Petition Guidelines for Radiography Program

PETITION PERIOD: February 5 - 9, 2024, for Summer Semester 2024 Admission

RADIOGRAPHY PROGRAM PETITION REQUIREMENTS

To be eligible to petition the program for entry, you **must** apply to the college, complete your Advising, Registration, and Onboarding (ARO) process, meet all program-specific eligibility requirements, and attend a Radiography Program petition meeting for the current petition period.

Required Courses – <u>must</u> be completed with a grade of "C" or better, prior to petitioning. General A&P must be completed within five (5) years of petitioning into the Radiography program.
   • General A&P (806-177)
   • English Composition 1 (801-136)

Admission Testing - TEAS for Allied Health Students: Information regarding the TEAS for Allied Health students test scheduling and administration is found at BTC's Admission Testing page. If multiple attempts have been made, you may submit your highest test score. NOTE: If your admission test was NOT taken through BTC, a transcript must be sent to the BTC testing center prior to the close of the petition period. The transcript may be emailed to: testingcenter@blackhawk.edu.

PETITION PROCESS

After meeting the minimum requirements, you are eligible to petition. The online petition link will only be active only during the specified petition period and must be completed in one sitting. It is your responsibility to submit the online petition form during the specified petition period to be considered for entry into the clinical program. **This guide is for STUDENT USE ONLY, to help ensure that petitioners have collected all necessary information and to allow petitioners to track points earned.**

As program entry is granted to only a designated number of students, petitioners are awarded points based on academic and other factors. These are outlined below. More information will be available at the petition informational meetings. *Please note: Continuous enrollment is not required to maintain a current application.*

RADIOGRAPHY PROGRAM PETITION APPLICATION

Only students who have **completed the application process** and **meet all program-ready requirements** are eligible to petition. **All online petitions must be submitted by 4:00 pm** on the **last day of the petition period as the link will de-activate promptly at 4:00 pm.**

Failure to complete all applicable sections of the petition form will result in an invalid petition.

STUDENT INFORMATION

Student Name	BTC Student ID#	Date Attended Radiography Petition Meeting:

You will be asked to read and initial the following statements:

- I have verified that Blackhawk Technical College (BTC) has my current mailing address on file.

- In the case of a tie, the "Date of Pre-Clinical Admission" as a date stamped by BTC Admissions will be the deciding factor.

- If I am selected and choose not to begin the core clinical courses, I must petition again.

- If I am selected as an "alternate" I may be contacted as late as one week prior to the start of the core courses. If I choose not to begin the core clinical courses, I must petition again.

- I understand a background check and drug screen will be conducted and the results may interfere with my ability to complete the program.

- I understand that program requirements for future petition periods may have different selection criteria and I must meet those new requirements if I am not selected in this current petition period or thereafter.

- I understand that a petition meeting must be attended every year that I petition. Failure to attend a petition meeting every year before petitioning will result in my application being considered incomplete and void.

- I understand that my transcripts will be reviewed as part of the petition process. Any relevant transfer coursework **must** be documented on the BTC transcript at the time of the petition to be considered valid. *Failure to provide BTC transcripts will result in an invalid petition.*

- I understand that providing false information or failing to complete the petition survey entirely *will result in an invalid petition.*

I. COURSEWORK (120 total possible points)

For each course, indicate where the course was completed and the grade that was achieved.

Required Prerequisite General Education Courses – these courses must be completed prior to petitioning.
Points will be awarded based on grade achieved as follows **(Points are doubled for General A&P*)**:

A = 20 points, AB (A-/B+) = 16 points, B = 10 points, BC (B-/C+) = 6 points, C = 0 points.

Course	Grade	Points	Location	Total Points
General A&P*				
English Composition 1				

Remaining General Educational Courses: These courses are required for graduation but are not required prior to petitioning.
Points will be awarded based on grade achieved as follows: **(Points are doubled for Advanced A&P*)**:

A = 20 points, AB (A-/B+) = 16 points, B = 10 points, BC (B-/C+) = 6 points, C = 0 points.

Course	Grade	Points	Location	Total Points
Advanced A&P*				
Speech				
Intro to Psychology				
Intro to Sociology				

II. ADMISSIONS TESTING (75 total possible points)

Points will be awarded based on your TEAS Allied Health test score, as follows:

TEAS Score	0-59	60-64	65-69	70-74	75-79	80-100
Points Awarded	0	15	30	45	60	75

If multiple attempts have been made, you may submit your highest test score.

NOTE: If your admissions test was NOT taken through BTC, the transcript must be sent to the BTC Testing Center prior to the close of the petition period. Transcripts may be emailed to testingcenter@blackhawk.edu

III. PREVIOUS DEGREE (20 total possible points)

Indicate the highest, previous degree obtained. Points will be awarded as follows for the degree level achieved:

Masters = 20 points, Bachelor's = 10 points, Associates = 5 points.

Institute Granting Degree	Year Obtained	Degree / Certificate	Points

II. WORK EXPERIENCE (40 total possible points)

Indicate if you have any related work experience within the last five years. Include the completed Verification of Occupational Experience portion of the online petition. Only the final candidates are audited.

Position Title Employer Name / Address	Type of position	Time in Position	Total Points
	[ ] No customer care/patient interaction = 5 points [ ] Customer care/service = 10 points [ ] Direct patient care = 20 points	[ ] 0-1 year = 5 points [ ] 1-2 years = 10 points [ ] >2 years = 20 points	

III. BTC DISTRICT RESIDENT (10 total possible points)

If you reside within the Blackhawk District (Rock or Green Counties in Wisconsin), you will receive 10 points. If not, you will receive 0 points. District residence is verified by the address on file but is not a requirement.

Points: _____

ELECTRONIC PETITION SUBMISSION

Petitions will only be accepted via the electronic petition submission link. Once started, the petition survey must be completed in full. It may not be saved and completed later.

Students will be notified within two months of the petition deadline regarding the status of their petition packet. Letters will be sent to the address on record in the college computer system.

STUDENT USE ONLY	Program Coursework	/160 points
	Program Admission Testing	/75 points
Attended Radiography Program Petition	Previous Degree	/20 points
	Work Experience	/40 points
Meeting on (date): ____ / ____ / _____	BTC District Resident	/10 points
	Total Points Possible	**/305 points**

Verification of Occupational Experience Form

Radiography Program

Please carefully read the following instructions:

All work experience listed above must be verifiable. Pertinent, verifiable volunteer work and military service will also be considered to meet this criterion. The Radiography Program will verify relevant work experience for the final applicants only. However, authorization to contact the employer(s) will collected at the time of petition.

THE FOLLOWING INFORMATION WILL BE COLLECTED:

Applicant Name			BTC Student ID Number	
Street Address	City		State	Zip Code
Business Name			Position Held	
Street Address	City		State	Zip Code
Contact Person			Phone Number (with Area Code)	
Employment Began (MM/DD/YYYY)	Employment Status		If part-time, list Average weekly hours:	
Last Day Employed (MM/DD/YYYY)	☐ Full Time	☐ Part Time	Total Hours:	

I authorize my employer/former employer to release this information to Blackhawk Technical College:

Applicant Signature	Date

*After petitions are reviewed, **if the applicant is selected for the program based on petition points earned**, the applicant's employer will be contacted for verification of employment.*