



Satisfactory Academic Progress

Financial Aid

MINIMUM STANDARDS FOR ALL FINANCIAL AID STUDENTS

Students receiving financial aid must make Satisfactory Academic Progress (SAP) toward the completion of course requirements in a certificate or degree program approved for aid. All applicable credits will be reviewed and included even if you did not receive financial aid for them. To be considered making satisfactory progress at BTC you must meet ALL of the following criteria.

1. Completion Rate Requirement

Students must successfully complete 67% of the credit hours attempted each term and overall. NOTE: Hours attempted is defined as the total credit hours you are enrolled in as of the last date for 80% tuition refund. All classes enrolled in including repeated courses, withdrawals, incompletes and transfer credits will be counted toward credits attempted. Standard rounding principles apply. Hours attempted will not include Pre-College (PC) or Basic Skills (BS) credits.

2. Grade Point Average Requirement

Students must maintain a 2.0 grade point average (GPA) each term and overall. The GPA evaluation will not consider transfer, Pre-College (PC) or Basic Skills (BS) grades. For course repeats only the most recent grade is counted.

3. Maximum Time Frame Requirement

Students must earn their credential within 150% of the published length of their program. Students lose financial aid eligibility at the point when it becomes mathematically impossible for them to complete their program within 150% of the program's published length, as determined by dividing the number of attempted credits by the number of successfully completed credits.

Attempted credits are defined as those enrolled in at the end of the 80% refund period or credits transferred into BTC from another school. Only transfer credits that count toward the current program are counted. Credits attempted during all semesters at BTC are included as attempted credits for the purpose of Maximum Timeframe, even credits attempted for programs in which a student is no longer enrolled. Pre-College (PC) courses that are eligible for financial aid will be included in the maximum period. Periods when a student does not receive federal student aid are counted toward Maximum Timeframe.

PRE-COLLEGE COURSE REQUIREMENT

Up to 30 attempted credits of Pre-College (PC) non-program credits may be included in the evaluation of your SAP. **It is required that while taking Pre-College (PC) courses you also must be enrolled in at least ONE program credit course to receive a student loan.**



REPEATED COURSEWORK

Repeated coursework is defined as courses that a student has previously completed and has retaken. Only the most recent earned grade is used in the GPA calculation. Only one completed attempt is included in the Completion Rate and Maximum Timeframe calculations. All attempts of repeated course are included in the Completion Rate and Maximum Timeframe calculations.

PROGRAM CHANGE

For students who change majors, credits, and grades that do not count toward the new major will not be included in the satisfactory academic progress determination. Satisfactory academic progress includes credits taken in secondary degree pursuit.

CONSEQUENCES

Financial aid recipient's satisfactory progress is evaluated after the completion of each semester of the academic year (Fall, Spring and Summer). Evaluations will be based on courses completed at BTC and transfer credits. **Should the evaluations indicate the terms of the policy have not been met, the student will be placed on warning. Notification of warning will be done via student email.**

Students who do not meet the SAP requirements while on warning will be placed on Financial Aid suspension until they have met the requirements stated in this policy. Notification of suspension will be done via student email and U.S. Mail.

APPEALS

The student may appeal for reinstatement of aid to the Financial Aid Committee. The completed appeal form must be returned to the Financial Aid Office for review by the Financial Aid Committee.

A decision on the appeal will be made within ten working days from the date the Financial Aid Committee receives the appeal. You will receive the decision of the appeal via MyBTC for current students or a letter in the mail for prior students. All decisions made by the Committee are final.

If the appeal is approved the student will be placed on Financial Aid Probation. At the time of the appeal, if it is determined that a student will not be able to meet all SAP requirements at the conclusion of one semester, the student will be placed on an Academic Plan to ensure that the student will meet SAP requirements by a specific point in time. Failure to adhere to all Academic Plan requirements will result in the student being placed on Financial Aid Suspension.

REINSTATEMENT

The policy does not preclude a student from enrolling in subsequent self-funded semesters (unless you are on Academic Suspension) and reestablishing satisfactory progress. Financial Aid may be reinstated by the Financial Aid Office when a student is again making satisfactory academic progress as stated in this policy. Please refer to the Student Handbook for details on the Standards of Academic Progress policy which is a separate policy from the Financial Aid Satisfactory Academic Progress policy.