

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Representative)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

XI. ADJOURNMENT

JULY 14, 2025

OATH OF OFFICE

➤ Oath of Office

Oath of Office for Appointed/Reappointed District Board Members

1. Ms. Barbara Barrington-Tilman (Elected Official Member) was appointed for a three (3) year term, July 1, 2025, through June 30, 2028.
2. Mr. Rich Deprez (Employee Member) was appointed for a three (3) year term, July 1, 2025, through June 30, 2028.
3. Mr. Dave Marshick (Additional Member) was appointed for a three (3) year term, July 1, 2025, through June 30, 2028.
4. Mr. Eric Thornton (Employer Member) was appointed for a three (3) year term, July 1, 2025, through June 30, 2028.

Ms. Barrington-Tilman, Mr. Rich Deprez, Mr. Dave Marshick, and Mr. Eric Thornton must sign the attached written oath before conducting business, as required by Wisconsin Statutes.

OATH OF OFFICE

STATE OF WISCONSIN

COUNTY OF ROCK

I, the undersigned, who have been appointed to the office of Technical College District Board Member for the Blackhawk Technical College District but have not yet entered upon the duties thereof, swear that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability, so help me, God.

District Board Member Signature

Subscribed and sworn to
before me this _____ day
of _____, 20____

Notary Public Signature

JULY 14, 2025

ELECTION OF OFFICERS OF THE DISTRICT BOARD

- Election of Officers of the District Board for the Fiscal Year 2025-26
 - Chairperson
 - Vice-Chairperson
 - Secretary
 - Treasurer

Election of Officers of the District Board for the 2025-26 Fiscal Year

District Board members were asked to review and complete the 2025-2026 District Board Officers and Committee Members' Form to determine individual interests regarding the election of officer positions at the July Annual and Regular District Board meeting.

If there is more than one (1) nomination for any officer position, a secret ballot will be used.

Election of Chair

Mr. Eric Thornton has served as the Chairperson of the District Board for the last year. In total, Mr. Thornton has served one (1) year.

The Chairperson of the District Board may not serve for more than two (2) successive years.

There are no statutory requirements for any of the other officers.

Dr. Pierner will call for nominations for Chairperson of the District Board for the 2025-26 fiscal year.

Following the election, the newly elected Chairperson will continue with the elections for the following officers.

a. Election of Vice-Chair

Ms. Barbara Barrington-Tillman has served as Vice-Chair of the District Board for the past year.

b. Election of Secretary

Mr. Rich Deprez has served as Secretary of the District Board for the past year.

c. Election of Treasurer

Ms. Kathy Sukus has served as Treasurer of the District Board for the past year.



District Board Officers and Committee Members 2024-25

District Board Members	District Board Officer Position
Eric Thornton	Chairperson
Barbara Barrington-Tillman	Vice-Chairperson
Rich Deprez	Secretary
Kathy Sukus	Treasurer

District Board Members	Finance Committee
Barb Barrington-Tillman	Chairperson
Rob Hendrickson	Member
Mark Holzman	Member
Dave Marshick	Member
Eric Thornton	Member

District Board Members	Personnel Committee
Rich Deprez	Chairperson
Rachel Andres	Member
Barb Barrington-Tillman	Member
Suzann Holland	Member
Kathy Sukus	Member

District Board Members	DBA Committees
Barb Barrington-Tillman	Board of Directors Delegate
None	Awards Committee
None	Bylaws, Policies and Procedures Committee
Rob Hendrickson	External Partnership Committee
Suzann Holland Kathy Sukus	Internal Best Practices Committee

JULY 14, 2025

ANNUAL MEETING BUSINESS

- Designation of Date, Place, and Time of Regular Meetings of the District Board for the Ensuing Year
- Designation of District's Official Newspaper
- The Naming of Wisconsin Technical College District Boards Association Delegate and Committee Representatives
 - Designation of Board of Director Delegate
 - Designation of External Partnerships Committee Representatives
 - Designation of Internal Best Practices Committee Representatives
 - Designation of Bylaws, Policies and Procedures Committee Representative
 - Designation of Awards Committee Representative
- Designation of Depositories for the Blackhawk Technical College District
- Designation of Legal Counsel for the Blackhawk Technical College District
- Designation of Auditor for the Blackhawk Technical College District

ANNUAL BUSINESS ITEM A.

Designation of Date, Place, and Time of Regular Meetings of the District Board for the Ensuing Year

In recent years, the BTC District Board has held its regular meeting on the third Wednesday of each month, beginning at 5:00 p.m.

District Board meetings may be changed during the year by District Board action. An exception is the Annual Meeting of the District Board, which is statutorily mandated to be held on the second Monday in July.

Regular District Board meetings are held in the President's Office Suite 2613 at the Beloit-Janesville Campus.

A final request is to schedule the District Board meeting for July 2026. According to Wisconsin Statutes, the annual organizational meeting of the Local Board must be held on the second Monday in July, which will be **July 13, 2026**. Therefore, rather than holding two (2) meetings during July, it has been our practice to combine the annual organizational meeting of the District Board and the regular July meeting of the District Board.

Please check your calendars for conflicts. Formal District Board action will be necessary to establish the dates, times, and locations of meetings during the Fiscal Year 2025-2026.

Please note that a report is attached, which includes District Board meeting recommendations from Administration.

ANNUAL BUSINESS ITEM A. a.

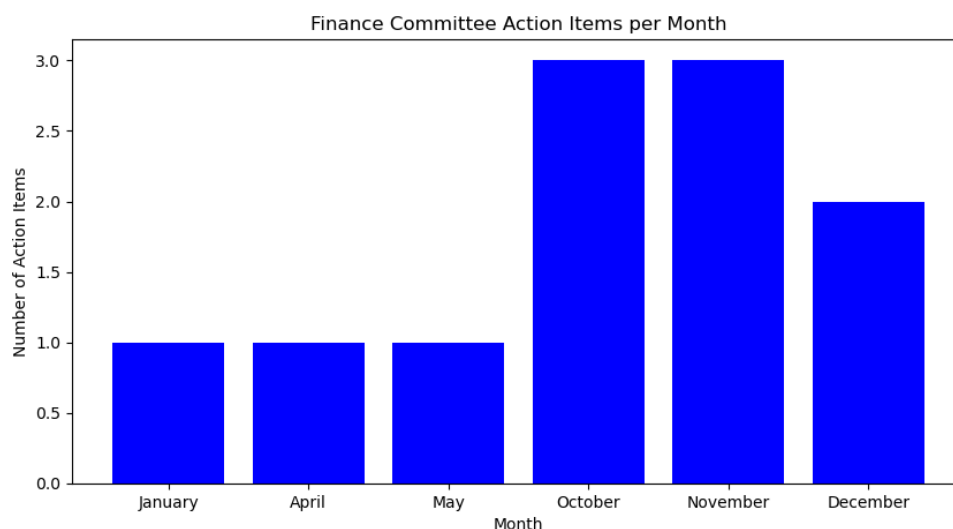
District Board Meeting Report

Monthly Action Items Summary for Fiscal Years 20-21 through 24-25

Month	Key Action Items	Number of Action Items
January	<ul style="list-style-type: none">Resolution awarding the sale of \$1.5M GOP NotesBudget modifications approval	2
February	<ul style="list-style-type: none">Budget modificationsUpdated Three-Year Facilities PlanResolution authorizing GOPN issuance	3
March	<ul style="list-style-type: none">Audit services contractBudget modificationsResolution awarding GOP Notes	3
April	<ul style="list-style-type: none">Adjustment of 38.14 contract rates (if needed)Avocational fees (if needed)GOP Notes issuance	1
May	<ul style="list-style-type: none">Annual report on tuition remissionBudget adoption for public hearingGOP Notes issuance and saleCompensation study wage structures approval	4
June	<ul style="list-style-type: none">Creation of district reservesBudget adoptionSalary and wage approvals for all staff groupsFaculty wage agreement ratification	4
July	<ul style="list-style-type: none">Distinguished Alumni AwardThree-Year Facilities PlanGOP Notes issuance and sale	3
August	<ul style="list-style-type: none">GOP Notes issuance and sale	1
September	<ul style="list-style-type: none">GOP Notes saleBudget modifications	2
October	<ul style="list-style-type: none">Mill rate and tax levy establishmentProcurement report acceptanceGOP Notes issuance	3
November	<ul style="list-style-type: none">Budget modificationsAudit report acceptanceBudget assumptions and calendar approval	3
December	<ul style="list-style-type: none">Budget modificationsSalary and wage approvals (once in 5 years)Faculty wage agreement ratification (once in 5 years)	1

Finance Committee Action Items

The following chart shows the number of Finance Committee Action Items per month:



Below is a compiled list of Finance Committee Action Items:



January

- Approval of Modifications to the FY Budget (Action Finance Committee (FC) Recommendation)



April

- Approval of Modifications to the Budget (Action FC Recommendation)



May

- Approval of Modifications to the Budget (Action FC Recommendation)



October

- Establishment of the Mill Rate and Tax Levy (Action FC Recommendation)
- Acceptance of the Procurement Report (Action FC Recommendation)
- Approval of Modifications to the Budget (Action FC Recommendation)



November

- Acceptance of the Audit Report (Action FC Recommendation)
- Approval of Modifications to the Budget (Action FC Recommendation)
- FY Budget Assumptions and Calendar (Action FC Recommendation)



December

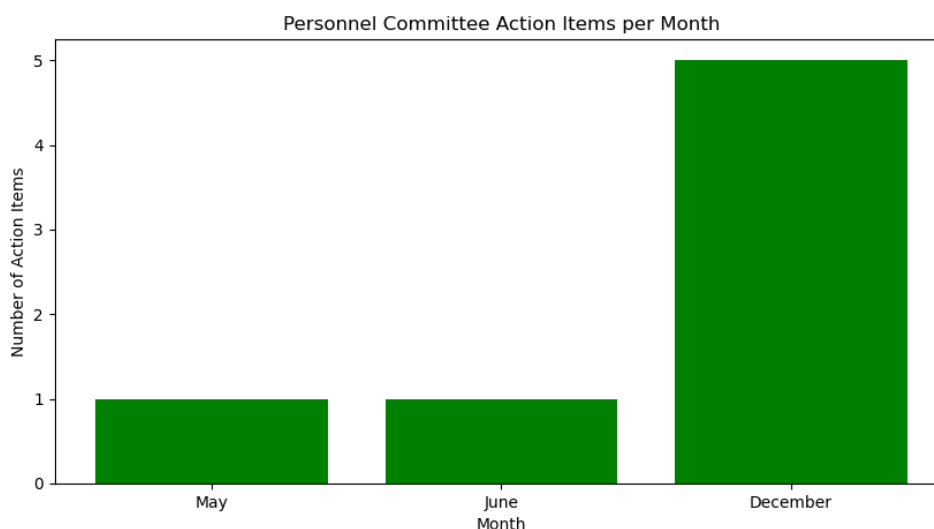
- Acceptance of the Audit Report (Action VP, CFO)
- Approval of Modifications to the Budget (Action VP, CFO)

Observations:

- October and November are the busiest months for finance-related action items.
- January, April, May, and December each have a smaller but consistent number of finance action items.
- No Finance Committee Action Items were recorded in the remaining months of February, March, June, July, August, and September.

Personnel Committee Action Items

The following chart shows the number of Personnel Committee Action Items per month:



Below is a list of Personnel Committee Action Items:



May

- Approval of Administration's Recommended Compensation Study Wage Structures for Administrative and Support Staff (Action Ex Dir, HR)



June

- Approval of Administrative Staff Salaries for Fiscal Year (Action Personnel Committee (PC) Recommendation)
- Approval of Part-Time Wages for Fiscal Year (Action PC Recommendation)
- Approval of Support Staff Wage Adjustments for Fiscal Year (Action PC Recommendation)
- Ratification of Fiscal Year Base Wage Agreement for Blackhawk Technical Faculty Federation, Local 2308 (Action PC Recommendation)
- Approval of Faculty Salary Adjustments for Fiscal Year (Action PC Recommendation)

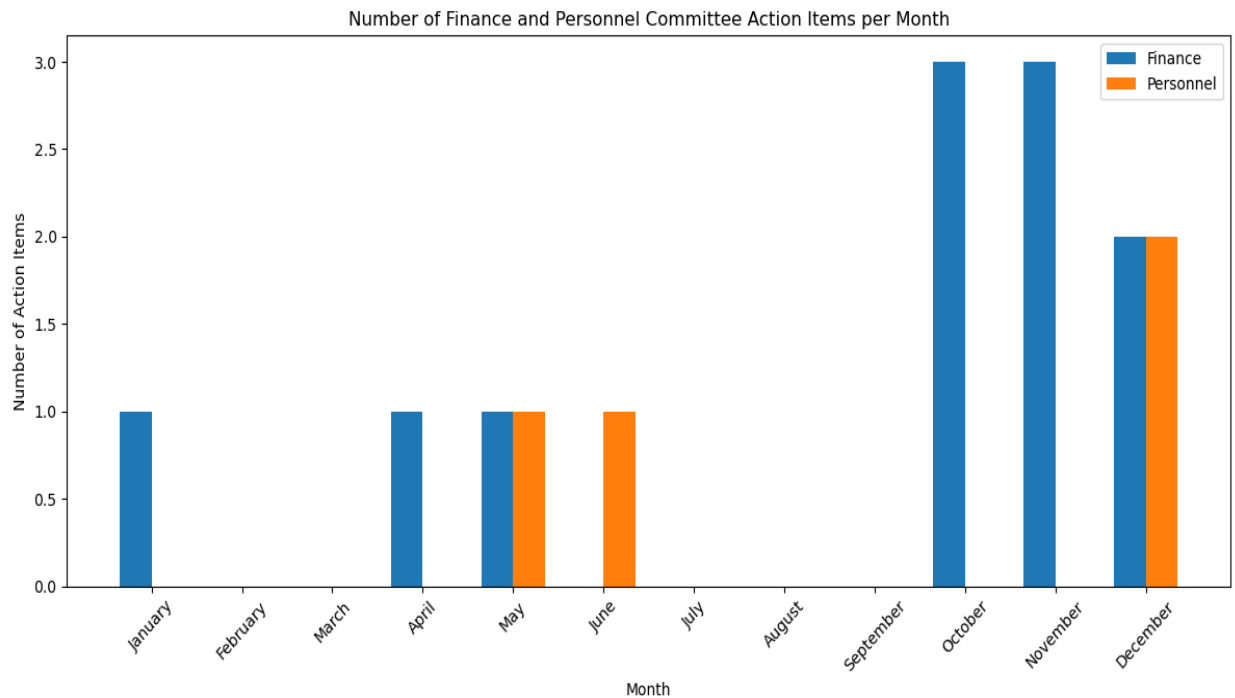


December

- Approval of Administrative Staff Salaries (Action PC Recommendation)
- Approval of Part-Time Wages (Action PC Recommendation)
- Ratification of Base Wage Agreement for Educational Support Professionals (Action PC Recommendation)
- Approval of Support Staff Wage Adjustments (Action PC Recommendation)
- Ratification of Base Wage Agreement for Blackhawk Technical Faculty Federation, Local 2308 (Action PC Recommendation)
- Approval of Faculty Wage Adjustments (Action PC Recommendation)

Observations:

- December has the highest number of personnel-related action items. This has only happened once in the last five (5) years.
- May and June also show notable activity.
- Several months, such as February, March, August, and September, have no Personnel Committee Action Items.



Key Takeaways:

- October and November are the most active months for Finance Committee Action Items.
- December shows the highest activity for the Personnel Committee, but in the last five (5) years, this has happened once and is an exception.
- Several months (e.g., February, March, July, August, September) have no committee action items recorded.
- Finance dominates most months, especially in May, June, and October, reflecting budget cycles and financial planning.
- Personnel actions peak in May and June, aligning with compensation and wage contracts.

The Benefits of Consolidating Board Meetings

1. Improved Efficiency

- Less time spent in meetings means more time for strategic planning and execution.
- Reduces redundancy by grouping related agenda items into fewer, more focused sessions.

2. Cost Savings

- Fewer meetings reduce expenses related to:
 - Staff preparation time.
 - Travel.
 - Meeting logistics (e.g., catering, printing, setup).
 - Class 1 Legal Notices

3. Enhanced Decision-Making

- Consolidated meetings allow for more comprehensive discussions.

4. Better Board Member Engagement

- Reduces meeting fatigue and scheduling conflicts.
- Makes it easier to attract and retain qualified board members who may have limited availability.
- Less worrying about achieving quorum.

5. Streamlined Communication

- Fewer meetings mean clearer, more concise communication.
- Staff can focus on preparing higher-quality reports and presentations.

6. Strategic Alignment

- Consolidated meetings can be aligned with key planning cycles (e.g., budget, academic year, legislative sessions).

7. Flexibility for Emergencies

- With fewer scheduled meetings, the District Board has more flexibility to call special meetings only when truly necessary.

Recommendations for Restructuring District Board Monthly Meetings

Combine or skip low-activity months. Some months have minimal action items and no committee reports, making them candidates for consolidation or elimination.

- August:
 - No committee action items.
 - Only GOP Notes-related approvals.
 - Could be merged with July or October.
- September:
 - Limited to GOP Notes and budget modifications.
 - No finance or personnel committee action items.
 - Could be combined with October.
- November:
 - Could be merged with December.
- January
 - There are Finance Committee Action Items.
 - Could be merged with February, or February could be merged with January.
- March
 - Could be merged with February or April.

Recommendations to move forward with the following District Board monthly meetings:

1. July
2. October
3. December
4. February
5. April
6. May
7. June

Eliminate the following District Board monthly meetings:

1. August
2. September
3. November
4. January or February
5. March

Personnel Committee Meeting Recommendation

As a small organization with a small District Board, it would be more practical for the entire District Board to be aware of all personnel matters by simplifying communication. Streamlining the structure can reduce miscommunication or delays between the committee and the District Board.

- Eliminate Redundancy
- Faster Decision-Making
 - Fewer committees can lead to quicker decisions and more agile responses to personnel matters.
- Compliance with Best Practices
 - Some governance models recommend that the full board handle personnel matters.
- Cost and Resource Considerations
 - Time and Resource Savings:
 - Fewer meetings and less administrative support are needed when there are fewer committees.
 - Board Member Workload:
 - Reducing committee obligations can help prevent burnout and allow board members to focus on broader governance responsibilities.

The number of Personnel Committee meetings has drastically reduced over the last five (5) years.

Fiscal Year	Number of Meetings
2024-2025	1
2023-2024	3
2022-2023	5
2021-2022	7
2020-2021	5

ANNUAL MEETING BUSINESS ITEM B.

Designation of the District's Official Newspaper

It has been the District's practice to rotate the official newspaper designation among the Beloit Daily News and the Janesville Gazette for a two (2) year period.

The Beloit Daily News was named the District's official newspaper for Fiscal Years 2022-23 and 2023-24.

The Janesville Gazette was named the District's official newspaper in Fiscal Years 2024-25 and 2025-26.

No action is necessary this year as the Janesville Gazette will continue for another year as the District's official newspaper.

ANNUAL MEETING BUSINESS ITEM C.

The Naming of the Wisconsin Technical College District Boards Association Delegate and Committee Representatives

Designation of Board of Directors Delegate

The Board of Directors of the Wisconsin Technical College District Boards Association (DBA) is divided into two (2) groups, resulting in eight (8) members being elected each year for two (2) years.

The Association's bylaws specify that each district board selects a representative to serve as the delegate to the District Boards Association. The delegate votes on behalf of the District. There is no limit to the terms served by the Board of Directors.

The Board of Directors Member/Delegate should plan to attend the Annual Planning Meeting and regular Board meetings in conjunction with DBA quarterly meetings. Board meetings scheduled dates will be posted on the DBA website: <https://districtboards.org/>.

District Board Member Barb Barrington-Tillman has served as Blackhawk's delegate for the last year. A BTC District Board member must be selected to fill this board of directors' seat beginning July 2025, for a two-year term (**Action**).

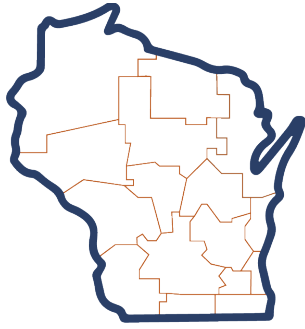
Committee Representatives:

In addition, the District Boards Association also requests that the representatives of the four (4) standing committees be selected. Every District Board member is asked to serve on a committee.

The Association is requesting the assignment of up to four (4) members of the External Partnerships and Internal Best Practices Committees and one (1) member for the remaining two (2) committees.

1. Designation of External Partnerships Committee Representative (**Action**)
2. Designation of Internal Best Practices Committee Representative (**Action**)
3. Designation of Bylaws, Policies, and Procedures Committee Representative (**Action**)
4. Designation of Awards Committee Representative (**Action**)

A copy of the committee descriptions is attached.



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

2025 Appointments to DBA Positions

When filling out the online form, please include the following appointments as part of your July 2025 district board organizational meeting agenda.

Board of Directors

Each district board uses its own process to select its representative to the DBA board. Board of Director seats are staggered 2-year terms and association officers automatically serve as their district's delegate to the board.

- *Each college can have only one (1) representative on the DBA Board of Directors.*
- *There is no limit on the number of designee terms that may be served.*
- *A new member also may be appointed at mid-term, at the district board's discretion.*
- *New DBA Board of Director members will be seated in July 2025.*

The following odd-numbered districts are requested to select a member to be seated on the association's Board of Directors effective July 2025 for a two-year term:

- Blackhawk
 - *Current Board Member: Barbara Barrington-Tillman*
- Fox Valley
 - *Current Board Member: Margaret Kastner*
- Milwaukee
 - *Current Board Member: Mark Foley*
- Northeast Wisconsin
 - *Current Board Member: Carla Hedtke*
- Mid-State
 - *Current Board Member: Betty Bruski Mallek*
- Northcentral
 - *Current Board Member: Paul Proulx*

The remaining districts ***DO NOT*** need to select a member for the Board of Directors at this time:

- Chippewa Valley | *Erin Greenawald, Secretary/Treasurer*
- Gateway | *Ram Bhatia, At-Large*
- Lakeshore | *John Wyatt, DBA President*
- Madison College | *Donald Dantzler, Jr.*
- Moraine Park | *Vernon Jung*
- Nicolet College | *Dianne Lazear*
- Northwood | *Lori Laberee, Vice President*
- Southwest Wisconsin | *Chuck Bolstad, Past President*
- Waukesha County | *Brian Baumgartner*
- Western | *Lance Bagstad*

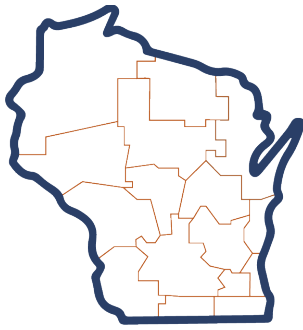
Standing Committees

All districts are requested to assign new or continuing members to the Association's standing committees, at your board's discretion.

Standing Committees:

- *External Partnerships Committee*
- *Internal Best Practices Committee*
- *Bylaws, Policies and Procedures Committee*
- *Awards Committee*

A document outlining the standing committee descriptions and committee member expectations [*can be found here*](#).



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

2025 Committee Descriptions

Board of Directors

Description

- The DBA Board sets policy for the Association, has final approval of all bylaws, policy and procedures manual changes, determines the annual Association budget, approves compensation for staff, and is the governing and oversight board for the DBA Executive Director.

Composition & Commitment

- Each district board is asked to designate one (1) trustee to represent the college on the DBA Board of Directors.
- The DBA Board holds at least four (4) hybrid meetings per year and attends the one (1) Annual Planning Meeting, usually held in August or September each year.
 - It's important that we have full representation from all colleges at DBA board meetings. Board of Directors Delegates are asked to attend all Association Board meetings either in-person or virtually. If a delegate is unable to attend a meeting, they should contact DBA for more information.

External Partnerships Committee

Description

- This committee works to explore innovative partnerships, external challenges, and emerging opportunities for collaboration, while building understanding and strengthening relationships between trustees and local, state, and national leaders.

- In collaboration with the host college, the committee meets with strategic partners that include but are not limited to:
 - K-12 leaders
 - Employer-partners
 - Chamber officials
 - County board members
 - Presidents Association
 - Higher education leaders
 - Association of Community College Trustees
 - Community and Faith-Based Organizations
 - Other stakeholders and partners
- This committee also generates programming input for Association staff to develop for in-service sessions.

Composition & Commitment

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the External Partnerships Committee.
- This committee meets in-person or virtually as needed.

Internal Best Practices Committee

Description

- This committee works to share and discuss best practices internal to the technical college system on topics of interest to the members. Past topics appropriate for this committee include:
 - Board and Association best practices around new member orientation;
 - “Boardsmanship,” or how to be effective at the board table, legal and ethical parameters, and other skillsets for trustees;
 - Human resources and employee compensation best practices;
 - Student services best practices (mental health, veterans services);
 - Instructional services best practices (career pathways, credit for prior learning, Promise programs); and
 - Other emerging trends and topics
- This committee also generates programming input for Association staff to develop for in-service sessions.

Composition & Commitment

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the Internal Best Practices Committee.
- This committee meets in-person or virtually as needed.

Bylaws, Policies and Procedures Committee

Description

- This committee, as set forth in Article IX of the Bylaws, reviews the Association's Bylaws, Policies and Procedures Manual and recommends changes to the Board of Directors where appropriate.
- The Committee has additional specific assignments:
 - At the Board of Directors' request, develop a select list of major issues on which the Board of Directors may request member consideration.
 - At the request of the Board of Directors, committee chair, or an individual member district board of the Association, review a proposed resolution or proposed change in the bylaws, policies or procedures for the purpose of recommending whether the proposed language will accomplish the desired effect, and/or whether the proposed change would require amendment of any other portion of the corporate bylaws, policies, or procedures.

Composition & Commitment

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- This committee meets in-person or virtually as needed.

Awards Committee

Description

- This committee is responsible for promoting, identifying and rating:
 - Board Member of the Year candidates
 - Technical Education Champion (TECh) Award candidates
 - Media Award candidates
 - Distinguished Alumni of the Year candidates

- The Committee determines, selects the recipients of, and delivers the Association's annual awards via the following process:
 - Association staff announce the nomination period for each award.
 - At the end of the nomination period, the Association provides the Awards Committee with a slate of nominees eligible for the award with corresponding nomination materials.
 - The Awards Committee selects award recipients by rating colleges' nominees against a set rubric of criteria for each award.
 - Association staff then tabulate the scores and announce the winner.
 - Whenever possible, awards are presented at the next in-person meeting of the Association.

Composition & Commitment

- Each district board is asked to select one (1) trustee to serve on the committee who will review and rate nominations for the Association awards program on behalf of their college.
- This committee conducts their work via e-mail/virtual meetings, outside of the DBA meetings.
- Each award cycle roughly follows this process:
 - Generally, one (1) award is given per quarter, or two (2) awards are given together twice per year.
 - The DBA requests ratings from each college for awards.
 - Awards Committee members read nominations for each award and submit a rating for each nomination.
 - Members have about two weeks to complete this activity.
 - During the rating process, members read or view eight (8) to ten (10) nominations for an award and rate each award on four (4) or five (5) rating criteria.
 - Members are allowed to split this responsibility with another board member.

ANNUAL MEETING BUSINESS ITEM D.

Designation of Depositories for the Blackhawk Technical College District

The attached resolution designates the financial institutions where District funds will be deposited, disbursements made, and available funds will be invested. It also names the individuals who will be granted authority to make transactions for Fiscal Year 2025-26.

The authorizing signatures will need to reflect the signatures of any new officers of the District Board.

BOARD RESOLUTION

RESOLVED BY THE BOARD OF THE BLACKHAWK TECHNICAL COLLEGE DISTRICT, A WISCONSIN TECHNICAL COLLEGE DISTRICT, WITH PRINCIPAL OFFICES LOCATED AT 6004 S. County Road G, Janesville, Rock County, Wisconsin, that the following named banking institutions:

Checking and Depository Institutions

Blackhawk Bank of Beloit and Greenwoods State Bank of Monroe for the purpose of depositing funds in accordance with Section 34.05 of Wisconsin State Statutes and disbursing funds in accordance with Section 66.0607 of Wisconsin State Statutes.

Investment Depositories

Greenwoods State Banks, Monroe, WI; First Mid Bank and Trust Company, Beloit, WI; Associated Bank, Janesville, WI; U. S. Bancorp, Janesville, WI; Farmers and Merchants Union Bank, Janesville WI; and State of Wisconsin Local Government Investment Pool, Madison, WI; be, and the same hereby are designated as investment depository banks of Blackhawk Technical College District for the purpose of purchasing investments in accordance with Section 66.0603 of the Wisconsin State Statutes;

FURTHER RESOLVED, that there be authorized to sign checks, drafts, certificates and other orders, purchased in the name of the Blackhawk Technical College District, the following named persons, and that for withdrawal of any funds the facsimile or specimen signatures, as indicated below, of any two (2) of the following named persons shall be required:

Chairperson of the Board
Treasurer of the Board
President/District Director
Vice President of Finance & College Operations

Eric Thornton
Kathren Sukus
Dr. Tracy Pierner
James Nemeth

FURTHER RESOLVED, that the Secretary is authorized and directed to furnish said banking institutions a certified copy of the Resolution, and facsimile signatures for the Chairperson and Treasurer and specimen signatures for the President/District Director and Vice President of Finance & College Operations, and that said banking institutions shall be entitled to rely thereon until written notice to the contrary is received.

Chairperson of the District Board

Signed and sealed this 14th day of July 2025.

Treasurer of the District Board

Affix School Seal

Secretary of the District Board

President/District Director

Vice President of Finance & College Operations

ANNUAL MEETING BUSINESS ITEM E.

Designation of Legal Counsel for the Blackhawk Technical College District for FY 2025-26

The District has employed Attorney Sean Scullen of Quarles & Brady LLP, Milwaukee, for labor relations and general higher education legal issues, and Attorney David Moore of Nowlan Law LLP, Janesville, for local legal issues regarding general land issues, local disputes, and contracts. They are paid on an hourly basis for the work they perform.

Letters of engagement have been obtained from each of these firms. The College also reserves the right to utilize the services of additional legal counsel when circumstances warrant.

For Fiscal Year 2025-26, we recommend that these attorneys be designated as legal counsel for the Blackhawk Technical College District again.

ANNUAL MEETING BUSINESS ITEM F.

Designation of Auditor for the Blackhawk Technical College District

In March 2025, the District Board awarded Wipfli of Eau Claire a three-year audit contract for the fiscal years ending 2026, 2027, and 2028, with the option to extend for two (2) additional fiscal years ending 2029 and 2030.

This annual business item is being brought to your attention for informational purposes; no action is required.



JULY 14, 2025

SPECIAL REPORTS

- b. BTC Foundation Gift Report
- c. 2025 Spring Success and Summer Enrollment Report
Presentation

SPECIAL REPORTS ITEM b.

**Blackhawk Technical College Foundation
Summary of Philanthropic Gifts
\$5,000 and Greater
January 1, 2025 - June 30, 2025**

Gift Date	Gift Amount	Gift Type	Donor	Purpose
1/7/2025	\$8,000.00	Cash	Foreign Type Cheesemaker's Association and Precision Biolabs	Foreign Type Cheesemaker's Association Scholarship
1/21/2025	\$60,000.00	Cash	Vanguard Charitable (gifted by Gregg and Helen Dickinson)	Ben Dickinson Memorial Endowed Scholarship
2/28/2025	\$5,050.00	Cash	Ted Jappert	Ted Jappert Endowed Scholarship
3/19/2025	\$5,500.00	Cash	Phil and Karen Knudsen	Knudsen Agriculture Scholarship
3/29/2025	\$12,018.00	Cash	Renae Henry, Keith Waier, Phyllis McCanna Smith	Robert Waier Memorial Endowed Scholarship
4/1/2025	\$10,150.00	Cash	Stateline Manufacturing Alliance	Stateline Manufacturing Alliance Scholarship
4/5/2025	\$6,090.00	Cash	Tracy Seeds, LLC / Tracy and Son Farms	Tracy Family Scholarship
5/22/2025	\$7,500.00	Cash	JP Cullen & Sons, Inc.	Blackhawk Fund (Golden Brick Awards Sponsorship)
5/24/2025	\$13,000.00	Cash	Phil and Karen Knudsen	Philip & Karen Knudsen Scholarship
6/13/2025	\$5,000.00	Cash	SSM Health St. Mary's Health - Janesville	Blackhawk Fund (Golden Brick Awards Sponsorship)
6/16/2025	\$15,000.00	Cash	Phil and Karen Knudsen	Knudsen Agriculture Scholarship
3/1/2025	\$5,161.21	In-Kind	Fastenal Industrial & Construction Supplies	Manufacturing Division Supplies
Total Cash	\$147,308.00	Total In-Kind	\$5,161.21	

SPECIAL REPORTS ITEM c.

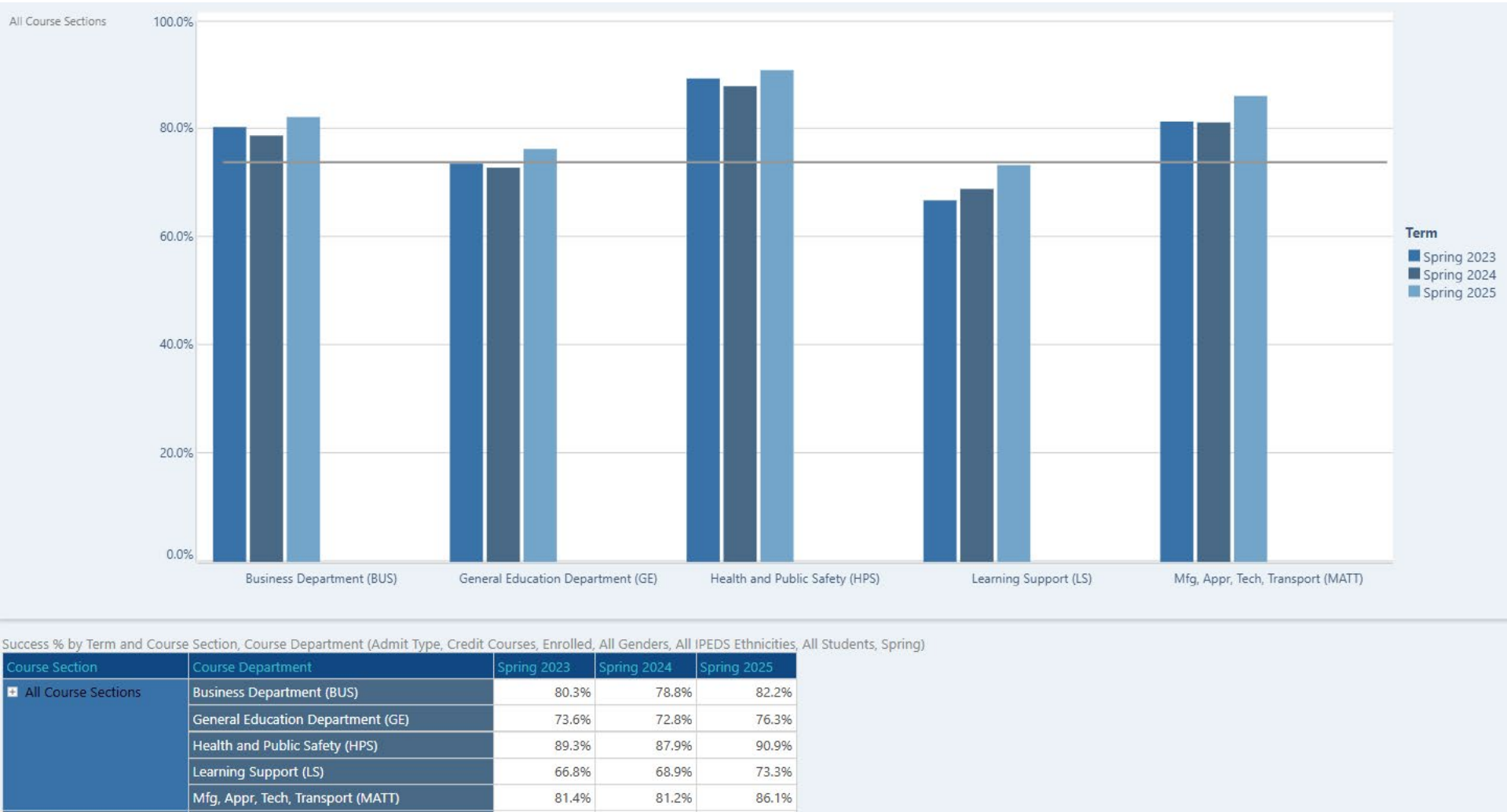
Figure 1: Student Success, Spring 2025



BTC student success was again above the success target of 74% for College level courses. Success is the percentage of students earning an A, B or C in comparison to those earning a D, F or W.

Source: BbA

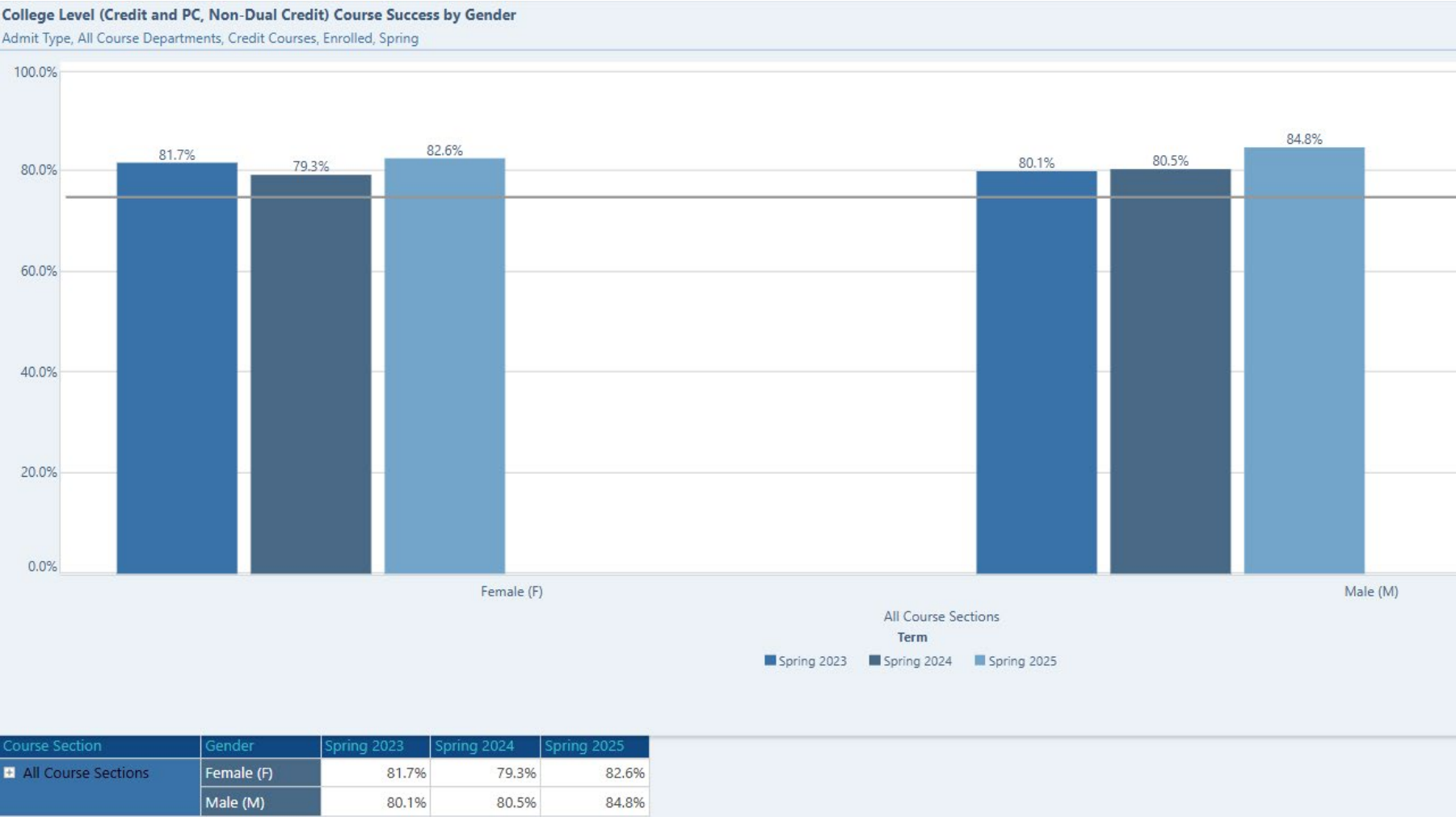
Figure 2: Student Success by Division, Spring 2025



The trend was an increase in the student’s success rate for all divisions.

Source: BbA

Figure 3: Student Success by Gender, Spring 2025



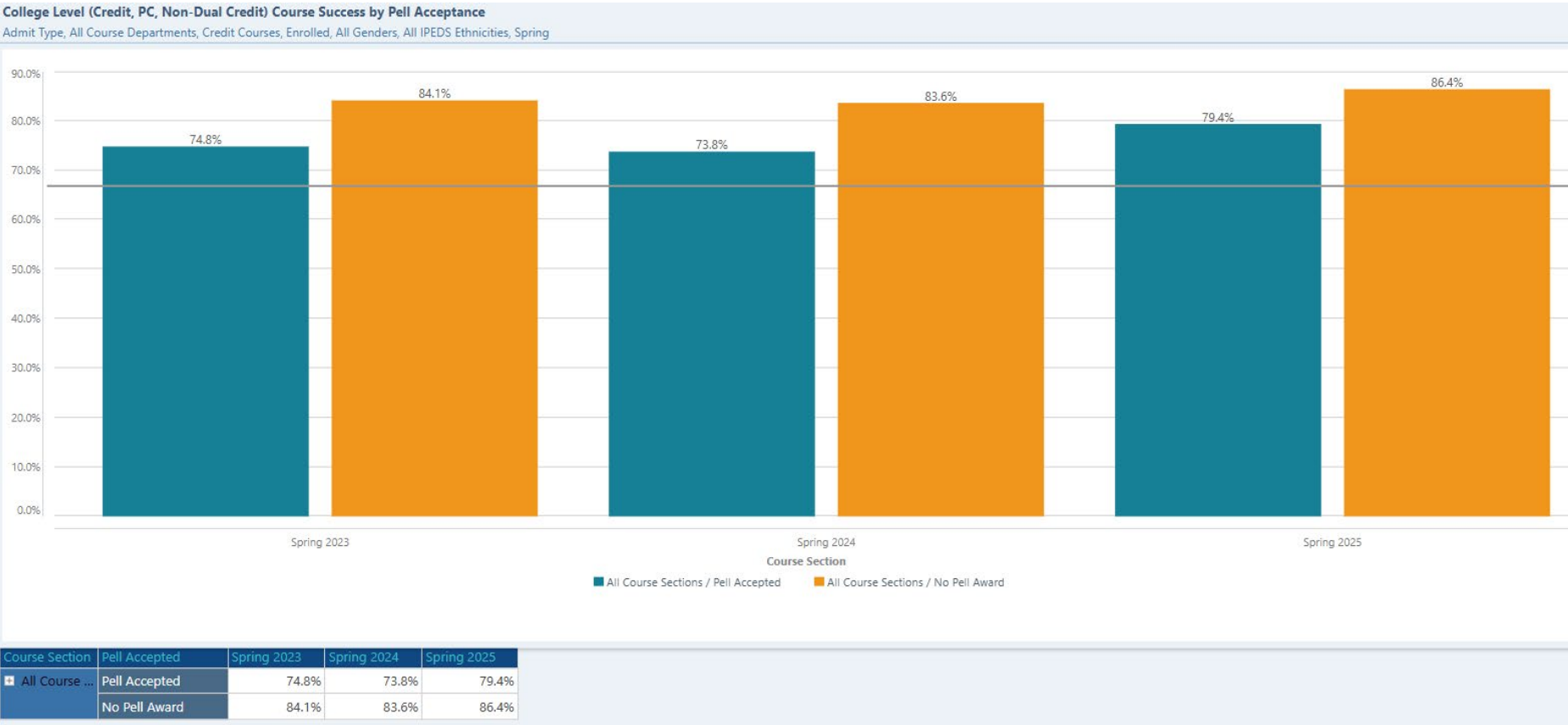
BTC student success was again above the success target of 74% for College level courses. Both Female and Male students saw an increase in success during the Spring semester.

Source: BbA

Figure 4: Student Success by Ethnicity, Spring 2025



Figure 5: Student Success by Pell Acceptance, Spring 2025



BTC student success above the success target of 74% for College level courses and showed an increase from Spring 2024.

Source: BbA

Figure 6: Student Success by Program, Spring 2025

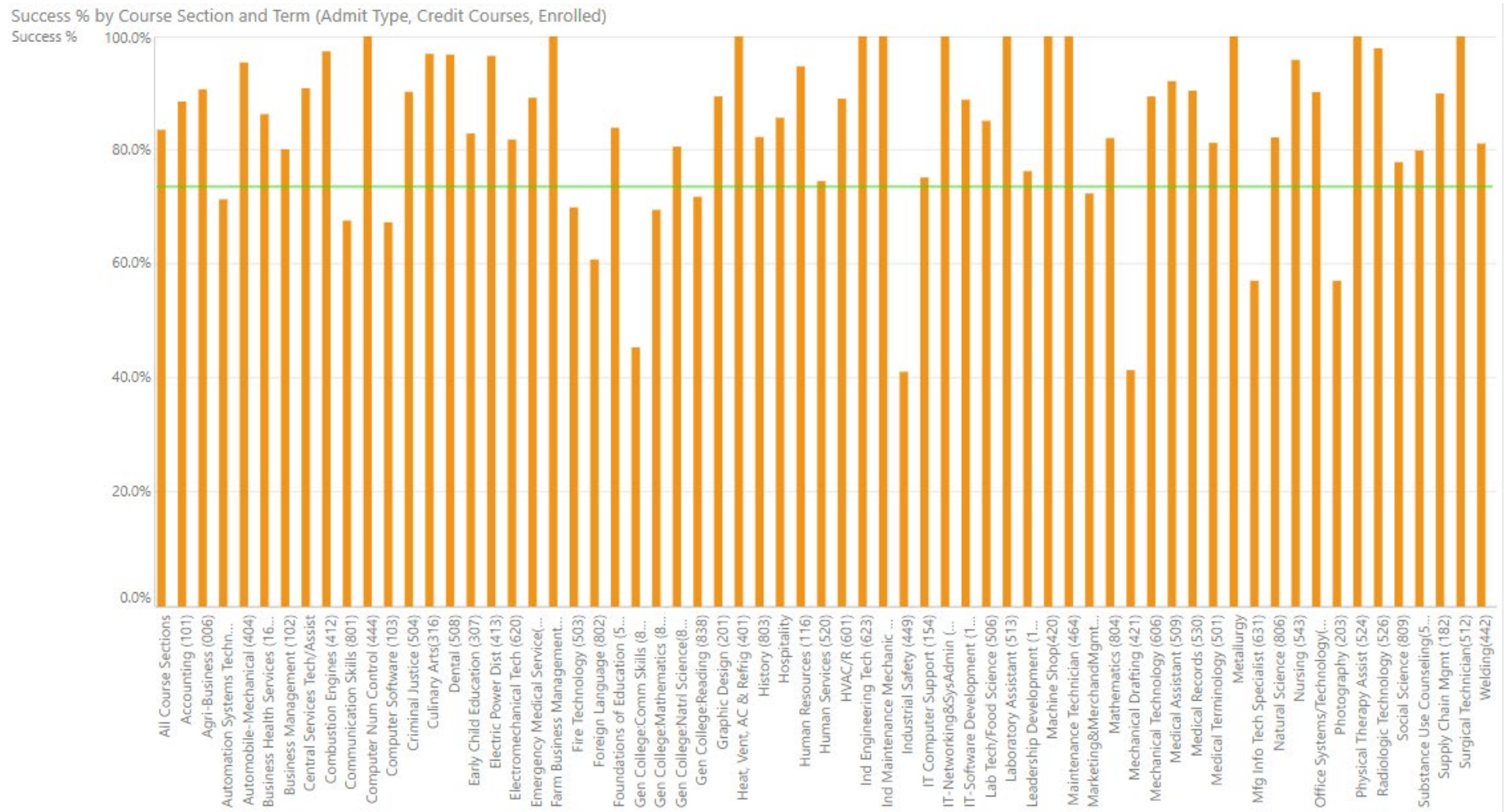
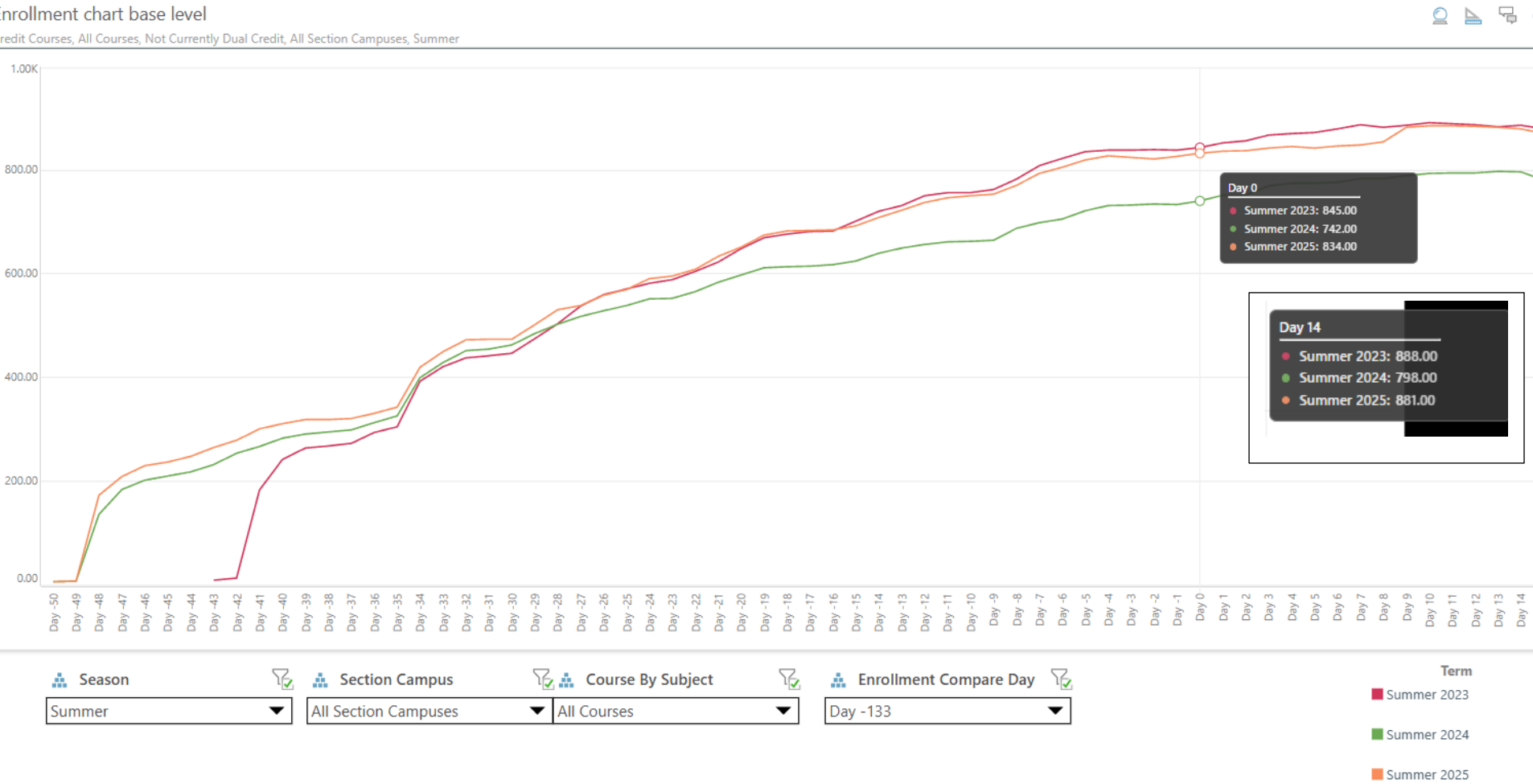


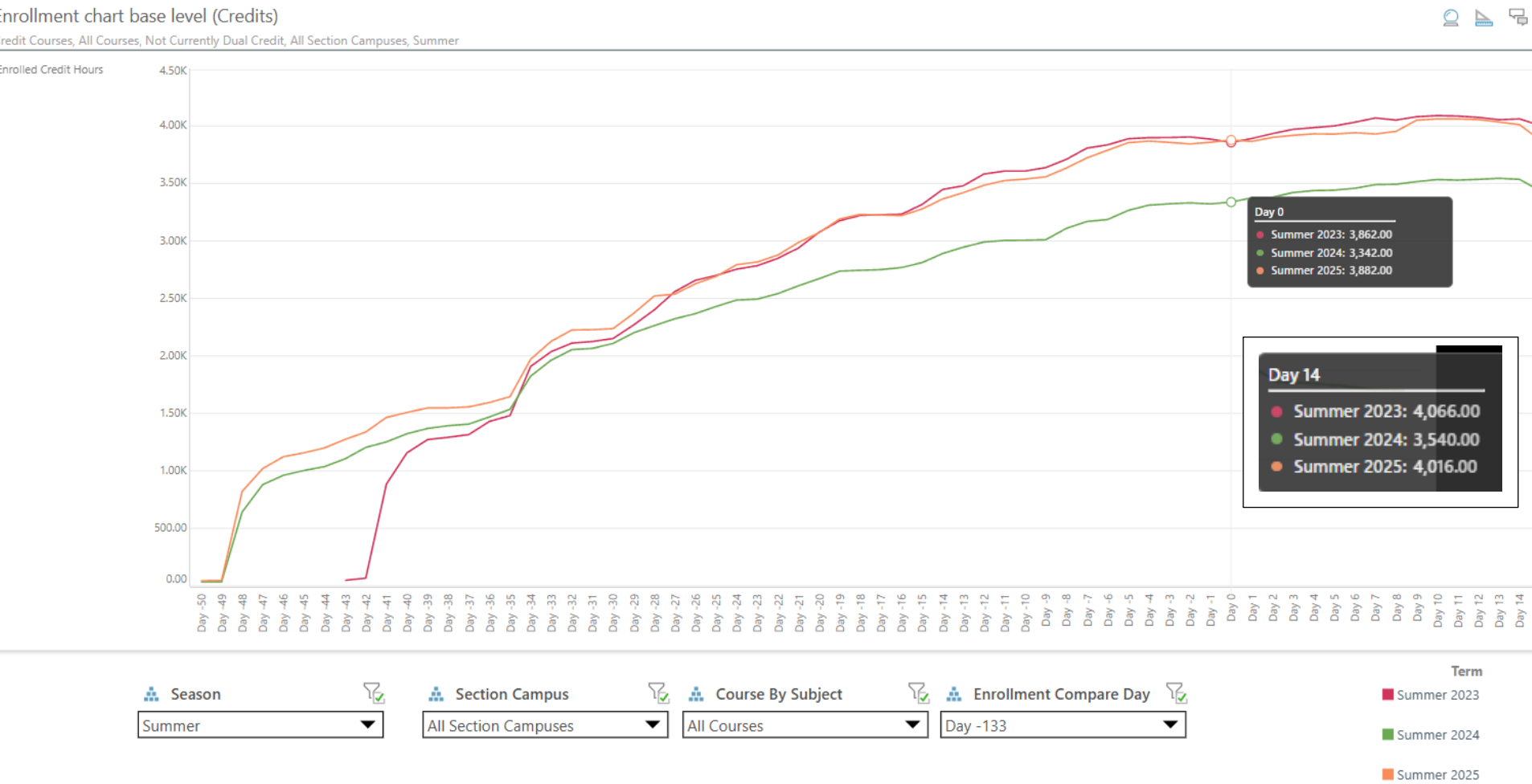
Figure 7: Summer Credit Enrollment in Headcount, 2025



Summer 2025 showed an increase from Summer 2024 and was almost back to the previous high of 2023 Summer. At census day (Day 14) we continued to be above Summer 2024 and even closer to the record Summer of 2023.

Source: BbA

Figure 8: Summer Credit Enrollment in Headcount, 2025



Summer 2025 experienced an increase in enrollment credits from our prior Summer 2024 enrollment at both day 0 and Census day. Additionally, we began Summer above the recent high of Summer 2023 but by Census day had been bypass by Summer 2023 while still increasing from the start of the term.

Source: BbA



JULY 14, 2025

CONSENT AGENDA

- a. Draft June 18, 2025, District Board Meeting Minutes
- b. Draft June 23, 2025, Public Hearing and Special District Board Meeting Minutes
- c. Current Bills
- d. Training Contracts
- e. Grant Awards for July 2025



CONSENT AGENDA ITEM a.

District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



June 18, 2025



5-7 p.m.

ATTENDANCE

District Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary (5:10 p.m.); Kathy Sukus, Treasurer; Rachel Andres (5:08 p.m.); Suzann Holland; Mark Holzman.

District Board Members Absent: Rob Hendrickson.

Staff: Julie Barreau, Kathy Broske, Elisa Colson, Dr. Katie Lange, Ali Liezert, Jim Nemeth, Dr. Tracy Pierner, Greg Phillips, Dr. Karen Schmitt, Kristen Ziegler.

Student Representative: None.

Guests: None.

CALL TO ORDER

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. and called for Public Comments. There were none.

SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- a. Elisa Colson shared the student activity report with the District Board members.
- b. Chairperson Thornton recognized Retirees Gerri Downing and Greg Phillips for their years of service at the College.
- c. Dr. Karen Schmitt reviewed the Green County Report with the District Board members.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. Mr. Holzman moved, and Ms. Barrington-Tillman seconded the motion to approve the Consent Agenda Items a-f. **Ayes: 6; Opposed: 0. The motion carried.**

- a. Draft May 21, 2025, District Board Meeting Minutes.
- b. Current Bills for May 31, 2025, include starting check #00305192 and ending check #00305502, totaling \$4,196,119.96 for the month.
- c. Training Contracts: 1409 contracts were served, with an actual contract amount of \$712,060.
- d. Annual Contract issued to Desiree Halson, Basic Skills Instructor - Mathematics – August 11, 2025.
- e. Annual Contract issued to Melanie Hoffman, Marketing Instructor – August 11, 2025.
- f. Annual Contract issued to Amber Huber, Basic Skills Instructor - GED/HSED - August 11, 2025.



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



June 18, 2025



5-7 p.m.

COMMITTEE REPORTS

Chairperson Thornton called for Committee Reports.

Personnel Committee:

- a. The May 21, 2025, Personnel Committee minutes were in the packet for review.

ACTION ITEMS

Chairperson Thornton called for Action Items.

- a. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman to approve the Designation of Greg Phillips Emeritus Status. **Ayes: 6; Opposed: 0. The motion carried.**
- b. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2025A, of Blackhawk Technical College District, Wisconsin. **Ayes: 7; Opposed: 0. The motion carried.**
- c. The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Ms. Holland, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **Ayes: 7; Opposed: 0. The motion carried.**
- d. It was moved by Mr. Deprez and seconded by Ms. Sukus to approve the Modifications to the Fiscal Year 24-25 Budget. **Ayes: 7; Opposed: 0. The motion carried.**

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Ms. Holland, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **Ayes: 7; Opposed: 0. The motion carried.**

Personnel Committee Action Items

- a. It was moved by Mr. Holzman and seconded by Mr. Deprez to approve the Non-Represented Administrative Staff Hourly Wages for the Fiscal Year 2025-26. **Ayes: 7; Opposed: 0. The motion carried.**
- b. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman to approve the Non-Represented Administrative Staff Salaries for the Fiscal Year 2025-26. **Ayes: 7; Opposed: 0. The motion carried.**
- c. It was moved by Ms. Barrington-Tillman and seconded by Ms. Sukus to approve Part-Time Wages for the Fiscal Year 2025-26. **Ayes: 7; Opposed: 0. The motion carried.**

POLICY REVIEW

Chairperson Thornton called for Policy Review. There were none.

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion Items.



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room - 2613
6004 S County Rd G, Janesville, WI 53546



June 18, 2025



5-7 p.m.

- a. Jim Nemeth reviewed the May Financial Statement Report with the District Board members.
- b. Dr. Tracy Pierner presented his monthly report to the District Board members.
- c. Staff Changes, consisting of new hires, new positions, resignations, and retirements, were reviewed.

WTCS CONSORTIUM UPDATES

Chairperson Thornton called for WTCS Consortium updates.

- a. District Boards Association (DBA) – Ms. Barrington-Tillman stated there would be a June 26, 2025, DBA meeting.
- c. Insurance Trust (WTC) – Mr. Deprez stated that there is a meeting tomorrow.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda items, and there were none.

ADJOURNMENT

Mr. Holzman moved and was seconded by Ms. Sukus to adjourn the meeting at 6:31 p.m.

Ayes: 7; Opposed: 0. The motion was carried.

Rich Deprez,

Secretary



CONSENT AGENDA ITEM b.

District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



June 23, 2025



4:30-5:00 p.m.

ATTENDANCE

District Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rachel Andres; Rob Hendrickson; Suzann Holland; Mark Holzman.

District Board Members Absent: Kathy Sukus, Treasurer.

Staff: Julie Barreau, Kathy Broske, Jim Nemeth, Dr. Tracy Pierner, Dr. Karen Schmitt.

Student Representative: None.

Guests: None.

CALL TO ORDER THE PUBLIC HEARING

Chairperson Thornton called the Blackhawk Technical College District Board Public Hearing on the FY 2025-26 Budget to order at 4:30 p.m.

Jim Nemeth, Vice President for Finance and College Operations, presented the proposed FY 2025-26 Budget.

Key assumptions utilized during the budget development process were reviewed.

- Operational Budget
 - Enrollment Flat
 - Tuition Rate – Occupational ↑ 2.25%, AA/AS ↑ 1.75%
 - Operational Tax Levy ↓ 1.4%
 - State Aid Flat
 - State & Federal Grants ↓ 6.3% (Only grants awarded included in budget)
 - Personnel ↑ 5.3%
 - Non-Personnel ↑ 3.9%
- Capital
 - Borrowings:
 - Annual Capital \$3,800,000
 - Remodel Capital Borrowing \$1,500,000
- Funding with Reserves
 - Remodel \$1,500,000
- Debt Service
 - Debt Service Levy ↑ 1.9%

The District Board will be asked to adopt the proposed budget during a special meeting.

ADJOURNMENT

Mr. Deprez moved and was seconded by Mr. Hendrickson to adjourn the Public Hearing at 4:50 p.m. **Ayes: 7; Opposed: 0. The motion was carried.**



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room – 2613
6004 S County Rd G, Janesville, WI 53546



June 23, 2025



5:00 -5:30 p.m.

ATTENDANCE

District Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rachel Andres; Rob Hendrickson; Suzann Holland; Mark Holzman.

District Board Members Absent: Kathy Sukus, Treasurer.

Staff: Julie Barreau, Kathy Broske, Jim Nemeth, Dr. Tracy Pierner, Dr. Karen Schmitt.

Student Representative: None.

Guests: None.

CALL TO ORDER

Chairperson Thornton called the Blackhawk Technical College District Board Special meeting to order at 5:00 p.m.

ACTION ITEMS

Chairperson Thornton called for Action Items.

- a. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman to approve the adoption of the Fiscal Year 2025-26 Budget for the Blackhawk Technical College District. **Ayes: 7; Opposed: 0. The motion carried.**

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, and Mr. Thornton. **Ayes: 7; Opposed: 0. All in favor. Motion Carried.**

- b. It was moved by Mr. Hendrickson and seconded by Ms. Barrington-Tillman to award the contract for the 2600 and 1600 Wings remodels to the lowest bidders. **Ayes: 7; Opposed: 0. The motion carried.**

ADJOURNMENT

Ms. Barrington-Tillman moved and was seconded by Mr. Deprez to adjourn the meeting at 5:10 p.m. **Ayes: 7; Opposed: 0. The motion was carried.**

Rich Deprez,

Secretary

CONSENT AGENDA ITEM c.

Blackhawk Technical College

BILL LIST SUMMARY

Period Ending June 30, 2025

Starting Check Number 00305503
Ending Check Number 00305763 Plus Direct Deposits

PAYROLL TAXES

Federal	373,878.07	
State	<u>63,036.20</u>	436,914.27

PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS

Retirement	-	
Health and Dental Insurance	20,241.81	
Miscellaneous	<u>16,803.63</u>	37,045.44

STUDENT RELATED PAYMENTS 69,980.59

CURRENT NON CAPITAL EXPENSES 456,521.45

CAPITAL 1,269,655.69

DEBT -

TOTAL BILL LISTING AND PAYROLL TAXES 2,270,117.44

PAYROLL-NET 841,157.10

SUB TOTAL BILL LISTING AND PAYROLL 3,111,274.54

PLUS OTHER WIRE/ACH TRANSFERS 70,214.40

PLUS WRS WIRE TRANSFERS 210,151.88

P-CARD DISBURSEMENTS 170,308.54

WIRE FOR LAND PURCHASE -

PLUS BOND PAYMENT -

HEALTH INSURANCE WIRES 1,318,527.43

GRAND TOTAL FOR THE MONTH 4,880,476.79

CONSENT AGENDA ITEM d.

CONTRACT TRAINING REPORT JULY

The following training contracts have been negotiated since the last District Board Regular Meeting.

Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1019	SWWDB	9	0.30	\$ 5,284
	<i>AIM: MOL Monroe</i>			
2026-1020	SWWDB	9	0.30	\$ 6,304
	<i>AIM: Safety Monroe</i>			
2026-1021	SWWDB	9	0.30	\$ 8,621
	<i>AIM: TIMS Monroe</i>			
2026-1018	Stateline Boys & Girls Club	8	0.53	\$ 7,611
	<i>CNA Fall 2025</i>			
2026-1023	Fairbanks Morse	16	0.11	\$ 3,231
	<i>CPR/AED/FA/BBP</i>			
2026-1027	Fairbanks Morse	16	0.05	\$ 814
	<i>Fire Extinguisher</i>			
		67	1.59	\$ 31,865
Technical Assistance Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1024	Beloit Health	NA	NA	\$ 978
	<i>Paramedic Refresher</i>			
2026-1025	City of Beloit Public Works	1	NA	\$ 3,309
	<i>CDL Class A 60hr</i>			
2026-1026	Stateline CDL Testing	NA	NA	\$ 2,000
	<i>CDL Testing</i>			
		1	0.00	\$ 6,287
High School Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1015	Evansville High School	8	0.53	\$ 7,611
	<i>CNA Fall 2025</i>			
2026-1016	Janesville High School	8	0.53	\$ 8,374

	CNA Fall 2025			
2026-1017	Milton High School	8	0.53	\$ 8,570
	CNA Fall 2025			
2026-1022	Brodhead High School	23	2.30	\$ 15,235
	Medical Terminology			
		47	3.89	\$ 39,790
WAT Grant Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
Combined Contract Totals				
		# Served	Est. FTEs	Actual Contract Amount
		115	5.48	\$ 77,942
High School At Risk Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
Transcribed Credit Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
	All Contracts	115	5.48	\$ 77,942

Contract Training Approved By The District Board

Quarter	Month	FY 2021-22		FY 2022-23		FY 2022-23		FY 2024-25		FY 2025-26	
		Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
First (1st)	July	\$34,748	\$34,748	\$54,931	\$54,931	\$28,725	\$28,725	\$38,831	\$38,831	\$77,942	\$77,942
	August	\$79,603	\$114,351	\$41,084	\$96,015	\$68,918	\$97,643	\$38,724	\$77,555		
	September	\$63,394	\$177,745	\$96,205	\$192,220	\$80,688	\$178,331	\$91,371	\$168,926		
Second (2nd)	October	\$22,313	\$200,058	\$69,654	\$261,874	\$35,845	\$214,176	\$47,508	\$216,434		
	November	\$52,930	\$252,988	\$47,449	\$309,323	\$27,781	\$241,957	\$44,929	\$261,363		
	December	\$54,656	\$307,644	\$34,393	\$343,716	\$33,481	\$275,438	\$80,092	\$341,455		
Third (3rd)	January	\$12,501	\$320,145	\$34,793	\$378,509	\$79,645	\$355,083	\$33,485	\$374,940		
	February	\$48,571	\$368,716	\$63,011	\$441,520	\$52,717	\$407,800	\$29,053	\$403,993		
	March	\$60,958	\$429,674	\$37,786	\$479,306	\$21,190	\$428,990	\$54,391	\$458,384		
Fourth (4th)	April	\$26,321	\$455,995	\$68,919	\$548,225	\$4,959	\$433,949	\$35,876	\$494,260		
	May	\$1,637,142	\$2,093,137	\$57,853	\$606,078	\$40,600	\$474,549	\$77,425	\$571,685		
	June	\$29,771	\$2,122,908	\$1,451,081	\$2,057,159	\$940,832	\$1,415,381	\$788,007	\$1,359,692		
	YTD TOTAL		\$2,122,908		\$2,057,159		\$1,415,381		\$1,359,692		\$77,942

Historical Reference

FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26	
Customized Instruction:	\$234,389	Customized Instruction:	\$279,252	Customized Instruction:	\$193,929	Customized Instruction:	\$238,286	Customized Instruction:	\$31,685
Technical Assistance:	\$221,718	Technical Assistance:	\$226,705	Technical Assistance:	\$188,917	Technical Assistance:	\$238,647	Technical Assistance:	\$6,287
High School Customized Instruction:	\$62,817	High School Customized Instruction:	\$107,368	High School Customized Instruction:	\$113,632	High School Customized Instruction:	\$144,419	High School Customized Instruction:	\$39,790
WAT Grants:	\$39,864	WAT Grants:	\$52,024	WAT Grants:	\$14,078	WAT Grants:	\$1,794	WAT Grants:	\$0
High School At Risk:	\$8,752	High School At Risk:	\$21,595	High School At Risk:	\$6,836	High School At Risk:	\$24,486	High School At Risk:	\$0
Transcripted Credit:	\$1,637,142	Transcripted Credit:	\$1,382,463	Transcripted Credit:	\$897,989	Transcripted Credit:	\$712,060	Transcripted Credit:	\$0

CONSENT AGENDA ITEM e.

Acceptance of Grant Awards for July 2025 (Action – Jim Nemeth)

Blackhawk Technical College applies for grants from various funding sources throughout the year. Attached is a list of grant proposal abstracts for consideration and approval.

District Board action is requested to formally accept the July 2025 grants, which have been received.

July 2025 Grant Awards

Project Number	Title	Purpose	Grant Period	Number Served	Funding Source	Total Budget	Grant Award	Matching Funds
646	Comprehensive	<p>Blackhawk Technical College (BTC) will provide basic education instruction to at least 350 students in Adult Education (AE), English Language Learner (ELL), and General Educational Development Certificate (GED) or equivalent. A variety of instructional methods will be utilized, including classroom, computer assisted, small group, individualized, and collaborative learning.</p> <p>Students will receive assessment and instruction in Beginning Literacy (grade equivalents 0-1.9), Beginning Basic Education (grade equivalents 2-3.9), Low Intermediate (grade equivalents 4.0-5.9), and High Intermediate (grade equivalents 6.0-8.9); General Education Development Certificate (GED) or a High School Equivalency Diploma (HSED); and all six levels of English Language Learner (ELL) instruction. Digital and informational literacy and workforce preparation activities will be integrated across all curriculum levels and programs. Workforce Innovation and Opportunities Act (WIOA) partners will ensure co-enrollment across programs, as appropriate.</p> <p>Activities under this grant will take place at Beloit-Janesville campus, School District of Beloit Even Start Program, and Monroe Campus. In alignment with WIOA, the outcomes of this project will meet or exceed the Grantee Expected Level of Performance as established by the Adult Education and Family Literacy Act (AEFLA) for measurable skills gains.</p>	7/01/2025 – 6/30/2026	350	AEFLA	\$219,776	\$135,617	\$84,159 (MOE)
073	Career Prep	Students on pathways have opportunities to participate in Rigorous Programs of Study to help train them for long-term college success. Articulation agreements will allow students to prepare for college and inform their career paths, particularly if	7/1/2025-6/30/2026	1,800	Perkins	\$47,229	\$47,229	\$0

		<p>they align their selection of dual-credit classes within their Academic Career Plans.</p> <p>The outcomes are projected to sustain a strong dual credit program through all forms of dual credit while implementing policy changes. The policy changes are reflective of HLC requirements along with the addition of new BTC academic programs. On that note, BTC does anticipate an increase in awareness concerning transcribed credit and advanced standing offerings to students, families, and underrepresented populations as our staff renews its focus to in-person outreach with local schools through daily work and special events.</p>						
168	Professional Learning and Development for Targeting Attainment Gaps	<p>Through this grant, the College will provide professional development opportunities to educate faculty, staff and students in identifying how equity and inclusivity affects student success as well as creating a culture of inclusion within the Blackhawk Community. Activities of the grant will include:</p> <ol style="list-style-type: none"> 1. Utilization of the Franklin Covey All Access Pass to deploy Unconscious Bias: Understanding Bias to Unleash Potential and Inclusive Leadership: Practical Ways to Cultivate Inclusion & Build a Better Team. 2. Identify Professional Development Opportunities for faculty, staff, and students. Sending participants to conferences such as YWCA of Rock County Racial Justice Summit, WisCore, and other similar conferences to broaden learning around diversity inclusion and equity. 3. Partner with Blackhawk Technical College Student Government Association to sponsor Diversity and Inclusion Summit in Spring of 2026. Grant Dollars will be used to identify speakers and panels for student, faculty and staff engagement. 4. Implementation of translation services for college materials, to help close program completion for special populations. 5. Creation of diverse artwork/displays in each building on campus. 6. Through surveys, assessments, and focus groups use funds to identify gaps with special populations and proactively work to identify solutions with leadership and IDEA committee membership. 	7/1/2025-6/30/2026	65	Perkins	\$36,815	\$36,815	\$0

471	Student Success	<p>Blackhawk Technical College (BTC) will provide academic pathways and career guidance, accommodations (disability) support services, tutoring, and career services to improve skill attainment, program completion, and retention to at least 650 at-risk students in 2025-2026.</p> <p>Students identified as at-risk by academic limitations, economic barriers, identified disabilities or students in special populations (who need additional supports beyond those provided for the general student population) will be served by grant-funded activities and services in the Student Services and Learning Support areas at the college.</p> <p>Outcomes will include achievement of the following performance levels: 1P1-Post-Program Placement – 90.63% to 92.00% (+ 4 students); 2P1-Credential Attainment– 67.02% to 68.00% (+5 students).</p>	7/1/2025-6/30/2026	650	Perkins	\$606,188	\$364,001	\$242,187
423	Strengthening CTE Programs	<p>Blackhawk Technical College (BTC) will employ Academic Advisors and Faculty Advising to support students in Criminal Justice, Automotive and Human Resources programs with academic and student services interventions such as individualized plans and proactive advising.</p> <p>Using communications and monitoring tools, the Academic Advisors will identify struggling students early and refer them to instructional supportive services (e.g. tutoring, accommodations/disability services) to improve learning outcomes in all program courses, and will also refer them to student services (e.g. student counseling & case management, financial aid) as appropriate. The Academic Advisors will identify and implement interventions that in the short-term will better the technical/general education course completion while in the long-term will most certainly improve upon retention and credential completion.</p> <p>A faculty advising course-to-program completion model will be implemented in the Criminal Justice, Automotive Technician, and Human Resources programs to further focus on students' path to</p>	7/1/2025-6/30/2026	100	Perkins	\$97,067	\$97,067	\$0

		<p>graduation and job opportunities. Training for faculty advising through virtual and face-to-face professional development will be provided.</p> <p>Finally, the Automotive Technician faculty will integrate Communication and Math competencies directly into the automotive technical courses, ensuring that these essential skills are taught in context with practical applications. This endeavor will greatly increase student credential attainment.</p>						
424	Nontraditional Occupations	<p>The Non-Traditional Occupations project will serve participants by promoting enrollment and retention in non-traditional technical careers. Efforts will include outreach to recruit students to NTO programs and participate in NTO Recruitment Events and case management and supportive services for students who are currently in NTO programs at the college (Perkins Indicator 3P1). The Recruitment and Admissions Coordinator along with the Early College Specialist will assist with the outreach activities, including providing recruitment materials to the dislocated worker program, and other programs at the Job Center (with support from the NTO Coordinator) and on our campuses, and providing information about NTO programs for middle and high school students in connection with scheduled recruitment activities. The NTO Coordinator, who is also the Student Counseling and Case Manager, will provide case management and supportive services to students currently enrolled in NTO programs, including identifying barriers, classroom visits, referrals to workshops and other student services, and conducting exit interviews. The NTO Coordinator will serve as the College's point of contact for NTO inquiries and initiatives. Expected outcomes will be to work to exceed the 3P1 target of 16.30% for enrollment in non-traditional programs and close the 3P1 equity gaps for Male and Multicultural special populations.</p>	7/1/2025-6/30/2026	50	Perkins	\$24,267	\$24,267	\$0
089	Professional Growth	<p>Blackhawk Technical College (BTC) is seeking financial support to help fund the Center for Innovation in Teaching and Learning (CITL). The funds will allow CITL to continue to extend and</p>	7/1/2025-6/30/2026	160	State/ GPR	\$74,815	\$49,876	\$24,939

		improve the training, support, and professional development it provides for full-time and part-time faculty. This training promotes best practices for course design and instruction in flexible learning models (such as HyFlex and Flex Lab courses) and continues to incorporate principals of Universal Design for Learning (UDL) through a focus on student access and success. This will be accomplished while continuing to expand training on existing instructional technologies, balanced assessment plans, curriculum development, and instructional design methods based on Quality Matters standards. The purpose of this work directly relates to BTC's mission of delivering "Flexible Learning in a Supportive Environment" and subsequent strategic initiatives that give all students choice, access and opportunities to learn. In alignment with the college's strategic initiatives, workshops, just-in-time support, and formal professional learning opportunities help new and experienced faculty gain the knowledge necessary to ensure students are successful in all modalities. This training also includes a heavy focus on the initial FQAS competencies incorporated in our New Faculty Experience for all full-time faculty members.						
114	Emergency Assistance	Blackhawk Technical College will provide emergency assistance grants to students enrolled in technical college whose financial need meets the eligibility criteria for a grant from the Federal Pell Grant Program. The goal is to assist eligible students who are experiencing temporary financial hardships and provide assistance to them so they can focus on their studies and continue in their academic pursuits. (WI Statute 38.42)	7/1/2025-6/30/2026	30	State/ GPR	\$11,869	\$11,869	\$0
261	Core Industries – Medical Laboratory Technician	Blackhawk Technical College (BTC) is seeking resources through the WTCS Core Industry grant funds to expand the Medical Laboratory Technician (MLT) program by relocating it from the Monroe Campus to the newly renovated Science Center of Excellence at the Beloit-Janesville Campus, with completion projected for Fall/Winter 2025. This expansion will enable BTC to collaborate with primary healthcare systems—SSM, Mercyhealth, and	7/1/2025-6/30/2027	20	State/ GPR	\$350,000	\$350,000	\$0

		<p>Beloit Health Systems—on clinical education for students, and establish additional partnerships for didactic learning agreements with hospital systems and articulation agreements with educational institutions.</p> <p>To increase enrollment, BTC will engage in targeted outreach to B.S. Chemistry and Biology degree holders seeking industry certification ensuring students are fully aware of the career and educational opportunities provided by MLT training.</p> <p>BTC Instructors will work more proactively with Student Services and Student Support divisions to ensure early alert processes are in place to capture those students in academic peril. BTC will improve student enrollment and persistence rates for Medical Laboratory Technician students with enrollment increasing by 10 students and a persistence rate of 66%.</p>						
262	Developing Markets- Respiratory Therapy (10-515-1)	<p>Blackhawk Technical College (BTC) seeks to implement an accredited Respiratory Therapy AAS degree program (10-515-1) to meet increasing employer demand. BTC has begun the preliminary accreditation work for the Respiratory Therapy program with the submission of the Commission on Accreditation for Respiratory Care (CoARC)'s Letter of Intent Application, anticipated approval of intent in spring/summer of 2025.</p> <p>In order to continue moving forward with the accreditation process, grant funds are needed to support the hiring of a Respiratory Therapy program director to focus on the curriculum development while also continuing with the Provisional Self-Study Report (PSSR) accreditation process in the fall of 2025. The PSSR process will take place in FY25-26 and includes working with a CoARC to conduct the initial site visit as part of the approval process for provisional accreditation. Once the Provisional Accreditation is granted (anticipated spring/summer 2026), the Respiratory Therapy program will be able to enroll the first cohort of 10 students (fall of 2026). Articulation agreements with four-year colleges will</p>	7/1/2025-6/30/2027	10	State/ GPR	\$200,000	\$200,000	\$0

		be explored. Program students will receive intensive advising services which will include a focus on flexible learning environment and guidance on creating a pathway for success.						
088	Completion	<p>With State Completion grant funds, we seek to implement several new initiatives as well as continuing to modify on-going efforts providing meaningful student data analysis along with meeting measurable objectives, which include closing the rate of gaps in successful completion of courses and successful second year retention while also focusing on completing AE/ELL courses or transition from AE/ELL to career programs.</p> <p>The College will increase the student retention rates by the metrics outlined below:</p> <ul style="list-style-type: none"> • Black <ul style="list-style-type: none"> o Fall: 48.21% to 55%; increase of 11 students • Hispanic <ul style="list-style-type: none"> o Fall: 59.07 % to 62.37%; increase of 10 students • Single Parents <ul style="list-style-type: none"> o Fall: 55% to 60.58%; increase of 6 students <p>Specifically, activities will include but are not limited to, a more robust effort for the gathering and analyzing of data, intentional outreach to students through a targeted racial/ethnicity student cohort built within the early alert system, cultivating supportive campus environments for increased student engagement, providing peer support and tutoring services, and creating professional growth opportunities for Blackhawk Technical College (BTC) staff.</p>	7/1/2025-6/30/2026	See purpose	State/ GPR	\$300,000	\$225,000	\$75,000
253	Adult Education English Language Learning	BTC will be providing basic education instruction to at least --- students in Adult Basic Education (ABE), English Language Acquisition (ELA), and General Educational Development Certificate (GED) or equivalent. This program will utilize various instructional methods, including classroom, computer-assisted, small group, individualized, and collaborative learning to ensure a well-rounded educational experience.	7/1/2025-6/30/2026	50	State/ GPR	\$131,162	\$131,162	\$0

		<p>Through this grant, funding will most certainly involve students receiving assessment and instruction across different levels, including Beginning Literacy, Beginning Basic Education, Low Intermediate, High Intermediate, General Education Development Certificate (GED) or a High School Equivalency Diploma (HSED), and all six levels of English Language Acquisition (ELA) instruction.</p> <p>However, pursuant to grant guidelines, this work will be addressed by expanding the College's outreach through vital work with community and industry partners. Specifically, activities under this grant will span throughout locations in Rock and Green County, including the School District of Beloit Even Start Program, Heberg Public Library, Rock County Jail, Central and Monroe Campuses. Additional focus will be on enrolling 10 students into a certified Nursing Assistant course co-taught by a Certified Nursing Assistant and Basic Skills ELL instructor with the primary objective to help students develop their English proficiency to the level required to pass the State of Wisconsin nursing assistant exam and obtain a certification.</p>						
263	IET Development and Expansion Project	<p>The IET Development and Expansion Project will increase access to healthcare occupations by reducing barriers of entry into the certified nursing assistant program at the Monroe Campus in Green County. The nursing assistant program is most often the first step into a patient care focused healthcare career pathway. The program requires 8th grade level math and reading TABE scores for admission. This presents a barrier to those still in high school, who never completed high school, or are ELL students. By providing enhanced Adult Basic Education and targeted tutoring services at the Monroe Campus as well as targeted ELL services for healthcare, BTC will increase educational access for all students interested in patient care careers.</p> <p>By partnering with SSM Monroe and Pleasant View Nursing Home, we can proactively place program completers while upskilling existing employees into patient care opportunities. This partnership will also</p>	7/1/2025-6/30/2026	48	State/ GPR	\$70,841	\$70,841	\$0

		<p>allow BTC to develop additional training pathways to meet the business's current and future workforce needs. The project will train up to 48 nursing assistants over the grant period, with 90% of instructional completers also passing the Wisconsin Certified Nursing Exam.</p> <p>Students will be required to attend a 4-hour orientation prior to classroom training to include:</p> <ul style="list-style-type: none"> •Orientation to the nursing assistant classroom and lab along with lab safety measures •Presentation by BTC advisor to include pathway information for expanded learning and credentials in healthcare. •Introduction to Blackboard and core abilities <p>Successful completers will earn a 2 credit Technical Diploma. Three (3) cohorts of up to 16 participants each will participate in the nursing assistant program. The cohort in Summer 2026 will be an English Language Learners (ELL).</p> <ul style="list-style-type: none"> •Cohort 1: September 12, 2025 – November 29, 2025 •Cohort 2: February 6, 2026- April 20, 2026 •Cohort 3: May 5, 2026 – June 30, 2026 						
266	05-266-124-176 – KANDU Industries	<p>The purpose of this project is to provide KANDU Industries with training that will optimize the growth we are experiencing in production and programmatic services in our new Milton facility. KANDU is a nonprofit organization that empowers individuals with disabilities and other barriers to independence through meaningful employment, life enrichment programs, and compassionate care. We serve over 200 people with disabilities, disadvantages, and dementia per year through our workforce readiness and employment programs, daily living skills programs, and day habilitation and memory care programs.</p> <p>Previous growth while KANDU's facility was located in Janesville resulted in a FY2023 WAT grant focused on leadership, Lean, safety, and computer skills</p>	7/1/2025-10/31/2026	50	State/GPR/WAT	\$19,548	\$19,548	\$0

		<p>training. Since completing that training program, we have relocated again to a larger facility in Milton – home of the former Milton campus of Blackhawk Technical College. The organization is growing partnerships in four additional counties, launching a new product, and doubling capacity in our day programs for the disabled and memory impaired populations in those counties. Since 2023 KANDU has welcomed many new employees in our efforts to expand services. Half of the leadership team is new to the organization or new to leadership roles.</p> <p>While the new space allows for increased production capacity, KANDU must optimize workflow, train newly positioned staff on improved processes, and ensure efficiency across departments. The next phase of workforce training is critical in making this expansion successful. It will focus on optimizing processes in the new plant layout through Lean training for 20 leaders and project management training for 10 production-focused leaders; developing leadership pathways for the growing team of 20 supervisors/managers through credit-based learning; and ensuring that 48 key staff receive industry recognized CPR/AED and First Aid training.</p>						
264	Professional Power Products (3P1)	<p>Professional Power Products Inc. (3Pi), located in Darien (Walworth County) and Beloit (Rock County) experienced an impressive 187% revenue increase between 2022 and 2024 resulting in responsive hiring and internal promotions to meet customer demand. With such rapid growth, 3Pi struggles to operate effectively, maintain standardization in its manufacturing processes to manage lead times, communicate across a diverse workforce, and control safety recordables.</p> <p>With its partner, Blackhawk Technical College, 3Pi proposes funding for workforce training held at its Beloit location in four areas: Operational Efficiency, Manufacturing Standardization, Bilingual Communication, and Safety. Across the whole training program, an estimated 115 unique individuals will participate in one or more offerings.</p>	7/1/2025-10/31/2026	50	State/GPR/WAT	\$53,366	\$53,366	\$0

		Operational topics of focus include communication strategies, time management, project management, customer service management, strategic planning, and Microsoft Office tools for written and visual communication. Between 30 and 80 individuals with roles that impact operational efficiencies will participate in each offered operational training.						
265	Green County Nursing	<p>There is both a pressing current, and well-documented future need for skilled nurses at the local, state, and national level. Blackhawk Technical College (BTC) and our sister Wisconsin technical colleges are doing their part to train nursing students to address this, but nearly all programs have more student demand than instructional seats available. The educational system and employer partners must innovate and develop public/private partnerships to meet this ongoing workforce challenge.</p> <p>Through a shared commitment to help reduce workforce demand and provide quality, accredited nursing education for incumbent healthcare employees, BTC will partner with SSM Health Monroe Hospital to deliver associate degree nursing credit courses to two cohorts of up to 11 employees of SSM Health at the Monroe Campus. This partnership will allow employees of SSM who have completed nursing core-ready requirements to complete nursing lecture and lab courses on the Monroe Campus with BTC nursing faculty and complete their clinical requirements at SSM Monroe Hospital with an instructor who is both an adjunct BTC nursing instructor as well as an employee of SSM Health.</p> <p>SSM Health employees selected for participation in each nursing training cohort will complete both an SSM Health internal application process as well as register and be admitted to the BTC nursing program. Selected SSM Health employees will come from a variety of occupational areas within SSM Health, (current participants are in para-professional, administrative and nursing assistant positions) but all selected employees need to meet</p>	7/1/2025-10/31/2026	6	State/GPR/WAT	\$82,596	\$82,596	\$0

		<p>the core-ready requirements for the nursing program before the start of a cohort, in the Spring of each year.</p> <p>Cohort participants will follow a full-time nursing academic schedule and will complete their associate degree nursing requirements in four semesters. Cohort 1 students will complete 19 associate degree nursing program credits (semesters 2 and 3 of a 4 semester program) beginning in August of 2025, and Cohort 2 students will complete 9 associate degree nursing program credits (semester 1 of a 4 semester program) beginning in January of 2026.</p>						
259	Kikkoman Foundation Grant	<p>Hospitality and Tourism are large economic sectors in BTC's district. Restaurants, hospitals, and banquet facilities experience an ongoing need for trained culinary arts professionals. In our eight-county service area, the labor market data shows a gap of 665 new cook positions between 2024 and 2028 (Lightcast Q3 2024 Data Set). This information does not capture retirements and career changes.</p> <p>Blackhawk Technical College's (BTC) Culinary Arts AAS program focuses on preparing students to manage a kitchen as head chefs. The program includes lessons on the principles of food preparation, quantity production, equipment layout, and operation management skills, as well as delving into food science and artistry and the requisite business skills. Students will also learn the art of catering, ice sculpting, and food presentation.</p> <p>Kikkoman Foundation Grant funds will allow BTC to disburse \$30,000 in scholarships to FY2024-25 and FY25-26 eligible recipients. Funds will support instructional supplies, uniforms, and textbooks of approximated twenty students.</p>	5/1/2025 – 6/30/2026	20	Kikkoman Foundation Grant	\$30,000	\$30,000	\$0

JULY 14, 2025

ACTION ITEMS

- a. Award of Contract for Water Heater Replacement
- b. Vestibule Renovation
- c. Three-Year Facilities Plan
- d. Resolution Awarding the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2025A
- e. Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2025B

Finance Committee Action Items

- a. No Action Items

Personnel Committee Action Items

- a. No Action Items

ACTION ITEMS ITEM a.

Action Item

Award of Contract for the Water Heater Replacement in the Central building on the Beloit-Janesville Campus (Action – James Nemeth

Replacement of the Water Heating system in the Central building on the Beloit-Janesville Campus is included in the master facility plan funded as part of the annual capital for physical plant maintenance. Angus-Young Architects & Engineers assisted in the design specification and bid solicitation for the replacement of system which serves the café and culinary instructional kitchens. The following bids were received:

<u>Contractor</u>	<u>Base Bid</u>
Mechanical Inc., DBA Helm Service - Freeport, IL	\$132,906
Monona Plumbing & Fire Protection – Madison, WI	\$141,365
DeGarmo Plumbing & Piping – Janesville, WI	\$149,500

Angus-Young has verified the low bidder has demonstrated sufficient qualification and responsibility to perform this work.

Administration recommends award of contract for the replacement of the Water Heating system located in the Central Building on the Beloit-Janesville Campus to Mechanical Inc., DBA Helm Services at base bid of \$132,906.

ACTION ITEMS ITEM b.

Adoption of Resolution to Approve the Renovation of Entrance 2-11 upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of Project (Action – James Nemeth)

This proposal seeks approval to renovate Entrance 2-11 at the back of the Central Building on the Beloit-Janesville Campus. The renovation includes the construction of a vestibule designed to:

- Improve energy efficiency by reducing heat loss and gain through an airlock entry system.
- Enhance comfort for students, staff, and visitors using the Commons and Café by minimizing drafts and temperature fluctuations.
- Mirror the existing vestibule at Entrance 2-9 (Dental Clinic), ensuring architectural consistency.

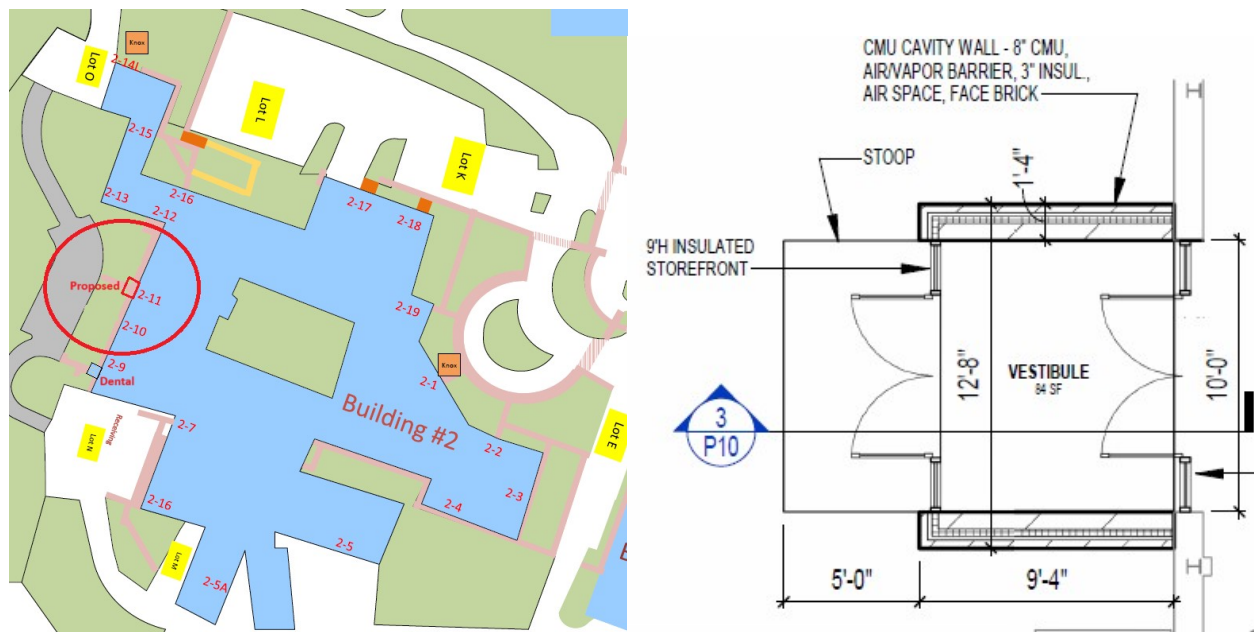
Estimated Project Costs:

Construction Total	\$165,000
Contingencies	5,000
Professional and other fees	10,000
Total	\$180,000

The project will be funded with capital reserves not needed for the 1600/2600 renovations.

With District Board approval, the request will be submitted for WTCS Board for approval at their September 9-10th meeting.

Vestibule Dimensions and Location



Dental Vestibule



Administration recommends District Board approval of the following resolution for the Construction of Exterior Signage and Fencing for the PSTC.

RESOLUTION:

Whereas, the pedestrian traffic at the back of the Central is expected to increase with the addition of available parking; and

Whereas, Entrance 2-11 will be a preferred entrance to access the Commons directly; and

Whereas, the addition of a vestibule will significantly reduce heat loss and gain, improving the building's energy performance; and

Whereas, the vestibule will enhance student, staff, and visitor experience for those using the Commons and/or the Café;

It is therefore Resolved, that the Blackhawk Technical College District Board approves the construction of a vestibule at entrance 2-11 with an estimated cost of \$180,000, contingent upon WTCS Board approval and to request Wisconsin Technical College System Board approval of this capital project.

ACTION ITEMS ITEM c.

Blackhawk Technical College

Updated Three-Year Facilities Plan

July 1, 2025-June 30, 2028



Serving Rock and Green Counties

Blackhawk Technical College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, or age in its programs and activities. The following person has been designated to manage inquiries regarding the nondiscrimination policies: Title IX Coordinator/Equal Opportunity Office, 6004 S. County Road G, P.O. Box 5009, Janesville, WI 53547-5009, (608) 757-7796 or (608) 757-7773, WI Relay: 711

**BLACKHAWK TECHNICAL COLLEGE
2025-2028 THREE-YEAR FACILITIES PLAN**

TABLE OF CONTENTS

Section I – Executive Summary	3
Section II – Existing Facilities.....	4
Section III – Three-Year Project Summary.....	5-6

Blackhawk Technical College

Three Year Facilities Plan

Section 1 – Executive Summary

Acquisition/Construction

Final phases of the Public Safety and Transportation Complex and the Innovative Manufacturing Education Center (I-MEC) are on schedule to be completed this summer. With the completion of these projects, the significant transformation of the Beloit-Janesville Campus will be complete.

In fiscal year 2026, the College anticipates purchasing vacant farmland located east of Highway 51, on the northeast corner of the Beloit-Janesville Campus. The purchase will limit the available spending authority for new construction until fiscal year 2028 except for smaller projects. The plan does include adding a road behind I-MEC, to better route large delivery vehicles away from the general parking areas.

Remodeling

The Beloit-Janesville Campus and Monroe Campus are scheduled to receive updates over the next three years. In fiscal year 2026, the 1600 wing, formerly occupied by the Law Enforcement Academy, will be renovated to create 6 new classrooms and a room dedicated for student organizations. Also in fiscal year 2026, a portion of the 2600 wing, will be renovated to create an Administrative Office Suite to house the Office of the President, Human Resources, and the Board Room. In conjunction with the 2600 renovation, the Work Force and Community Development area will also be lightly renovated. In fiscal year 2028, the College expects to renovate the instructional kitchen to better support the Culinary program.

The Monroe Campus is also scheduled to be renovated in fiscal year 2027 as the College works to implement the Green County Strategic plan created during the last fiscal year.

Capital Improvements

The total amount of capital improvements anticipated over the next three years as indicated in Section 3 of the Plan totals \$3,150,000. Significant capital improvement projects budgeted for the next three fiscal years include electrical upgrades and repairs; parking lot repairs and replacement; building exterior, grounds and landscape maintenance; roof replacements; mechanical system replacements; interior and exterior door replacements; and interior refresh which includes carpet, lighting, ceiling tile replacement, and campus appeal and wayfinding improvements. In addition, the College plans to continue its campus appeals project, with incremental spending each year to update and unify the campus look.

Blackhawk Technical College

Three Year Facilities Plan

Section 2 - Existing Facilities

For owned facilities, in summary form, identify by campus salient information including location, land area, and total building area.

Campus	Location (Address)	Site Size (Acres)	Total Area (sq ft)	Building Replacement Value
Central	6004 Prairie Road, Janesville, WI 53547	120.00	436,122	\$ 95,427,198
Monroe	210 4th Avenue, Monroe, WI 53566	3.00	28,135	\$ 6,860,113

Campus	Instruction	Office	General/Support	Non-Assignable	Total
Central	217,886	44,918	67,827	105,491	436,122
Monroe	16,776	3,686	2,211	5,462	28,135

Blackhawk Technical College Three Year Facilities Plan

Section 3 – Three Year Project Summary

2025-2026

Land Purchase

Purchase of approximately 24 acres of farmland located east of Highway 51 at the northeast corner of the Beloit-Janesville Campus. The purchase would secure the remaining undeveloped land adjacent to the Beloit-Janesville Campus.

Estimate: \$1,000,000

Remodeling

Remodel a portion of Beloit-Janesville Campus Central building 2600 wing to create a President Suite, Human Resources Office Space, and a New Board Room.

Estimate: \$1,100,000

Remodel Beloit-Janesville Campus Central building 1600 wing, formerly the law enforcement academy training area to create additional classrooms and a student organization room.

Estimate: \$1,500,000

Remodel Beloit-Janesville Campus Central building entrance 2-11 adding a vestibule to improve building efficiency.

Estimate: \$180,000

Capital Improvements

A total of \$1,050,000 is projected for capital improvements during the fiscal year. Some of the significant improvements planned include:

- Water Heater Replacement
- Switch Gear
- Solar Panels
- HVAC equipment & building system control replacements
- Plumbing updates
- Energy system updates
- Campus appeal projects

2026-2027

New Construction

Construction of a road behind the Innovative Manufacturing Education Center to improved access for large vehicles making deliveries to the Beloit-Janesville Campus.

Estimate: \$225,000

Remodeling

Remodel a portion of Monroe Campus to support the implementation of the Green County Strategic Plan.

Estimate: \$1,500,000

Capital Improvements

A total of \$1,050,000 is projected for capital improvements during the fiscal year. Some of the significant improvements planned include:

- Classroom, learning lab, support & circulation space updates
- HVAC equipment & building system control replacements
- Energy system updates
- Parking lot and grounds improvements
- Campus appeal projects

2027-2028

New Construction

Construction educational space for the expansion of Manufacturing, Apprenticeship, Technology and Transportation programs on the Beloit-Janesville Campus.

Estimate: \$1,275,000

Remodeling

Renovate Beloit-Janesville Campus Central building Culinary instructional kitchen located in the 1300 wing.

Estimate: \$1,500,000

Capital Improvements

A total of \$1,050,000 is projected for capital improvements during the fiscal year. Some of the significant improvements planned include:

- Classroom, learning lab, support & circulation space updates
- HVAC equipment & building system control replacements
- Energy system updates
- Parking lot and grounds improvements
- Campus appeal projects

ACTION ITEMS ITEM d.

RESOLUTION AWARDING THE SALE OF \$3,800,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A

WHEREAS, on June 18, 2025, the District Board of the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District") adopted a resolution entitled "Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2025A, of Blackhawk Technical College District, Wisconsin" (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2025A (the "Notes") in the amount of \$1,000,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$2,800,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused a Notice to Electors to be published in the Janesville Gazette on June 25, 2025 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on July 25, 2025;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on July 14, 2025;

WHEREAS, the Secretary (in consultation with Baird) caused notices of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on July 14, 2025;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$3,800,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted (subject to the condition that no valid petition for referendum is filed by July 25, 2025 with respect to the Notes). The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025A"; shall be issued in the aggregate principal amount of \$3,800,000; shall be dated August 4, 2025; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2026. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2033 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on April 1, 2032 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2034 for the payments due in the years 2026 through 2035 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes

canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would

cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Secretary or the Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 14, 2025.

Chairperson

ATTEST:

Secretary

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
ROCK AND GREEN COUNTIES
NO. R-____ BLACKHAWK TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ August 4, 2025 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2026 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Secretary or the Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,800,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of financing building remodeling and improvement projects (\$1,000,000) and the acquisition of movable equipment (\$2,800,000), as authorized by resolutions adopted on June 18, 2025 and July 14, 2025. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Notes maturing on April 1, 2033 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2032 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and

interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Blackhawk Technical College District, Rock and Green Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

BLACKHAWK TECHNICAL COLLEGE
DISTRICT
ROCK AND GREEN COUNTIES, WISCONSIN

By: _____
Chairperson

(SEAL)

By: _____
Secretary

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

ACTION ITEMS ITEM e.

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025B, OF BLACKHAWK TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the “District”) is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects (the “Project”); and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$1,500,000 and designated “General Obligation Promissory Notes, Series 2025B” (the “Notes”) or such other designation to be set forth in the resolution awarding the sale of the Notes, the proceeds of which shall be used for the purpose specified above in the amount authorized for that purpose.

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing a notice thereof in the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth on Exhibit A hereto.

Section 3. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 4. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$1,500,000.

Adopted this 14th day of July, 2025.

Chairperson

Attest:

Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Blackhawk Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 14, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 6004 South County Road G, Janesville, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M., or in the alternative, by contacting the District by email at the following address:
officeofthepresident@blackhawk.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated July 14, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary



JULY 14, 2025

INFORMATION/DISCUSSION

a. Financial Statement

INFORMATION/DISCUSSION ITEM a.

BLACKHAWK TECHNICAL COLLEGE Summary of Revenue and Expenditures as of June 30, 2025

<u>COMBINED FUNDS</u>	2024-25 CURRENT BUDGET	2024-25 ACTUAL TO DATE	2024-25 PERCENT INCURRED	2023-24 ACTUAL TO DATE	2023-24 PERCENT INCURRED
REVENUE & OTHER RESOURCES:					
Local Government	\$ 17,743,589	\$ 17,252,951	97.2%	\$ 17,095,728	100.0%
State Aids	19,571,098	18,575,970	94.9%	16,490,877	96.1%
Statutory Program Fees	6,969,580	6,982,549	100.2%	6,503,846	99.0%
Material Fees	355,640	368,423	103.6%	352,838	102.3%
Other Student Fees	1,055,000	1,201,967	113.9%	1,136,683	131.7%
Institutional	7,057,768	7,364,805	104.4%	4,952,026	123.0%
Federal	9,646,369	9,535,821	98.9%	8,548,256	98.1%
Other Sources (Bond/Transfer from Other Fund)	<u>7,319,745</u>	<u>7,208,304</u>	98.5%	<u>7,032,948</u>	96.8%
Total Revenue & Other Resources	<u>\$ 69,718,789</u>	<u>\$ 68,490,791</u>	89.9%	<u>\$ 62,113,202</u>	70.6%
EXPENDITURES BY FUNCTION:					
Instruction	\$ 23,942,965	\$ 20,749,060	86.7%	\$ 17,703,592	87.4%
Instructional Resources	1,726,477	1,436,884	83.2%	1,385,295	82.0%
Student Services	14,389,833	13,600,775	94.5%	12,592,309	98.9%
General Institutional	12,478,542	11,523,154	92.3%	7,887,992	85.1%
Physical Plant	22,003,217	18,896,922	85.9%	37,113,433	87.0%
Auxiliary Services	444,982	366,490	82.4%	345,864	81.8%
Other Uses (Transfer to Other Fund)	<u>330,745</u>	<u>80,000</u>	24.2%	<u>-</u>	0.0%
Total Expenditures & Other Uses	<u>\$ 75,316,761</u>	<u>\$ 66,653,285</u>	88.8%	<u>\$ 77,028,485</u>	88.5%
EXPENDITURES BY FUNDS:					
General	\$ 32,498,655	\$ 29,961,670	92.2%	\$ 29,384,756	91.6%
Special Revenue	3,219,497	2,377,680	73.9%	2,158,142	72.1%
Capital Projects	14,888,286	10,355,308	69.6%	25,746,951	80.5%
Debt Service	10,025,000	9,864,058	98.4%	9,777,037	97.4%
Enterprise	151,982	98,629	64.9%	101,945	55.3%
Internal Service	3,288,000	3,247,549	98.8%	256,945	91.8%
Trust & Agency	10,914,596	10,668,391	97.7%	9,602,710	101.2%
Other Uses (Transfer to Other Fund)	<u>330,745</u>	<u>80,000</u>	24.2%	<u>-</u>	0.0%
Total Expenditures	<u>\$ 75,316,761</u>	<u>\$ 66,653,285</u>	88.8%	<u>\$ 77,028,485</u>	88.5%
Fund Balances, Beginning	\$ 25,694,607	\$ 25,694,607		\$ 44,286,478	
Change in Fund Balance	<u>(5,597,972)</u>	<u>1,833,586</u>		<u>(14,915,283)</u>	
Fund Balances, Ending	<u>\$ 20,096,635</u>	<u>\$ 27,528,193</u>		<u>\$ 29,371,195</u>	

Debt Service Detail					
Principal Payments	8,215,000	7,855,000	95.6%	7,875,000	98.1%
Interest Payments	1,705,000	1,905,008	111.7%	1,798,237	94.5%
Other Debt Service Expenses	<u>105,000</u>	<u>104,050</u>	99.1%	<u>103,800</u>	98.9%
Total Debt Service Payments	<u>\$ 10,025,000</u>	<u>\$ 9,864,058</u>		<u>\$ 9,777,037</u>	



BLACKHAWK
TECHNICAL COLLEGE