

Petition into Associate Paramedic Program

PETITION PERIODS: July 8-12, 2024 for Spring 2025

PARAMEDIC PETITIONING REQUIREMENTS

In order to be eligible to petition the program for entry, you **must** apply to and be admitted by the college, attend an Advising, Registration, and Orientation (ARO) session, meet all program-specific eligibility requirements, and attend a petition meeting.

Required Courses – completed with a grade of “C” or better

- English Composition 1 (801-136) or Written Communication (801-195)
- General Anatomy & Physiology (806-177)
- Mathematical Reasoning (804-134) or Intermediate Algebra with Apps (804-118)
- Emergency Medical Technician (531-110) - **completed with a grade of “B/C” or better**

Attend a Paramedic Petition Meeting within a year of petitioning: During the meeting, you will review program-specific requirements during breakout sessions which typically last two-hours (and may run longer).

PETITION PROCESS

After meeting the minimum requirements, you are now eligible to petition. It is your responsibility to submit a completed petition online form and all required petitioning documents to kbriggs@blackhawk.edu e-mail during the designated petition period in order to be considered for entry into the clinical program. Even if all documents/information is on file with BTC, you still must submit all of the required documents to the e-mail.

As program entry is granted to only a designated number of students, the petition packets are awarded points. Note: There are additional factors (i.e., previous, related work experience) that may be considered and awarded extra points for competitive entry – these are outlined below. More information will be available at the required petition information meetings. *Please note: Continuous enrollment is not required in order to maintain a current application.*

** If you have a current paramedic license, please do not petition. You will need to apply to the Paramedic program & provide a copy of your current license. The EMS & Fire Coordinator will then fill out paperwork to give you Credit for Prior Learning. There is a \$90.00 fee associated with this.

PARAMEDIC PETITION APPLICATION

Only students who have **completed the application process** and **meet all program-ready requirements** are eligible to petition. Petition forms and work experience forms **must be submitted/received no later than 4:00 p.m. on the last petition day**. Information regarding submitting the petition application is included at the end of this packet.

Blackhawk Technical College • (608) 758-6900 • WI Relay: 711 • info@blackhawk.edu
blackhawk.edu • 6004 S County Road G, PO Box 5009, Janesville, WI 53547-5009



When filling out the online petition form, please read through, complete all required sections, and submit all required documents to kbriggs@blackhawk.edu. **Failure to do so will result in an invalid petition.**

STUDENT INFORMATION

Student Name	BTC Student ID Number	Date of Paramedic Petition Meeting Attended

You will be asked to read & **initial** the following statements on the online petition form:

- I have verified that Blackhawk Technical College (BTC) has my current mailing address on file.
- In the case of a tie, the “Date of Pre-Clinical Admission” as a date stamped by BTC Admissions will be the deciding factor.
- If I am selected and choose not to begin the core courses, I must petition again.
- If I am selected as an “alternate” I may be contacted as late as one month prior to the start of the core courses. If I choose not to begin the core courses, I must petition again.
- I understand a background check and possible drug screen will be conducted and the results may prevent my placement at a clinical site and interfere with my ability to complete the program.
- I understand that program requirements for future petition periods may have different selection criteria and I must meet those new requirements if I am not selected in this current petition period or thereafter.
- I understand that a petition meeting must be attended every year that I petition. Failure to attend a petition meeting every year before petitioning will result in my application being considered incomplete and void.
- I understand that I must e-mail to kbriggs@blackhawk.edu a copy of your current WI EMT license or your current NREMT license. *Failure to provide license will result in an invalid petition.*
- I understand that I must e-mail to kbriggs@blackhawk.edu an unofficial BTC transcript. Students can print unofficial transcripts through MyBTC at mybtc.blackhawk.edu. Any relevant transfer coursework **must** be documented on the BTC transcript at the time of submission to be considered valid. *Failure to provide BTC transcripts will result in an invalid petition.*
- I understand that an incomplete petition will be considered invalid.

Student Signature	Date

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Blackhawk Technical College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, or age in its programs and activities. The following person has been designated to manage inquiries regarding the nondiscrimination policies: Title IX Coordinator/Equal Opportunity Officer, 6004 S County Road G, P.O. Box 5009, Janesville, WI 53547-5009, (608) 757-7796 or (608) 757-7773, WI Relay: 711.

I. COLLEGE COURSEWORK (_____ /110 points)

For each course, indicate where the course was completed, and points based on what grade was achieved. Award the following points per grade achieved: A = 10pts, A-/B+ = 8pts, B = 5pts, B-/C+ = 3pts, C or less = 0pts. **Blackhawk's Credit for Prior Learning process must be complete in order for courses taken at other institutions to be considered for petitioning.**

Required Pre-Requisite Courses – these courses must be completed in order to petition:

Course	Location	Awarded Points
Mathematical Reasoning (804-134) <u>or</u> Intermediate Algebra with Apps * (804-118)		
English Composition 1 (801-136) <u>or</u> Written Communication (801-195)		
General A&P* (806-177)		
Emergency Medical Technician (EMT-B) * (531-110)		

Additional Points for Additional Courses – these are needed for graduation but not required for petitioning:

Course	Location	Awarded Points
Intro to Psychology (809-198) <u>or</u> Psychology of Human Relations (809-199)		
Advanced A&P* (806-179)		
Oral/Interpersonal Communication (801-196) <u>or</u> Speech (801-198)		

* Points are doubled for science and math courses.

II. WORK EXPERIENCE (_____ /20 points)

Indicate if you have any related work experience within the last five years. You will be asked to submit contact information for the occupational experience points you are claiming on the online petition form. Only the final candidates will be audited.

Position Title/Location	Type of Position	Time in Position
	<input type="checkbox"/> Current WI Emergency Medical Technician Certification (5pts) <input type="checkbox"/> Current WI Advanced Emergency Medical Technician Certification (10pts)	<input type="checkbox"/> 1-5 years (5pts) <input type="checkbox"/> 5+ years (10pts)

III. BTC DISTRICT RESIDENT (____ /10 points)

If you are a resident of the Blackhawk District (i.e., live in Rock or Green Counties in Wisconsin), you will receive 10pts. If not, you will receive 0pts. District residence is verified by BTC by the address on file but is not a requirement.

FOR OFFICE USE ONLY Final Ranking Process	Paramedic Petition Meeting Attended: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	College Coursework	____/110 points
	Work Experience	____/20 points
	BTC District Resident	____/10 points
	Total Points	____/140 points

SUBMITTING THE PETITION PACKET

Petitions will only be accepted via the electronic petition submission link. Once started, the petition survey must be completed in full. It may not be saved and completed later.

Students will be notified by US mail within two months of the petition deadline regarding the status of their petition packet. Letters will be sent to the address on record in the college computer system.

Verification of Occupational Experience

Associate Degree in Paramedic Program

Please carefully read the following instructions:

All work experience listed above must be verifiable. Pertinent, verifiable volunteer work and military service will also be considered to meet this criterion. The Paramedic Program will verify relevant work experience for the final applicants only. However, authorization to contact the employer(s) will be collected at the time of petition.

THE FOLLOWING INFORMATION WILL BE COLLECTED:

Paramedic Applicant Name		BTC Student ID Number	
Street Address	City	State	Zip Code
Business Name		Position Held	
Street Address	City	State	Zip Code
Contact Person		Phone Number (with Area Code)	
Employment Began (MM/DD/YYYY)	Employment Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	If part-time, list average weekly hours:	
Last Day Employed (MM/DD/YYYY)		Total Hours:	

I authorize my employer/former employer to release information to Blackhawk Technical College:

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After petitions are reviewed, **if the applicant is selected for the program based on petition points earned**, the applicant's employer will be contacted for verification of employment.