



## Post-Secondary Transition Checklist

Excited about college but confused about the process? These steps can make the transition process easier.

**PARTICIPATE IN BLACKHAWK'S TECH EXPLORATION DAYS (TED)** Talk with representatives from Student Services, take a campus tour, and participate in classroom activities. Upcoming dates may be found on our website at [www.blackhawk.edu](http://www.blackhawk.edu).

**HIGH SCHOOL INFORMATION MEETING** Talk with your high school counselor or the Access and Accommodations Coordinator about a BTC Advisor visiting your school.

**COMPLETE THE APPLICATION PROCESS** Send in your application and high school transcripts. Students are accepted on a first-come, first-serve basis.

**PROVIDE DOCUMENTATION** Send documentation, such as an IEP (with the Summary of Performance), or medical and/or psychological report to the Access and Accommodations Coordinator.

**SCHEDULE AND TAKE THE ACCUPLACER TEST** Contact the Access and Accommodations Office at (608) 757-7796 to make an appointment. On the day of your test, check in at Registration and Records if you do not know your BTC Student ID number. Then, report to the Testing Center, located within the Student Success Center (on Central Campus). If you have already completed the ACT, you do not need to take the Next-Generation ACCUPLACER test.

**APPLY FOR FINANCIAL AID** Apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Apply after October 1<sup>st</sup> for the following fall semester. If you need assistance, contact your high school guidance office or the BTC Financial Aid Office.

**CREATE YOUR ACADEMIC PLAN** Once you receive your acceptance letter, schedule an appointment to attend an Advising, Registration, and Orientation (ARO) Session. If you would like the Access and Accommodations Coordinator to attend your advising appointment, contact (608) 757-7796.

**DEVELOP AN ACCOMMODATION PLAN** Meet with the Access and Accommodation Coordinator before classes begin to discuss accommodations. Call for an appointment at (608) 757-7796

**ASK FOR HELP** The Access and Accommodations staff are here to help you succeed!

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