LPN Progression Guidelines for Applicants

PHASE I – APPLICATION TO THE COLLEGE

☐ Apply to Blackhawk Technical College

1. Complete the BTC paper application form for admission and submit to the Admissions Office or submit online
2. Complete the entrance exam (Next-Generation ACCUPLACER)
3. Submit official high school transcript and official college transcripts from all colleges you have attended

If you have further questions, please click on the following link https://blackhawk.edu/Admissions or contact BTC Admissions at (608) 757-7710.

☐ You will receive an Acceptance Letter from the college when you are admitted to BTC as a potential nursing student. Acceptance into BTC does not guarantee acceptance and placement into the Nursing Program.

☐ Transcripts will be reviewed – You will receive an email, in your BTC email account from the college, indicating your accepted transfer courses. You must have graduated from an accredited LPN program for your credits to be accepted.

☐ Schedule a meeting with a College Program Advisor for nursing, noting that you are an LPN Progression Student OR attend an Advising, Registration and Orientation (ARO) Session. During this meeting, you will set up an academic plan and review Phase II checklist. The Advising appointment phone number is (608) 757-7668.

PHASE II – MEET WITH COLLEGE PROGRAM ADVISOR TO COMPLETE AN ACADEMIC PLAN

☐ Complete all pre-petition course requirements
  – Chemistry – one year of high school chemistry with lab OR one semester of college chemistry with lab with a grade of C or better
  Acceptable BTC Courses:
    Chemistry Prep – 856-787 OR
    General Chemistry – 806-134 OR
    General, Organic, and Biochemistry – 806-199
  – Written Communication or English Composition with a grade of C or better
  – General Anatomy & Physiology with a grade of C or better

☐ Submit “Letter of Intent” to the Nursing Admission & Promotion Committee at nursingap@blackhawk.edu. This must be submitted by December 1 for the Summer Bridge Course.

Include: professional goals, clinical experience, and contact information such as address, phone number, and email address.
A copy of your LPN license

Documentation demonstrating at least 1,000 LPN work experience (2,000 hours for students who were granted the one-time exception). This needs to be on official business paperwork/letterhead.

Provide a letter of recommendation from a Direct Nursing Supervisor on facility letterhead – The letter should include attendance, punctuality, and skill in providing patient care (including safety, communication, and ability to function effectively in a team).

Submit a transcript demonstrating a TEAS proficient level.

Following review of your “Letter of Intent” and recommendation, you will be notified whether you have been accepted to the LPN Bridge course. You may be asked for additional documentation or to complete remediation requirements prior to enrolling in the course.

PHASE III – PRIOR TO BEGINNING THE NURSING BRIDGE COURSE

Complete all required 1st and 2nd semester General Education courses
  – Developmental Psychology
  – Oral/Interpersonal Communications or 901-198 Speech or 801-152 Communications Skills
  – Advanced Anatomy & Physiology (may take concurrently with the Nursing Bridge course if offered)

Complete Nursing Pharmacology 543-103 or equivalent with a grade of C or better within five years of the date of application
  – Alternatively, you may submit a transcript demonstrating a score of at least Level 2 (on the first attempt) on the ATI Proctored Pharmacology Exam

It is highly recommended that you complete all of the required General Education courses to graduate prior to enrolling in third semester nursing courses
  – Introduction to Psychology – must be taken prior to/concurrent with third semester
  – Microbiology – must be taken prior to/concurrent with third semester
  – Introduction to Sociology – must be taken prior to/concurrent with fourth semester
PHASE IV – THE NURSING BRIDGE COURSE

To pass the course you must:

- Achieve at least a Level 2 on the ATI Fundamentals Proctored Exam (the Bridge Course will review this content)
- Meet all course competencies
- Eligibility for admission into third semester nursing courses will be upon successful completion of the LPN Bridge course

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<tr>
<th>PART-TIME OPTION THROUGHOUT THE PROGRAM</th>
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<tr>
<td>Summer Semester</td>
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<td>543-125 Nursing: Bridge Course</td>
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OR:

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<tr>
<th>PART-TIME THROUGH THIRD SEMESTER; FULL-TIME STUDENT IN FOURTH SEMESTER</th>
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