



BLACKHAWK
TECHNICAL COLLEGE

DISTRICT BOARD MEETING

BELOIT~JANESVILLE CAMPUS
DISTRICT BOARD ROOM – 1228
6004 S COUNTY ROAD G
JANESVILLE WI 53546



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
District Board Room 1228
6004 S County Rd G, Janesville, WI 53546



December 17, 2025



5-7 pm

I. CALL TO ORDER

a. Public Comment

Persons who wish to address the District Board may make a statement if it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is appropriately noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and discussion.

II. SPECIAL REPORTS

- a. Student Representative to the District Board Report (Information – LaFonda Richardson)
- b. Recognition of Retirees Mary Mather and Sandy McNutt (Chairperson Thornton and Dr. Tracy Pierner)
- c. Blackhawk Technical College District Population, High School Graduation, Matriculation, and Dual Credit (Information – Dr. Katie Lange, Dr. Tracy Pierner, and Dr. Jon Tysse)
- d. Rock University High School (RUHS) (Information – Patty Hernandez and Dr. Karen Schmitt)

III. CONSENT AGENDA ITEMS

- a. Approval of the Draft October 15, 2025, District Board Meeting Minutes (Action)
- b. Approval of Current Bills (Action – Jim Nemeth)
- c. Approval of Training Contracts (Action – Dr. Karen Schmitt)
- d. Confirmation of Annual Contract Issued to Natalie Moehrke, Human Resource Management Instructor – January 12, 2026 (Action – Kathy Broske)

IV. COMMITTEE REPORTS

Finance Committee (Information – Chairperson Barrington-Tillman)

- a. Meeting Scheduled for December

V. ACTION ITEMS

- a. Adoption of the Resolution to Appoint Successor Trustees of the Post Employment Benefits Trust and the Trust Amendment (Action – Dr. Tracy Pierner)

Finance Committee Action Items

- a. Acceptance of the Fiscal Year 2024-2025 Audit Report

VI. POLICY REVIEW

- a. None

VII. INFORMATION/DISCUSSION

- a. Financial Statement (Information – Jim Nemeth)
- b. President's Update (Information – Dr. Tracy Pierner)
 - Community and Internal Engagement
 - College and Upcoming Events
 - Other Communications
 - Construction Projects



District Board Meeting | AGENDA



BELOIT-JANESVILLE CAMPUS
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- c. Staff Changes (For Information Only. Not for District Board Action)
 - New Hires:
 - Anthony Dricken, Security Officer – October 27, 2025
 - Phavithoune Chanthalangsy, IT Systems Engineer I – November 3, 2025
 - Gail Beck, Executive Assistant - Academic Affairs – December 15, 2025
 - New Positions:
 - None
 - Resignations:
 - Adam Thompson, EMS/Paramedic Instructor – October 22, 2025
 - Dave Rodden, Welding Instructor – December 19, 2025
 - Dan Harrigan, Laboratory Technician Instructor – January 16, 2026
 - Retirements:
 - Mark Olson, Culinary Arts Instructor – May 29, 2026

VIII. WTCS CONSORTIUM UPDATES

- a. District Board Association (DBA) (Information – Representative)
- b. District Mutual Insurance (DMI) (Information)
- c. Insurance Trust (WTC) (Information – Representative)
- d. Marketing Consortium (Information – Representative)
- e. Purchasing Consortium (Information – Representative)
- f. Wisconsin Technical College Employee Benefit Consortium (WTCEBC) (Information – Rep)

IX. FUTURE AGENDA ITEMS

- a. Suggestions for Future Agenda Items

X. ADJOURNMENT



DECEMBER 17, 2025

SPECIAL REPORTS

- b. Retiree Sandy McNutt
- c. Blackhawk Technical College District Population, High School Graduation, Matriculation, and Dual Credit

SPECIAL REPORTS ITEM b.



Blackhawk Technical College Retiree Questions

How many years of service will you retire with? 22

1. Please provide any background information on employment at the College. Various job positions?
Classes taught?

I began working at Blackhawk Technical College part-time following the adoption of our daughter, coordinating room scheduling and event planning. About a year later, I had the opportunity to apply for the Executive Assistant/Certification Specialist position. This role aligned well with my education and strengths in organization and managing administrative processes. In this position, I quickly developed a strong understanding of the certification process within the Wisconsin Technical College System. I have also had the privilege of working with the Academic Affairs leadership team, supporting strategic initiatives and contributing to the coordination of academic planning.

2. What have you been involved in during your career at the College (committees, special projects, something you may have initiated, statewide/national projects/committees, etc.)?

I've been involved in a variety of committees, projects, and volunteer activities during my time at the College, including:

- WTCS Certification Consortium Committee (2004 – 2012)
- BTC Certification Committee (2004 – 2013)
- WTCS Certification to the Faculty Quality Assurance System Transition Team (2013-2016)
- Blackhawk Association for Career and Technical Education (BACTE)
- United Way
- Friends of the Cupboard Committee
- Volunteered at student carnivals, movie nights, and cultural events
- Employee Training CPI Team
- Academic Calendar CPI Team
- Teaching Quality Committee
- Curriculum Quality Committee – Scribe
- Academic Calendar Committee - Scribe

3. What are you most proud of during your career here?

One of my proudest contributions to the college has been ensuring faculty compliance with WTCS Certification requirements, helping the college avoid financial penalties. In 2013, the WTCS Presidents recommended an amendment to Administrative Rule TCS 3. At that time, Certification transitioned to the Faculty Quality Assurance System (FQAS). I served on the

WTCS Transition Team to create a comprehensive program that supports faculty from the hiring process through ongoing career development. During this transition, the FQAS competencies were revised, and each college had a three-year timeline to align existing full-time provisional faculty with the new standards. I coordinated closely with college leadership, faculty, and our CITL team to successfully implement the changes, ensuring compliance.

4. What are your retirement plans?

In retirement, I'm looking forward to spending more time with family and friends, traveling, and having time to focus on personal projects.

Blackhawk Technical College District Population, High School Graduation, Matriculation

"How big should BTC be?"



Blackhawk Technical College District Population, High School Graduation, Matriculation



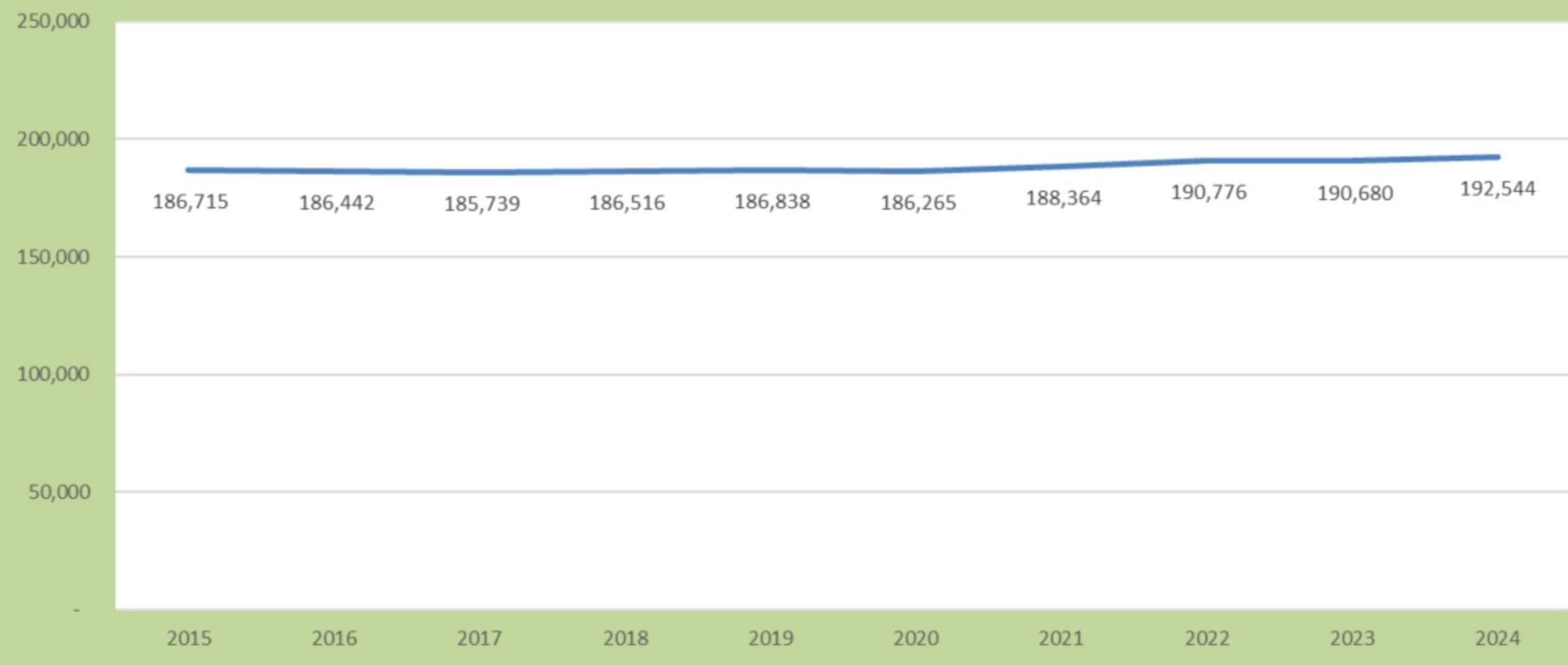
Population

Matriculation

Enrollment
Target

District Population

BTC District Population (Estimated), 2015-2024

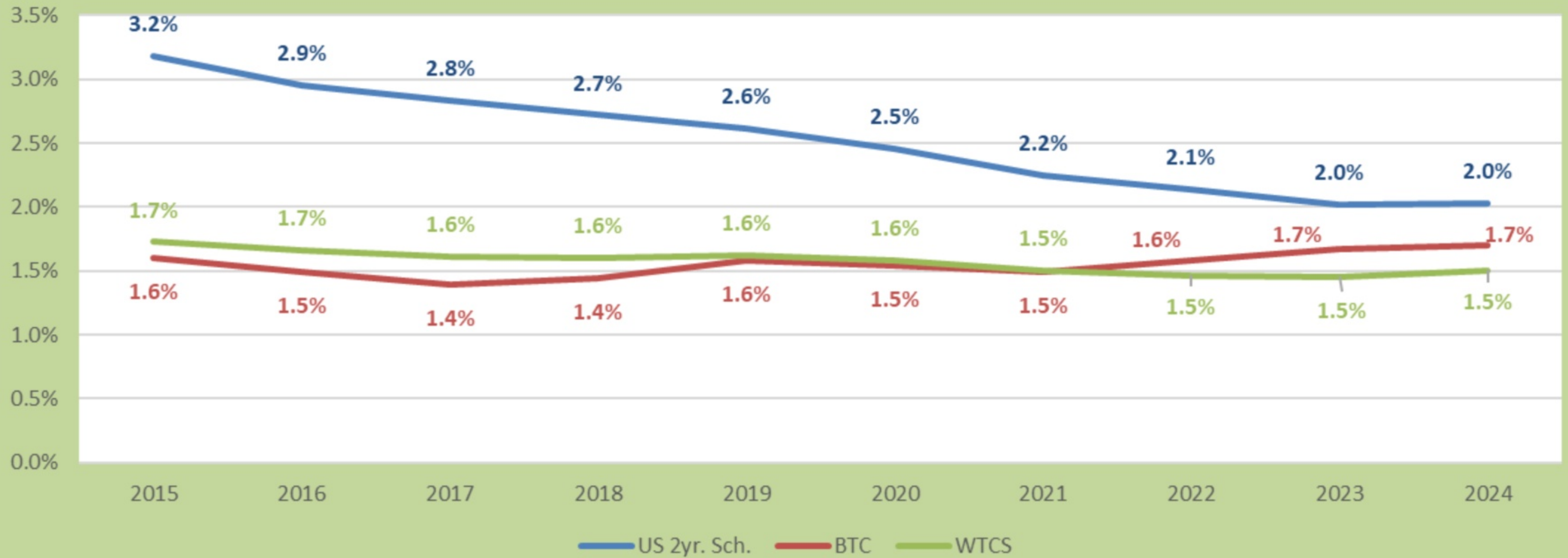


District
Changes

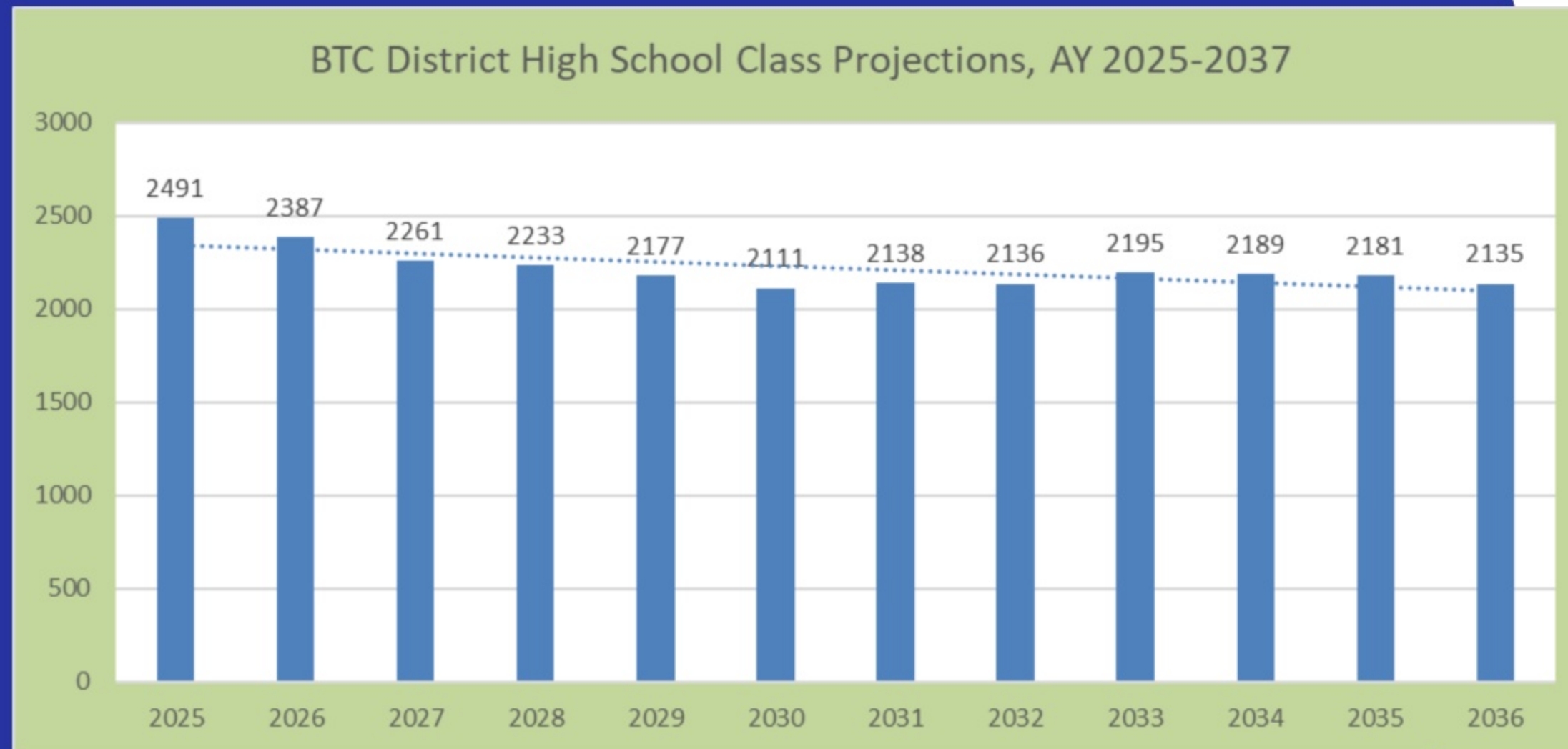
BTC Student Population as Percentage of District Population, AY 2015-2024



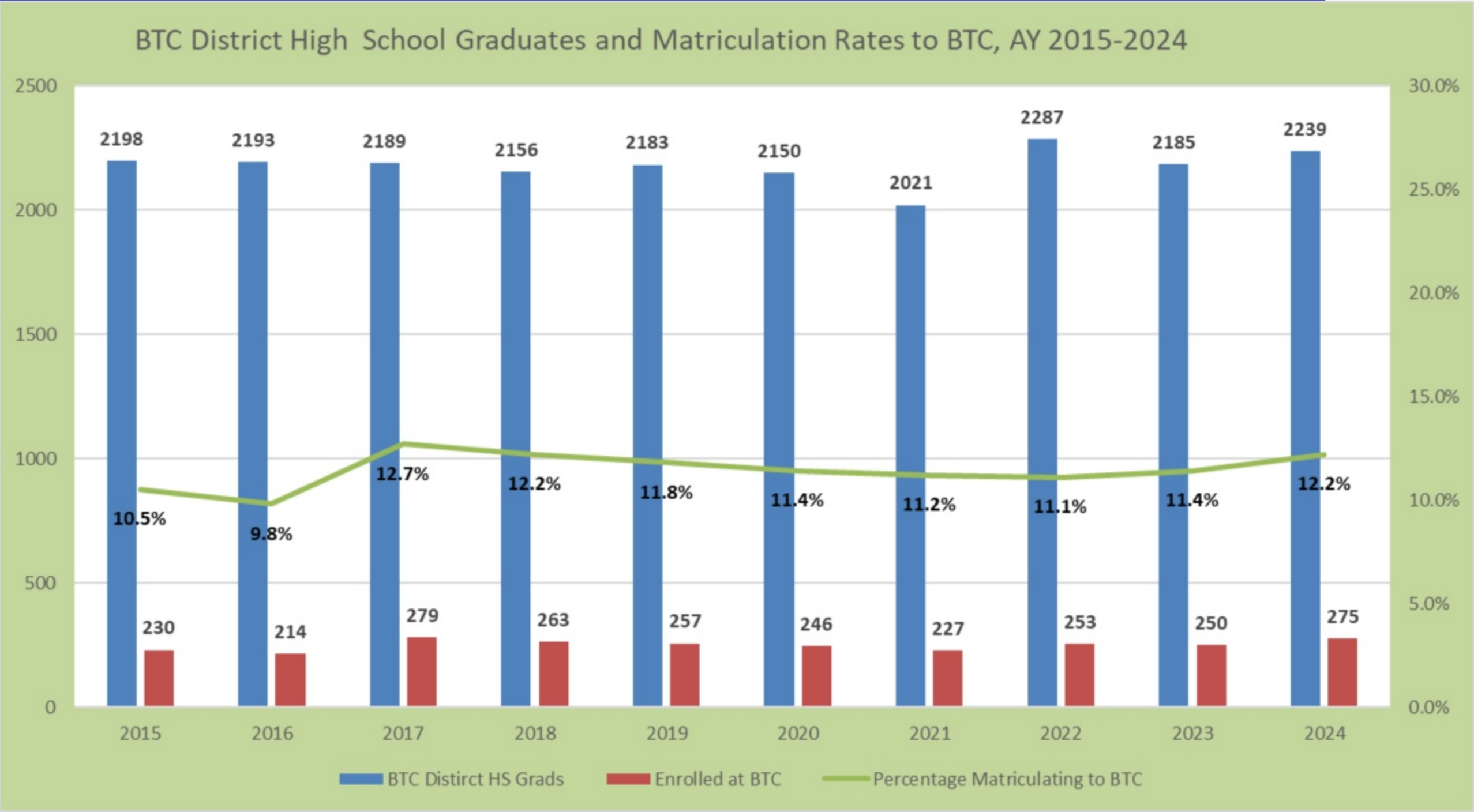
BTC Student Population as Percentage of District Population, AY 2015-2024



District Enrollment Declines Projected

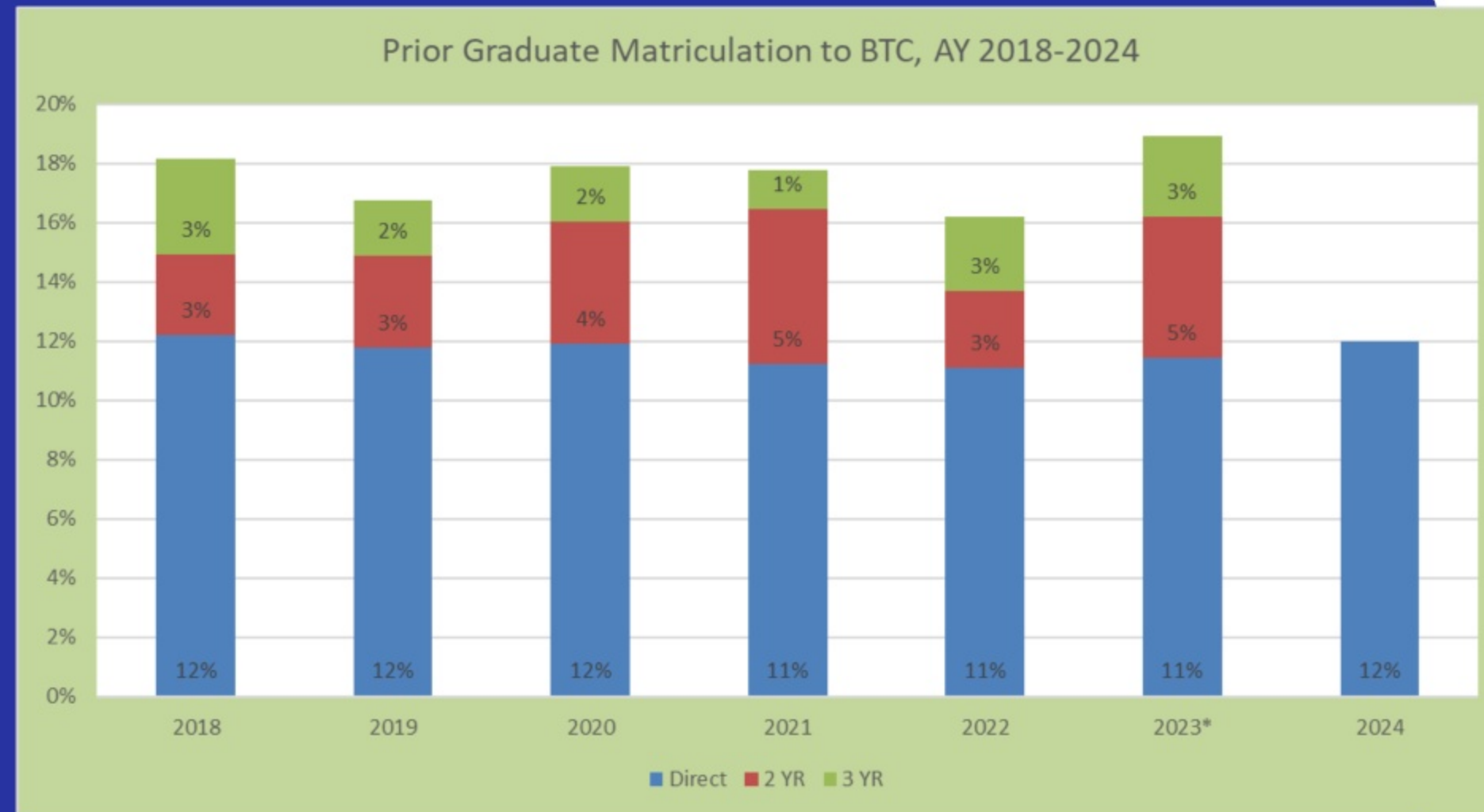


BTC District Graduation and Matriculations



Matriculation
over time

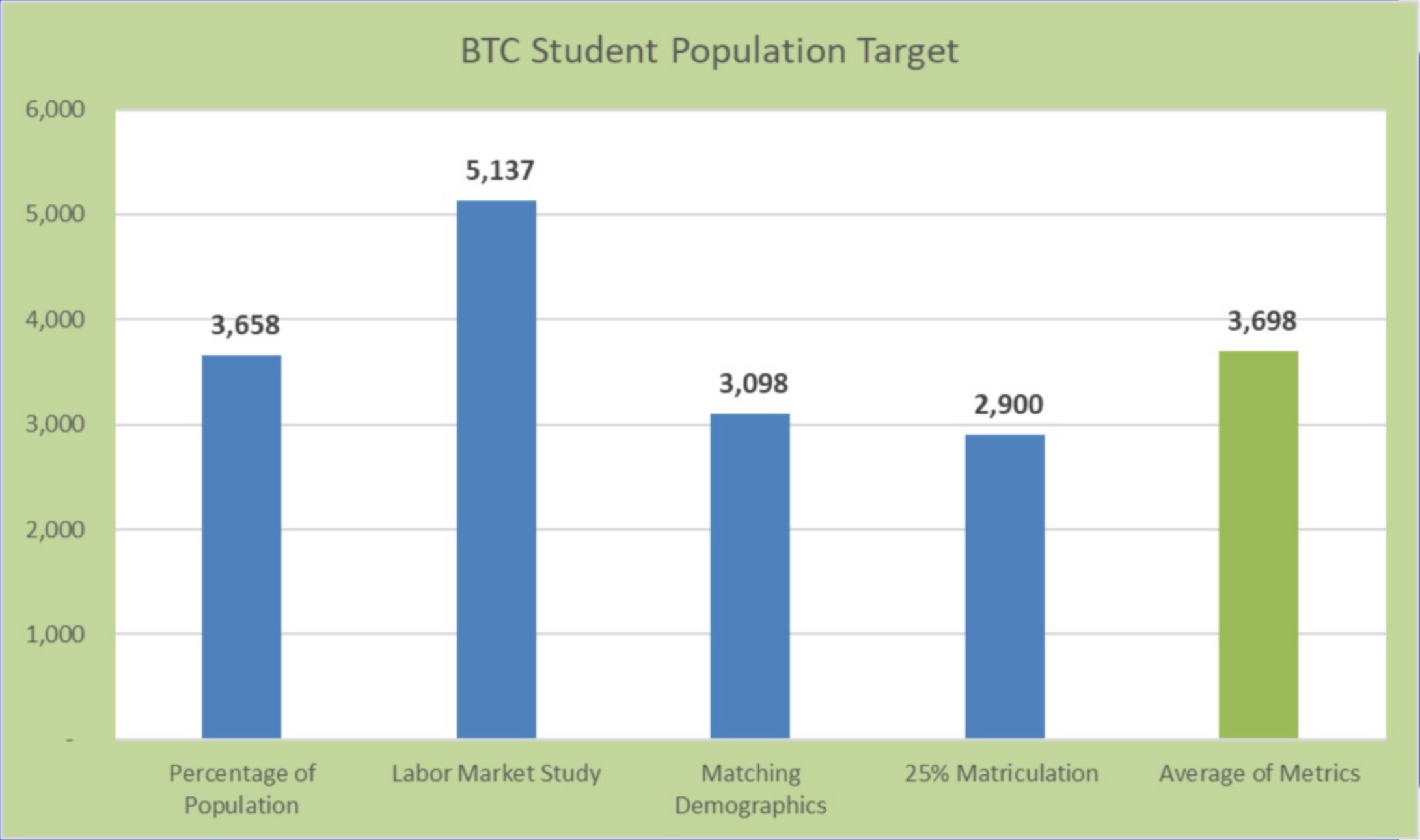
District Matriculation Percentages and Changes Over Time



Prior Graduate Matriculation to BTC, AY 2018-2024



Enrollment Target





Dual Credit Pathways and High School Data Update 2024-2025

Definition of Terms

- ◆ Transcribed Credit: High School teacher teaching exact Blackhawk course as an adjunct; meets all required credentials to be Blackhawk Adjunct
- ◆ Advanced Standing: High School teacher teaching course with aligned course outcomes
- ◆ Start College Now: Students come to Blackhawk for course taught by Blackhawk Instructor
- ◆ 38.14 Contract: Cohort of students take a closed section course at the high school or at Blackhawk
- ◆ Collegiate Academy: High school students take Blackhawk courses at their high school and typically join virtually through MyEdChoice option

AY24 Dual Credit Outcomes

- ◆ Transcribed Credit (Total savings to students = \$712,060)
 - 72 = Total Courses (-20%)
 - 793 = Total Students (-28%)
 - 4393 = Total Credits (-15%)
 - 146 = Total FTEs (-15%)
- ◆ Advanced Standing
 - 189 = Total Courses (+7%)
 - 360 = Total Advanced Standing credits applied over academic year (+13%)
- ◆ Start College Now
 - 326 = Total Courses (+57%)
 - 128 = Total Students (+27%)
- ◆ 38.14 Contract
 - 14 = Total Contracts (+17%)
 - 125 = Total Students (+5%)
 - \$120,153 = Total Contract Revenue (+38%)
- ◆ Of the high school students who directly enrolled at BTC fall 2025 or spring 2026 (as of 12.4.25), 35% had taken one or more kinds of dual enrollment courses.
- ◆ Of the students who took the following forms of Dual Credit, the percentage equates to the students who directly enrolled at Blackhawk (*Based on 2023 Graduates*):

Transcribed Credit	14%
Start College Now	35%
38.14 Contract	19%



Dual Credit Pathways and High School Data Update, Cont. 2024-2025

Partnership Updates

- ◆ South Beloit High School
 - 49 = Total Students (flat)
 - 172 = MATT Division and General Education Courses (-20%)
 - Partnership expansion includes courses in additional Associate of Applied Science programs, such as Culinary Arts and Criminal Justice
- ◆ RUHS Middle College
 - Approximately 12 students on track to graduate by Spring 2026
 - 47 = Total Students (+42%)
 - 298 = Courses in all divisions (+37%)
 - Partnership focus: increasing student success, credit accumulation, and degree completion
- ◆ Green County School Districts
 - 39 students in Collegiate Academy courses, 9 students in Fire Academy, 5 students enrolled in summer Nursing Assistant course, and 9 students enrolled in the AIM (Accelerated Industrial Maintenance) Program
 - Annual meeting for K-12 Partners specifically in Green County

Summary of High School Data (as of 12.4.25)

- ◆ 395 (+10%) = 2025 High School Graduates who directly enrolled in Blackhawk
- ◆ 235 (+12%) = Directly Enrolled from Rock and Green County High Schools
- ◆ Fall 2026 Direct High School enrollment: +18% acceptances

Fall as of 9/3/2025

How many students do we have?	Fall 24	Fall 25	Fall Difference	% Difference
Headcount- Transfer	0	0	0.00	#DIV/0!
Headcount- New	879	900	21.00	2.4%
Headcount- Continuing	1409	1502	93.00	6.6%
Headcount- Returning	506	548	42.00	8.3%
Total Headcount	2794	2950	156.00	5.6%
Credits-Transfer	0	0	0.00	#DIV/0!
Credits- New	6945	7315	370.00	5.3%
Credits- Continuing	11266	11652	386.00	3.4%
Credits- Returning	3980	4511	531.00	13.3%
Total Credits	22191	23478	1287.00	5.8%
Total credit avg per student	7.94	7.96	0.02	
	Fall 24	Fall 25	Fall Difference	% Difference
Under 18	158	240	82	51.9%
Traditional Students Headcount 18-19	548	623	75	13.7%
Non-Traditional Students Headcount	2088	2087	(1)	0.0%
Full- Time Students	656	707	51	7.8%
Part-Time Students	2138	2243	105	4.9%



DECEMBER 17, 2025

CONSENT AGENDA

- a. Draft October 15, 2025, District Board Regular Meeting Minutes
- b. Current Bills
- c. Training Contracts



CONSENT AGENDA ITEM a.

District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
District Board Room - 1228
6004 S County Rd G, Janesville, WI 53546



October 15, 2025



5-7 p.m.

ATTENDANCE

District Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Suzann Holland, Treasurer; Rob Hendrickson; Mark Holzman; Dave Marshick; Kathy Sukus.

District Board Members Absent: Rachel Andres.

Staff: Julie Barreau, Elisa Colson, Cassie Hartje, Dr. Katie Lange (arrived 5:15 p.m.), Jim Nemeth, Dr. Tracy Pierner, Dr. Schmitt (arrived 5:14 p.m.)

Student Representative: LaFonda Richardson.

Guests: None.

CALL TO ORDER

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:02 p.m. and called for Public Comments; none were received.

SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- a. LaFonda Richardson reviewed the student activity report with the District Board members.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. Mr. Deprez moved, and Ms. Barrington-Tillman seconded the motion to approve the Consent Agenda Items a-d. **Ayes: 8; Opposed: 0.**
The motion carried.

- a. Draft September 17, 2025, District Board Meeting Minutes.
- b. Current Bills for September 30, 2025, include starting check #00306169 and ending check #00307016, totaling \$5,268,444.96 for the month.
- c. Training Contracts: October: 72 contracts were served, with an actual contract amount of \$56,225.00.
- d. Adoption of Resolution to Designate District Positions Subject to Wisconsin's Code of Ethics

COMMITTEE REPORTS

Chairperson Thornton called for Committee Reports, and there were none.

Personnel Committee: a. September 17, 2025, Personnel Committee Minutes

ACTION ITEMS

Chairperson Thornton called for Action Items.

- a. It was moved by Mr. Holzman and seconded by Mr. Marshick to approve the establishment of the Mill Rate and Tax Levy of \$17,042,374 for the Fiscal Year 2025-2026. **Ayes: 8; Opposed: 0. The motion carried.**



District Board Meeting | MINUTES



BELOIT-JANESVILLE CAMPUS
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October 15, 2025



5-7 p.m.

- b. It was moved by Ms. Barrington-Tillman and seconded by Mr. Holzman, the acceptance of the Fiscal Year 2025-2025 Procurement Report. **Ayes: 8; Opposed: 0. The motion carried.**
- c. It was moved by Ms. Barrington-Tillman and seconded by Mr. Deprez to approve \$20,000 in additional funding for the Vestibule Project for a total project cost of \$200,000. **Ayes: 8; Opposed: 0. The motion carried.**
- d. It was moved by Mr. Holzman and seconded by Mr. Marshick to approve the awards of contract for the Vestibule Project to the lowest bidders, JP Cullen, Hooper, Total Mech VE, and American Power for a project cost bid at \$194,727. **Ayes: 8; Opposed: 0. The motion carried.**
- e. It was moved by Mr. Marshick and seconded by Mr. Hendrickson to approve the Health Information Management (HIM) AAS Program shared agreement. **Ayes: 8; Opposed: 0. The motion carried.**
- f. It was moved by Mr. Holzman and seconded by Ms. Barrington-Tillman to approve the Modifications to the Fiscal Year 24-25 Budget. **Ayes: 8; Opposed: 0. The motion carried.**

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Marshick, Mr. Thornton, and Ms. Sukus. **Ayes: 8; Opposed: 0. The motion carried.**

POLICY REVIEW

Chairperson Thornton called for Policy Review, and there were none.

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion Items.

- a. Jim Nemeth reviewed the September Financial Statement Report with the District Board members.
- b. Dr. Tracy Pierner presented his monthly report to the District Board members.
- c. Staff Changes, consisting of new hires, new positions, resignations, and retirements, were reviewed.

WTCS CONSORTIUM UPDATES

Chairperson Thornton called for WTCS Consortium updates.

- District Board Association update: The Executive Director of the DBA has resigned. The DBA continues to be staffed by their Program and Engagement Manager.
- District Mutual Insurance (DMI) update: Dr. Pierner will be on the DMI Board.
- Insurance Trust (WTC) update: A recommendation will be coming to the District Board to disband the WTC.
- Marketing Consortium update: Cassie Hartje, Executive Director, Advancement and Foundation, will be taking over the Marketing Consortium. There will be a Marketing Planning Retreat.
- Wisconsin Technical College Employee Benefit Consortium (WTCEBC): They had their 10th Anniversary Celebration in Appleton.



District Board Meeting | MINUTES



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October 15, 2025



5-7 p.m.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda items; none were provided.

ADJOURNMENT

Ms. Barrington-Tillman moved and was seconded by Mr. Deprez to adjourn the meeting at 6:07 p.m. **Ayes: 8; Opposed: 0. The motion was carried.**

Rich Deprez,

Secretary

DRAFT

CONSENT AGENDA ITEM b.

Blackhawk Technical College

BILL LIST SUMMARY

Period Ending October 31, 2025

Starting Check Number 00307017

Ending Check Number 00307653 Plus Direct Deposits

PAYROLL TAXES

Federal	556,519.83	
State	<u>98,347.77</u>	654,867.60

PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS

Retirement	-	
Health and Dental Insurance	21,536.82	
Miscellaneous	<u>19,886.87</u>	41,423.69

STUDENT RELATED PAYMENTS	313,651.28
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CURRENT NON CAPITAL EXPENSES	553,920.64
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CAPITAL	517,861.00
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DEBT	<u>24,250.00</u>
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TOTAL BILL LISTING AND PAYROLL TAXES	2,105,974.21
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PAYROLL-NET	<u>1,162,311.40</u>
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SUB TOTAL BILL LISTING AND PAYROLL	3,268,285.61
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PLUS OTHER WIRE/ACH TRANSFERS	50,235.80
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PLUS WRS WIRE TRANSFERS	211,883.06
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P-CARD DISBURSEMENTS	218,288.54
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WIRE FOR LAND PURCHASE	999,854.51
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PLUS BOND PAYMENT	888,418.76
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HEALTH INSURANCE WIRES	<u>346,701.17</u>
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GRAND TOTAL FOR THE MONTH	<u><u>5,983,667.45</u></u>
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CONSENT AGENDA ITEM b.

Blackhawk Technical College

BILL LIST SUMMARY

Period Ending November 30, 2025

Starting Check Number 00307654

Ending Check Number 00307900 Plus Direct Deposits

PAYROLL TAXES

Federal	246,466.69	
State	<u>42,516.73</u>	288,983.42

PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS

Retirement	-	
Health and Dental Insurance	21,711.41	
Miscellaneous	<u>16,513.21</u>	38,224.62

STUDENT RELATED PAYMENTS	32,594.54
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CURRENT NON CAPITAL EXPENSES	407,981.46
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CAPITAL	1,555,569.36
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DEBT	<u>-</u>
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TOTAL BILL LISTING AND PAYROLL TAXES	2,323,353.40
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PAYROLL-NET	<u>1,382,073.68</u>
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SUB TOTAL BILL LISTING AND PAYROLL	3,705,427.08
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PLUS OTHER WIRE/ACH TRANSFERS	24,105.67
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PLUS WRS WIRE TRANSFERS	200,600.66
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P-CARD DISBURSEMENTS	65,717.52
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WIRE FOR LAND PURCHASE	-
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PLUS BOND PAYMENT	-
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HEALTH INSURANCE WIRES	<u>498,704.88</u>
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GRAND TOTAL FOR THE MONTH	<u><u>4,494,555.81</u></u>
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CONSENT AGENDA ITEM c.

CONTRACT TRAINING REPORT NOVEMBER

The following training contracts have been negotiated since the last District Board Regular Meeting.

Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1054	Rock County Circuit Court	9	0.03	\$ 986
	<i>Foundations of Effective Supervision</i>			
2026-1055	Rock County Child Support	34	0.11	\$ 2,088
	<i>Real Colors</i>			
2026-1056	SWWDB	40	0.13	\$ 2,021
	<i>Youth Apprenticeship Mentor</i>			
2026-1060	Grande Cheese Kuhn Monroe Truck	18	0.24	\$ 3,780
	<i>Leadership Level I</i>			
		101	0.51	\$ 8,875
Technical Assistance Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1058	WMMIC	12	NA	\$ 737
	<i>Ergonomics</i>			
2026-1059	City of Stoughton Utility	1	NA	\$ 3,309
	<i>CDL Class A 120hr collab.</i>			
2026-1062	City of Monroe	1	NA	\$ 4,830
	<i>CDL Class A 120hr</i>			
2026-1064	City of Beloit	1	NA	\$ 4,309
	<i>CDL Class A 160hr collab.</i>			
		15	0.00	\$ 13,185.00
High School Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
		0	0.00	\$ -

WAT Grant Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
2026-1057	KANDU	30	0.20	\$ 5,398
	CPR/AED/FA/BBP			
		30	0.20	\$ 5,398
Combined Contract Totals				
		# Served	Est. FTEs	Actual Contract Amount
		146	0.71	\$ 27,458
High School At Risk Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
Transcripted Credit Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
	All Contracts	146	0.71	\$ 27,458

Contract Training Approved By The District Board

Quarter	Month	FY 2021-22		FY 2022-23		FY 2022-23		FY 2024-25		FY 2025-26	
		Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
First (1st)	July	\$34,748	\$34,748	\$54,931	\$54,931	\$28,725	\$28,725	\$38,831	\$38,831	\$77,942	\$77,942
	August	\$79,603	\$114,351	\$41,084	\$96,015	\$68,918	\$97,643	\$38,724	\$77,555	\$49,243	\$127,185
	September	\$63,394	\$177,745	\$96,205	\$192,220	\$80,688	\$178,331	\$91,371	\$168,926	\$29,472	\$156,657
Second (2nd)	October	\$22,313	\$200,058	\$69,654	\$261,874	\$35,845	\$214,176	\$47,508	\$216,434	\$56,225	\$212,882
	November	\$52,930	\$252,988	\$47,449	\$309,323	\$27,781	\$241,957	\$44,929	\$261,363	\$27,458	\$240,340
	December	\$54,656	\$307,644	\$34,393	\$343,716	\$33,481	\$275,438	\$80,092	\$341,455		
Third (3rd)	January	\$12,501	\$320,145	\$34,793	\$378,509	\$79,645	\$355,083	\$33,485	\$374,940		
	February	\$48,571	\$368,716	\$63,011	\$441,520	\$52,717	\$407,800	\$29,053	\$403,993		
	March	\$60,958	\$429,674	\$37,786	\$479,306	\$21,190	\$428,990	\$54,391	\$458,384		
Fourth (4th)	April	\$26,321	\$455,995	\$68,919	\$548,225	\$4,959	\$433,949	\$35,876	\$494,260		
	May	\$1,637,142	\$2,093,137	\$57,853	\$606,078	\$40,600	\$474,549	\$77,425	\$571,685		
	June	\$29,771	\$2,122,908	\$1,451,081	\$2,057,159	\$940,832	\$1,415,381	\$788,007	\$1,359,692		
	YTD TOTAL		\$2,122,908		\$2,057,159		\$1,415,381		\$1,359,692		\$240,340

Historical Reference

FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26	
Cusomized Instruction:	\$234,389	Cusomized Instruction:	\$279,252	Cusomized Instruction:	\$193,929	Cusomized Instruction:	\$238,286	Cusomized Instruction:	\$66,172
Technical Assistance:	\$221,718	Technical Assistance:	\$226,705	Technical Assistance:	\$188,917	Technical Assistance:	\$238,647	Technical Assistance:	\$72,364
High School Customized Instruction:	\$62,817	High School Customized Instruction:	\$107,368	High School Customized Instruction:	\$113,632	High School Customized Instruction:	\$144,419	High School Customized Instruction:	\$54,866
WAT Grants:	\$39,864	WAT Grants:	\$52,024	WAT Grants:	\$14,078	WAT Grants:	\$1,794	WAT Grants:	\$42,802
High School At Risk:	\$8,752	High School At Risk:	\$21,595	High School At Risk:	\$6,836	High School At Risk:	\$24,486	High School At Risk:	\$4,136
Transcripted Credit:	\$1,637,142	Transcripted Credit:	\$1,382,463	Transcripted Credit:	\$897,989	Transcripted Credit:	\$712,060	Transcripted Credit:	\$0

CONSENT AGENDA ITEM c.

CONTRACT TRAINING REPORT DECEMBER

The following training contracts have been negotiated since the last District Board Regular Meeting.

Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1065	Industrial Combustion	11	0.07	\$ 1,700
	<i>Arc Flash Safety</i>			
2026-1066	Tigre USA, CA	15	0.20	\$ 12,000
	<i>Leadership series</i>			
2026-1061	City of Janesville	20	0.27	\$ 3,600
	<i>Spanish for the Absolute Beginner</i>			
2026-1076	SWWDB	35	0.12	\$ 990
	<i>Youth Apprenticeship Mentor</i>			
2026-1073	SWWDB	8	0.53	\$ 8,016
	<i>Nursing Assistant - Monroe HS</i>			
		89	1.19	\$ 26,306
Technical Assistance Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1053	Rock Cty Planning Agency	35	NA	\$ 16,756
	<i>Rock Cty Intern/Extern Administration</i>			
2026-1078	Milton Propane	1	NA	\$ 7,192
	<i>CDL Class B 120hr</i>			
2026-1077	Rock Cty Public Works	20	NA	\$ 6,300
	<i>Snowplow training</i>			
		56	0.00	\$ 30,248
High School Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Contract Amount
2026-1068	Janesville School District	8	0.53	\$ 7,797
	<i>Nursing Assistant</i>			
2026-1067	Evansville High School	8	0.53	\$ 7,611
	<i>Nursing Assistant</i>			
		16	1.06	\$ 15,408

WAT Grant Customized Instruction Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
2026-1063	Professional Power Products	10	0.27	\$ 6,811
	<i>Electrical Assembly & Parts</i>			
2026-1075	Professional Power Products	40	0.27	\$ 2,644
	<i>Workplace Safety</i>			
2026-1069	The Monroe Clinic, Inc.	3	0.50	\$ 10,035
	<i>ADN Term 3 lecture courses</i>			
2026-1070	The Monroe Clinic, Inc.	3	0.40	\$ 20,185
	<i>ADN Term 3 clinical and skills courses</i>			
		56	1.44	\$ 39,675
Combined Contract Totals				
		# Served	Est. FTEs	Actual Contract Amount
		217	3.69	\$ 111,637
High School At Risk Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
6810-001	School District of New Glarus	2	NA	\$ 5,616
	<i>HSED Preparation</i>			
		2	0.00	\$ 5,616
Transcripted Credit Contract Detail				
Contract #	Business/Industry	# Served	Est. FTEs	Actual Contract Amount
		0	0.00	\$ -
	All Contracts	219	3.69	\$ 117,253

Contract Training Approved By The District Board

Quarter	Month	FY 2021-22		FY 2022-23		FY 2022-23		FY 2024-25		FY 2025-26	
		Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
First (1st)	July	\$34,748	\$34,748	\$54,931	\$54,931	\$28,725	\$28,725	\$38,831	\$38,831	\$77,942	\$77,942
	August	\$79,603	\$114,351	\$41,084	\$96,015	\$68,918	\$97,643	\$38,724	\$77,555	\$49,243	\$127,185
	September	\$63,394	\$177,745	\$96,205	\$192,220	\$80,688	\$178,331	\$91,371	\$168,926	\$29,472	\$156,657
Second (2nd)	October	\$22,313	\$200,058	\$69,654	\$261,874	\$35,845	\$214,176	\$47,508	\$216,434	\$56,225	\$212,882
	November	\$52,930	\$252,988	\$47,449	\$309,323	\$27,781	\$241,957	\$44,929	\$261,363	\$27,458	\$240,340
	December	\$54,656	\$307,644	\$34,393	\$343,716	\$33,481	\$275,438	\$80,092	\$341,455	\$117,253	\$357,593
Third (3rd)	January	\$12,501	\$320,145	\$34,793	\$378,509	\$79,645	\$355,083	\$33,485	\$374,940		
	February	\$48,571	\$368,716	\$63,011	\$441,520	\$52,717	\$407,800	\$29,053	\$403,993		
	March	\$60,958	\$429,674	\$37,786	\$479,306	\$21,190	\$428,990	\$54,391	\$458,384		
Fourth (4th)	April	\$26,321	\$455,995	\$68,919	\$548,225	\$4,959	\$433,949	\$35,876	\$494,260		
	May	\$1,637,142	\$2,093,137	\$57,853	\$606,078	\$40,600	\$474,549	\$77,425	\$571,685		
	June	\$29,771	\$2,122,908	\$1,451,081	\$2,057,159	\$940,832	\$1,415,381	\$788,007	\$1,359,692		
	YTD TOTAL		\$2,122,908		\$2,057,159		\$1,415,381		\$1,359,692		\$357,593

Historical Reference

FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26	
Cusomized Instruction:	\$234,389	Cusomized Instruction:	\$279,252	Cusomized Instruction:	\$193,929	Cusomized Instruction:	\$238,286	Cusomized Instruction:	\$92,478
Technical Assistance:	\$221,718	Technical Assistance:	\$226,705	Technical Assistance:	\$188,917	Technical Assistance:	\$238,647	Technical Assistance:	\$102,612
High School Customized Instruction:	\$62,817	High School Customized Instruction:	\$107,368	High School Customized Instruction:	\$113,632	High School Customized Instruction:	\$144,419	High School Customized Instruction:	\$70,274
WAT Grants:	\$39,864	WAT Grants:	\$52,024	WAT Grants:	\$14,078	WAT Grants:	\$1,794	WAT Grants:	\$82,477
High School At Risk:	\$8,752	High School At Risk:	\$21,595	High School At Risk:	\$6,836	High School At Risk:	\$24,486	High School At Risk:	\$9,752
Transcripted Credit:	\$1,637,142	Transcripted Credit:	\$1,382,463	Transcripted Credit:	\$897,989	Transcripted Credit:	\$712,060	Transcripted Credit:	\$0



DECEMBER 17, 2025

ACTION ITEMS

- a. Adoption of the Resolution to Appoint Successor Trustees of the Post Employment Benefits Trust and the Trust Amendment

Finance Committee Action Items

- a. Acceptance of the Fiscal Year 2024-2025 Audit Report

Personnel Committee Action Items

- a. No Action Items

ACTION ITEM a.

RESOLUTION APPOINTING SUCCESSOR TRUSTEES OF THE POST EMPLOYMENT BENEFITS TRUST

WHEREAS, on November 21, 2007, the District Board of the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District") established the Blackhawk Technical College Post-Employment Benefits Trust (the "Trust") for the benefit of eligible employees and former employees of Blackhawk Technical College, by entering into that certain Blackhawk Technical College Post-Employment Benefits Trust Agreement (the "Agreement");

WHEREAS, the District Board has the authority to appoint successor trustees, pursuant to Section 11.3 of the Agreement;

WHEREAS, the District desires to appoint Jim Nemeth, Vice President – Finance and College Operations, and Kathy Broske, Executive Director – Human Resources and Organizational Development, as successor trustees.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Appointment of Successor Trustees. The District Board hereby ratifies and approves the appointment of Jim Nemeth and Kathy Broske as successor trustees, effective December 17, 2025.

Section 2. Ratification of the Trust Amendment. The District Board hereby ratifies and approves the amendment to the Agreement (the "Trust Amendment") set forth in Exhibit A attached hereto. All actions taken by officers of the District in connection with the preparation and distribution of the Trust Amendment are hereby ratified and approved in all respects.

Section 3. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded December 17, 2025.

Eric Thornton
Chairperson

ATTEST:

Rich Deprez
Secretary

(Affix School Seal)

EXHIBIT A

Trust Amendment

(See Attached)

**FIRST AMENDMENT TO THE
BLACKHAWK TECHNICAL COLLEGE POST-EMPLOYMENT BENEFITS TRUST**

WHEREAS, on November 21, 2007, the District Board of the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District") established the Blackhawk Technical College Post-Employment Benefits Trust (the "Trust") for the benefit of eligible employees and former employees of Blackhawk Technical College (the "Employer"), by entering into that certain Blackhawk Technical College Post-Employment Benefits Trust Agreement (the "Agreement");

WHEREAS, pursuant to the Agreement, the then Directors of Finance and Human Resources of Blackhawk Technical College were appointed as Co-Trustees;

WHEREAS, the District Board has the authority to appoint successor trustees, pursuant to Section 11.3 of the Agreement;

WHEREAS, the District Board now desires to amend the Agreement to designate successor trustees and make other appropriate changes.

NOW, THEREFORE, BE IT RESOLVED, that, effective as of the 17th day of December, 2025, the Agreement shall be amended as follows:

1. The preamble is to be revised to read in its entirety as follows:

“This is a declaration of trust by the Blackhawk Technical College, as Settlor (hereinafter, the “Employer”), and the individuals named in the signatory lines herein, as Co-Trustees (hereinafter, the “Trustees”). The trust created by this agreement may be referred to as the Blackhawk Technical College Post-Employment Benefits Trust (hereinafter referred to as the “Trust”). This Trust first came into existence effective November 21, 2007, when the Employer and the original Trustees adopted this agreement (the “Agreement”).

2. Section 11.3 is to be revised to read in its entirety as follows:

11.3 Successor Trustee(s). The Employer may appoint successor Trustee(s) that shall succeed to all rights, duties and responsibilities of the former Trustee(s) under this Agreement. The terminated Trustee(s) shall be discharged of all duties under this Agreement and responsibilities for the Trust as of the date that the successor Trustee(s) undertakes its duties with respect to the Plan and the Trust. Such appointment of successor Trustee(s) shall be effective when accepted in writing by such successor Trustee(s), which shall serve as an amendment to this Agreement.

IN WITNESS WHEREOF, the Employer has executed this Amendment by a duly authorized director of the District Board as of the 17th day of December, 2025.

EMPLOYER:
BLACKHAWK TECHNICAL COLLEGE

By: _____
Name: Eric Thornton
Title: Chairperson

TRUSTEES:

By: _____
Name: Jim Nemeth
Title: Vice President – Finance and College Operations

By: _____
Name: Kathy Broske
Title: Executive Director – Human Resources and Organizational Development



DECEMBER 17, 2025

INFORMATION/DISCUSSION

a. Financial Statement

INFORMATION/DISCUSSION a.

BLACKHAWK TECHNICAL COLLEGE Summary of Revenue and Expenditures as of November 30, 2025

<u>COMBINED FUNDS</u>	2025-26 CURRENT BUDGET	2025-26 ACTUAL TO DATE	2025-26 PERCENT INCURRED	2024-25 ACTUAL TO DATE	2024-25 PERCENT INCURRED
REVENUE & OTHER RESOURCES:					
Local Government	\$ 17,300,285	\$ (14,072)	-0.1%	\$ 50,010	0.3%
State Aids	17,523,748	3,603,767	20.6%	3,684,100	19.4%
Statutory Program Fees	7,052,500	6,299,608	89.3%	5,624,343	85.4%
Material Fees	364,700	325,322	89.2%	294,961	82.9%
Other Student Fees	1,106,250	986,748	89.2%	864,386	90.0%
Institutional	9,437,445	3,671,503	38.9%	1,313,935	32.7%
Federal	8,814,281	4,434,432	50.3%	4,426,362	50.6%
Other Sources (Bond/Transfer from Other Fund)	<u>9,532,282</u>	<u>5,500,423</u>	57.7%	<u>7,128,304</u>	55.8%
Total Revenue & Other Resources	<u>\$ 71,131,491</u>	<u>\$ 24,807,732</u>	34.1%	<u>\$ 23,386,401</u>	33.2%
EXPENDITURES BY FUNCTION:					
Instruction	\$ 22,375,533	\$ 7,812,767	34.9%	\$ 7,634,286	32.4%
Instructional Resources	2,227,120	838,608	37.7%	621,707	38.0%
Student Services	13,401,881	6,374,178	47.6%	6,232,658	46.9%
General Institutional	15,192,243	5,574,852	36.7%	3,669,811	39.5%
Physical Plant	18,170,101	4,598,642	25.3%	5,274,639	24.9%
Auxiliary Services	449,990	296,996	66.0%	303,379	68.2%
Other Uses (Transfer to Other Fund)	<u>198,816</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures & Other Uses	<u>\$ 72,015,684</u>	<u>\$ 25,496,043</u>	35.5%	<u>\$ 23,736,480</u>	34.2%
EXPENDITURES BY FUNDS:					
General	\$ 33,697,257	\$ 12,022,186	35.7%	\$ 11,683,033	36.6%
Special Revenue	2,908,961	926,797	31.9%	933,400	28.5%
Capital Projects	9,282,997	4,326,364	46.6%	4,804,475	34.7%
Debt Service	9,730,000	944,719	9.7%	959,963	9.6%
Enterprise	141,990	29,629	20.9%	27,059	17.8%
Internal Service	5,742,100	1,933,014	33.7%	277,631	91.0%
Trust & Agency	10,313,563	5,313,334	51.5%	5,050,918	51.3%
Other Uses (Transfer to Other Fund)	<u>198,816</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures	<u>\$ 72,015,684</u>	<u>\$ 25,496,043</u>	35.5%	<u>\$ 23,736,480</u>	34.2%
Fund Balances, Beginning	\$ 26,595,412	\$ 26,595,412		\$ 25,694,606	
Change in Fund Balance	<u>(884,193)</u>	<u>(688,311)</u>		<u>(353,999)</u>	
Fund Balances, Ending	<u>\$ 25,711,219</u>	<u>\$ 25,907,100</u>		<u>\$ 25,340,607</u>	
Debt Service Detail					
Principal Payments	8,215,000	7,855,000	95.6%	7,875,000	98.1%
Interest Payments	1,705,000	1,905,008	111.7%	1,798,237	94.5%
Other Debt Service Expenses	<u>105,000</u>	<u>104,050</u>	99.1%	<u>103,800</u>	98.9%
Total Debt Service Payments	<u>\$ 10,025,000</u>	<u>\$ 9,864,058</u>		<u>\$ 9,777,037</u>	



BLACKHAWK
TECHNICAL COLLEGE